

STATE OF WASHINGTON DEPARTMENT OF NATURAL RESOURCES (DNR) Page ___ of ___
FOREST FIRE PROTECTION ASSESSMENT (FFPA) REFUND FORM

MUST BE SIGNED BY LANDOWNER AND POSTMARKED BY DECEMBER 31 OF THE CURRENT TAX YEAR

(List only parcels 50 total acres or less each)

ADDITIONAL INSTRUCTIONS ON BACK

FOR LANDOWNER USE: (Name on tax records must be identical for all listed parcels – see exceptions on instructions page)

LEGAL LANDOWNER NAME: *(Please Print Legibly or Type)*

MAILING ADDRESS:

CITY:	STATE/ZIP:	PHONE:
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TAX YEAR:	EMAIL:
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PARCEL NUMBER <small>(as shown on tax statements)</small>	UNIMPROVED ACRES <small>(assessed acres)</small>	TOTAL ACRES <small>(total parcel size)</small>	FFPA AMOUNT PAID <small>(FFPA Assessment is \$17.00/parcel)</small>

(Additional pages may be attached)

All information is correct to the best of my knowledge. Inaccurate information may be cause for rejection.

Signed _____ Date _____

I have attached proof of payment from my County Treasurer’s website (send form to DNR) OR

County Treasurer will verify payment (send form to your County Treasurer)

FOR COUNTY TREASURER: FFPA has been <i>paid in full</i> and unimproved & total acres listed above is correct.		
County	Stamp or Signature of County Treasurer	Date
FOR DNR USE:		
Total FPA Acres:		Amount FPA Paid:
Approved by:		Amount FPA Retained:
Check Number:		Amount FPA Refund:

INSTRUCTIONS

Per RCW 76.04.610, landowners who have paid assessments on multiple parcels, 50 acres or less and in a single county can apply for a FFPA refund. The refund will be in the amount of the Forest Fire Protection Assessments paid (\$17.00/parcel) minus one assessment (\$17.00/parcel and \$.27/acre for parcels over 50 acres) and minus the county fee (\$0.50/parcel). Before submitting your refund form, please be sure to follow these directions.

1. Assessments must be paid in full before submitting.
2. This form must be submitted annually and by December 31st of the year the assessments were paid.
3. List only ONE County per form.
4. For purposes of the multiple parcel refund, to qualify, the name on each parcels tax statement must be identical. The **ONLY** exception is for a spouse with the same last name (example: Parcel 1: John Smith, Parcel 2: John and Mary Smith). The refund check will be issued in the name of both parties and all parcels except one will be considered for the refund.
5. Enter name and address of landowner as shown on tax statements. Sign form where indicated. Your signature verifies that all information is correct.
6. Enter parcel numbers as shown on tax statements.
7. Enter unimproved acres listed on Assessor's records and total acres of your parcel. Your County Assessor may be able supply those acres if they are not indicated on tax statements. **Maximum parcel size is 50 acres or less. Do not include any parcels whose total acres are more than 50 acres regardless of the number of unimproved acres.**
8. Enter Forest Fire Protection Assessment paid, less the \$.50 county fee.
9. PAYMENT VERIFICATION OPTIONS:
Attach verification of paid taxes paid in full from your County Treasurer Website and send to: Department of Natural Resources, Wildfire Division, MS 47037, Olympia WA 98504-7037
OR
Hand carry or mail this form to your County Treasurer for verification of payment of taxes *in full*. **County Treasurer's signature or stamp must appear on this form.**
(Form must be signed and postmarked by December 31st of current year.)
County Treasurer will forward to: Department of Natural Resources, Wildfire Division, MS 47037, Olympia WA 98504-7037.

Department of Natural Resources (DNR) will compute the refund and process payment. You will receive a *partial* refund of Forest Fire Protection Assessments paid. Depending on total acreage, a minimum of one assessment will be retained by DNR and the balance refunded.

Questions or concerns, contact the Department of Natural Resources, Wildfire Division, at 1-360-902-1300.

Allow 6-8 weeks for processing.