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# 2023 Application

# HB 1168 Operations Grant

#### Application Directions

* Fill out application completely. *Incomplete applications will not be accepted.*
* The maximum funding request per applicant is **$100,000**. No project match is required.
* Applicants who received the Operations Grant within the past 6 years will be considered last.
* Applications will be scored based on information provided in the application.
* Districts/Departments with no wildland fire responsibility within that District`s/Department`s jurisdiction are non-eligible.
* Application must be signed by an Authorized Representative with the authorization to act on behalf of the Applicant in their respective areas for matters related to this instrument; agreeing to the terms of grant award should applicant be selected for funding. See Section H, Signature Block.
* District/Departments and/or association of districts may only submit one application. Private entities are not eligible. Submit completed and signed applicationin pdf or word format to:
  + Email: [fepp\_assist@dnr.wa.gov](mailto:fepp_assist@dnr.wa.gov)
  + If alternate options for submitting applications are needed, please contact Dan Boyle

[daniel.boyle@dnr.wa.gov](mailto:daniel.boyle@dnr.wa.gov)

Cell 360-480-0490

* Applications must be received by DNR no later than **January 31, 2023**.

#### Contact Information

1. Applicant:             Fire District/Fire Department (Full Name) FDID number
2. Mailing Address:

Street City Zip Code + 4

     

County Contact Email

1. Contact Name:

Printed Name Phone

(XXX-XXX-XXXX)

Title

1. Applicant DUNS number:       (must be provided)

* *If the applicant doesn’t have a DUNS number, one can be obtained at* [*https://fedgov.dnb.com/webform*](https://fedgov.dnb.com/webform)*)*

#### Eligibility Information

1. Fire district service area provides fire protection to one of the following. (A. **OR** B.)

Check appropriate box and provide community name(s).

1. ` Rural area or rural community with a population of 10,000 or fewer residents

Community Name(s)

1. Community of more than 10,000 residents AND a service area that includes a rural community of fewer than 10,000 residents (includes communities served through Mutual Aid Agreements)

Community Name(s)

1. **Funding Request**

Eligible Project Category *check all categories that apply*

Vehicles: Acquisition, refurbishment, or conversion of vehicles

Fire Equipment: Acquisition, replacement, upgrade. *Includes equipment suitable for wildland fire, vehicle and non-vehicle (portable pumps, slip in pump packages, water tanks, generators, pumps, reels, foam systems, chainsaws, hand tools, hose, hose fittings and related equipment). PPE not eligible*

Communications: *Includes the development of single or multi district communications systems, radios, vehicle, hand held, base stations, and repeater.*

Station Infrastructure/Safety Improvement: *Improvements needed to infrastructure (helibase, water tower, etc.) and to station safety (doors, lighting, security, etc.) related to wildland firefighting.*

Training: *Includes the development and implementation of programs designed for training wildland fire suppression, including instructors, facility rental, travel costs and materials. Training will be emphasized on weeknights and weekends.*

Fire Prevention/Education/Preparedness: *Wildfire prevention/WRN tool kits, Firewise, 1,2,3 Notification, Fire*

*Danger signage, HIZ assessments, prescribed fire education, etc.*

Incident Pre-positioning: *Includes costs associated with planned pre-positioning (staging) of resources to prepare for initial attack. Resources can include personnel with specific qualifications or equipment. Transport, travel costs, lodging, per diem are eligible*.

1. **Fire District/Department Information** *used for grant prioritization*
2. Check appropriate box identifying if applicant has previously received funding assistance.

Last year  2 years ago  3 years ago  Not within the past 3 years

This operations grant funding request further supports our Phase 2, surplus engine or equipment grant project request

*please describe in the narrative*

* 1. Has applicant applied for, or received, other Grant assistance from DNR in last 3 years?

Yes  No *If yes,* *please describe in the narrative*

Note: *Districts or Departments who received the Operations grant within the past 6 years will be considered last. If you received Equipment Grant funds your Operational Grant reward may be reduced the Equipment Grant award amount.*

1. Annual Fire Budget
2. Wildland Fire Operating Budget *dollars allocated toward wildland suppression within overall budget:*
3. Fire District Overall Operating Budget:
4. Number of Paid Fire Staff:       Number of Volunteer Fire Staff:
5. Average No. of Annual Wildfire Responses: *Does not include structural, medical, or rescue. Include initial attack, state mobilizations, incident management team participation, etc.*
6. Total number of “red carded” *(trained in wildland fire suppression):*
7. Will project replace Federal Excess Personal Property (FEPP) equipment on loan to the district?

Yes  No *If yes, identify the equipment in Section E.3. as part of the project narrative.*

[*DNR FEPP Equipment Disposal Work Sheet*](https://www.dnr.wa.gov/publications/rp_fire_fepp_disposal_form.pdf)

1. **Project Narrative**

Provide a narrative describing the project, how the project improves fire response, how the project improves wildland fire response to benefit a local community, and fire district ability to complete the project within the grant term.

*Note: Identify the specific vehicle(s) if the project will convert/refurbish a Firefighter Property (FFP), DNR surplus/FEPP vehicle(s). Identify the specific equipment if the project will replace Federal Excess Personal Property (FEPP). Identify if this project further supports a VFA Phase 2 project request***.**

1. **Project Cost Summary**

Complete the “Project – Cost Summary” detailing costs, purchases, and labor required to complete the project.

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| **Project – Cost Summary** | |
| **2023 Operations Grant** | |
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| **Planned Project Costs** | **Funds Requested** |
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| Applicable Sales Tax (if not included above) |  |
| **Total** |  |

#### Signature Block

I certify that:

* The information provided is true and accurate to the best of my knowledge.
* If awarded this grant, applicant will comply with the following grant program requirements:
  + Complete the project as described no later than July 31, 2024.
  + Provide DNR with the following documentation within 30 days of project completion or August 31, 2024, whichever is earlier:
    - supporting documentation of all costs paid for with grant funding (such as paid invoices)
    - date of project completion
    - photos of project completion (before and after photos if applicable, or photos of purchases).

*DNR understands current supply chain issues so we have temporarily extended the project completion requirements to 15 months for the 2023 operations grant.*

* + Return all unused grant funds to DNR within 30 days of project completion or September 30, 2024, whichever is earlier.
  + Maintain fiscal records pertaining to the grant award for ten years after project completion or any dispute resolution, whichever is later.
  + Comply with all state and federal laws, rules, and regulations.

APPROVAL

By providing signature below, the signatory certifies that as a representative of the Applicant he/she is authorized to act in their respective areas for matters related to this instrument; agreeing to the terms of grant award should applicant be selected for funding.

     

Authorized Representative

Printed Name Title

Signature Date