



Utility Wildland Fire Prevention Advisory Committee

Meeting Minutes

November 16, 2022

1:00 pm – 4:30 pm

Meeting Venue: Rm 172 Natural Resources Building

- I. Attendance**
 - a. Quorum was met. See attached for meeting attendance.
- II. Call to Order**
 - a. Committee Chair Loren Torgerson called meeting to order at 1:05 pm on November 16, 2022.
- III. Member Introductions & New Business**
 - a. Chair discusses meeting agenda and OPMA training. Meeting minutes from previous meeting will be approved at February 2023 meeting.
- IV. Advisory Committee Draft Charter**
 - a. Discussed current charter with members. No revisions from members suggested at this time. Chair motions to approve charter. David Bayard seconds motion. All vote yea, there are no abstains.
 - b. Charter attached.
- V. Previous Utility Task Force Business**
 - a. **Wildland Fire Investigation Protocol** – Gary Margheim unable to attend but sent the final draft of the fire investigation protocols to committee. Committee members will review and discuss at next committee meeting.
 - b. Members request chain of command chart to be included. Chair explained that a chain of command chart for individuals may not be helpful considering the pool of investigators that may be assigned to investigate a fire. Draft protocols attached.
 - c. The Request for Qualifications to identify a list of qualified experts is still being worked on by Gary Margheim. Progress will be reported at the February 2023 meeting.
- VI. New Business**
 - a. Open Public Meetings Act (OPMA) Presentation and discussion – Committee watched OMPA [training video](#). Terry Pruit, Senior Counsel, Public Lands & Conservation Division, OAG answered committee member questions on the OPMA.
 - b. Committee Work Plan & Future Topics– Discussion: Chair discussed the document and goals and possible topics; develop best management practices for mitigation plans, vegetation management, climate change, future legislative session legislation,



communication and coordination, inter organization communications during events, designation of proper agencies for communications, atmospheric smoke and health conditions, develop practices and SOPs and disseminate to smaller organizations, identify other organizations working on these topics, insurance friction points, disseminate best practices already out there, information exchange system.

- c. Topics to be sent via email to Chair prior to February meeting to be aggregated in time for discussion at next committee meeting.

VII. Next Meeting Agenda

- a. Topics for next meeting Feb; Wildland Fire Investigation Protocol & qualified roster of experts, Communication Protocols, OPRA review, work plan review, QWRA presentation.

VIII. Closing Comments

- a. Committee Members; questions on the recruitment of members from underrepresented communities, goal is still to recruit these members but it has been difficult to find qualified and interested personnel, continuing to make contacts to fill those positions.
- b. Committee Chair – Looking forward to getting momentum going forward, the committee has a great opportunity to make recommendations to CPL and legislature.

IX. Public Comment

- a. N/A

X. Adjourned

- a. Meeting is adjourned at 2:40pm

XI. Appendices

- a. Attendance
- b. Draft Charter
- c. Draft Fire Investigations Protocols
- d. Draft committee work plan

Draft minutes submitted by Bryan Perrenod, approved by Chairman Loren Torgerson. Formal action to be taken to approve the minutes at the next general meeting.