**Electric Utility Wildland Fire Prevention Task Force**  
**WA Department of Natural Resources (DNR)**  
**Meeting Four Agenda**

9:00 AM – 12:30 PM | June 25, 2020

**Meeting Purpose:** To agree on the products the Task Force is working on based on initial discussion at early meetings, discuss an outline for a recommended investigation process, and provide input on communication/education exchanges and criteria for third party investigators so Task Force coordinators can draft outlines for future review.

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| 9:00 – 9:15 am (15 min.) | Welcome, Meeting Purpose, and Updates  
*George Geissler, DNR Chair and Thomas Christian, Facilitator*  
- Introductions and welcome  
- Establish quorum  
- Meeting purpose and review agenda  
- Updates from DNR | - Agenda  
- Task Force Charter (for reference) |
| 9:15 – 9:30 am (15 min.) | Task Force Business  
*Facilitator*  
- Review and accept past meeting minutes  
- Review updated Work Plan and Task Tracking Table  
*Decision:* Accept Task Force Summary and agree on Task Force products. | - March 5 Meeting Minutes  
- Work Plan w/ Task Tracking Table |
| 9:30 – 10:00 am (30 min.) | Updates from DNR  
*Michael Kearny, Loren Torgerson, and Gary Margheim DNR*  
- Model Agreement (Task A) subcommittee  
- Affirm understanding of Duties A and B and expected product  
- Utility related fire data | |
| 10:00 – 11:00 am (60 min.) | Discuss Investigation Protocol Outline *(Task D)*  
*Task Force and Facilitator*  
- Affirm understanding of Task D and expected product  
- DNR review of March 5 meeting notes and draft DNR guidelines document  
- Task Force discussion  
  - Questions for DNR?  
  - Where are points of agreement/disagreement?  
  - Where are their gaps?  
- Affirm next steps | - Draft outline |
<p>| 11:00 – 11:15 am | 15-Minute Break |</p>
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| 11:15 – 11:45 am (30 min.) | Discuss Communication and Information Exchanges *(Task C)* | **Task Force and Facilitator**  
  - Affirm understanding of Task C and expected product  
  - Task Force provides input to develop outline  
  - Next steps towards recommendations to DNR |
| 11:45 – 12:15 pm (30 min.) | Discuss Criteria for Third-Party Investigators *(Task E)* | **Task Force and Facilitator**  
  - Affirm understanding of Task E and expected product  
  - DNR provides current DNR investigator training standards as a starting point - *Gary Margheim, DNR*  
  - From the utility’s perspective, what is needed to develop recommendations to DNR? |
| 12:15 – 12:30 pm (15 min.) | Public Comment and Next Steps | **Facilitator**  
  - Public comment: Public provides comments in chatbox  
  - Review action items  
  - Revisit Work Plan and discuss agenda items for August 13 meeting  
  - Closing remarks from Chair |
| 12:30 pm       | Adjourn                                                             | - Work Plan                                                                     |