

Section I — Proposal Summary

Please complete all fields

Project name (five words or less) _____

Location (City) _____

Name of Applicant (Organization) _____

Daytime Phone # _____ Applicant's Federal I.D. Number _____

Applicant Address _____

City _____ State _____ Zip _____

Contact Person _____ Daytime Phone # _____

Fax # _____ E-mail Address _____

The community is a Tree City USA; the number of years designated is: _____

The community is not a Tree City USA but is applying to the program after October 2016.

Project Category (select one; see Tree City USA Tree Planting Request for Proposal for descriptions):

Demonstration project

Replacement of trees lost to natural events

Strategic enhancement of urban forests

New planting for collective impact

Brief Description of Project and Objective:

Is this project currently funded through another entity?

Yes No

Was this project previously funded through another entity?

Yes No

DNR funds requested from budget work sheet \$ _____

Applicant share from budget work sheet \$ _____

In-kind share from budget work sheet \$ _____

Cash share from budget work sheet \$ _____

Total amount of project from budget work sheet \$ _____

By signing this grant proposal application form, the undersigned agrees that all information is accurate to the best of their knowledge.

Name and Title of Authorized Representative

12/6/2016

Signature of Authorized Representative

Date

4. Describe the timeline for the project citing key project benchmarks and estimated dates, including reports to DNR. For projects extending the full two years, reports must be submitted bi-annually. Final reports and invoices are due no later than May 30, 2019.

5. Identify anticipated project benefits. For example, will the project: provide multiple environmental benefits including storm water mitigation and water quality improvement; enhance tree canopy cover; positively impact the community due to the project location, scale, context, or co-benefits?

6. Total number of trees to be planted or pruned _____

7. In the following table, list the species, number, type, and size of trees that will be planted or pruned (Note: if more than 10 species will be planted, include a separate attachment to your application that includes the same details requested by this table)

Tree Species/Cultivar (list cultivar if known)	Number Planted or Pruned	Caliper of planting stock or diameter at breast height of trees to be pruned (in inches)	(BB) balled & burlap (C) container (BR) bare-root (for planted trees)

Tree Species table cont.

	3		
	6		

8. What factors were considered when selecting tree species and siting the project location?

For Maintenance/Pruning Projects:

9. Describe anticipated follow-up maintenance, inspections, rotational pruning, etc.

- Applicant acknowledges that all pruning must be by an Arborist currently certified by the International Society of Arboriculture.
- Applicant acknowledges that all pruning must be in accordance with ANSI A300 Pruning Standard – Part I
- Successful grantees acknowledge that they are required to distribute a formal news release, vetted by DNR staff, and with appropriate recognition for DNR and the USDA Forest Service.

For Planting Projects:

10. Describe how your project meets species diversity guidelines outlined in Section 4.2 of the Tree City USA Tree Planting Grant Request for Proposal (reference your tree inventory if applicable).

12. Describe any necessary site preparation; installation methods, including planting depths and techniques, soil amendments if any, strategies for staking and mulching, special equipment needed for planting, or other activities unique to your project.

13. Indicate the name and certification number of ISA Certified Arborist who will inspect trees upon delivery, during installation and after planting. If a community does not have access to an arborist, an arborist can be hired as an eligible grant expense.

14. Please indicate any innovative methods, technologies, or techniques, partnerships or cooperative ventures, service to under-served populations, unique features or outstanding values of your project:

15. A **three-year maintenance plan**. Outline the methods, strategies, and frequencies for the following maintenance activities over a three-year timeframe:

Watering: What methods will be used to water new trees? By whom? How often? What criteria will be used to determine if trees need more or less water? Who will determine the timing and application of watering? What quantity of water will be applied at each watering? How will the soil type influence trees' water needs? Will watering applications change over the three year timeframe?

Mulch: What kind of mulch will be used? How often will mulch be renewed? By whom? Maximum and minimum thickness of mulch? Size of mulch rings or mulched beds for planting areas?

Pruning: What type(s) of pruning may be needed during the first three years (establishment period) after planting? Who will be tasked with tree pruning work? What are their credentials? Are these professional staff, contractors, or trained volunteers? What time of year will pruning be done? Does an established pruning cycle already exist in your community?

Other Activities: Staking/Weeding/Protection from Damage. Will staking be needed? What staking materials will be used? If trees have been staked, when will staking materials be removed? By whom? If area is to be mowed, how often and by whom? If grass or weeds are to be kept out of mulch beds or away from young plants, how will they be removed and by whom? Details for any other maintenance activities that may be necessary for best establishment at that particular site.

Identify who will implement the 3-year maintenance plan to ensure tree survival in accordance with recognized ISA Best Management Practices, including the replacement of trees at the applicant's expense, if necessary. This may be city staff, community volunteer, or a contractor:

Name: _____ Title: _____

Phone: _____ Email: _____

- Applicant certifies that the above-named person possesses the expertise, technical ability, tools and other resources needed to personally maintain or assure the proper and continued maintenance of any trees planted with this grant, in accordance with ISA Best Management Practices for tree care, for at least a three-year period.

Applicants are encouraged to review the following examples of maintenance guidelines that are consistent with industry best practices:

[http://calfire.ca.gov/resource_mgt/downloads/CALFIRE Nursery Standards and Specs11 12.pdf](http://calfire.ca.gov/resource_mgt/downloads/CALFIRE_Nursery_Standards_and_Specs11_12.pdf)

https://www.michigan.gov/documents/TreeMaintenanceGuidelineIC4108-1_163798_7.pdf

- Successful grantees acknowledge that they are required to distribute a formal news release with appropriate recognition for DNR and the USDA Forest Service, (template provided).

Supporting Attachments to the Tree City USA Tree Planting and Maintenance Grant Proposal include:

- A draft planting plan, or aerial photos or maps of the project location and proximity maps showing proposed locations of trees to be planted or pruned; included with this application **(required)**
- Evidence of local commitment to proper tree planting and maintenance, such as: city policies, specifications or standards; existing tree maintenance plans; etc. (optional but desirable)
- An addenda or supplemental list of trees to be planted. See narrative component #7. (optional)
- Letters of commitment/support from project partners are included with this application. (optional)

