

**Electric Utility Wildland Fire Prevention Task Force  
WA Department of Natural Resources (DNR)  
Meeting Four Agenda**

9:00 AM – 12:30 PM | June 25, 2020

**Meeting Purpose:** To agree on the products the Task Force is working on based on initial discussion at early meetings, discuss an outline for a recommended investigation process, and provide input on communication/education exchanges and criteria for third party investigators so Task Force coordinators can draft outlines for future review.

<b>Time</b>	<b>Agenda Topic</b>	<b>Materials</b>
<b>9:00 – 9:15 am</b> (15 min.)	<b>Welcome, Meeting Purpose, and Updates</b> <i>George Geissler, DNR Chair and Thomas Christian, Facilitator</i> <ul style="list-style-type: none"> <li>• Introductions and welcome</li> <li>• Establish quorum</li> <li>• Meeting purpose and review agenda</li> <li>• Updates from DNR</li> </ul>	-Agenda -Task Force Charter (for reference)
<b>9:15 – 9:30 am</b> (15 min.)	<b>Task Force Business</b> <i>Facilitator</i> <ul style="list-style-type: none"> <li>• Review and accept past meeting minutes</li> <li>• Review updated Work Plan and Task Tracking Table</li> </ul> <p><i>Decision:</i> Accept Task Force Summary and agree on Task Force products.</p>	- <a href="#">March 5 Meeting Minutes</a> -Work Plan w/ Task Tracking Table
<b>9:30 – 10:00 am</b> (30 min.)	<b>Updates from DNR</b> <i>Michael Kearny, Loren Torgerson, and Gary Margheim DNR</i> <ul style="list-style-type: none"> <li>• Model Agreement (<i>Task A</i>) subcommittee</li> <li>• Affirm understanding of Duties A and B and expected product</li> <li>• Utility related fire data</li> </ul>	
<b>10:00 – 11:00 am</b> (60 min.)	<b>Discuss Investigation Protocol Outline (<i>Task D</i>)</b> <i>Task Force and Facilitator</i> <ul style="list-style-type: none"> <li>• Affirm understanding of Task D and expected product</li> <li>• DNR review of March 5 meeting notes and draft DNR guidelines document</li> <li>• Task Force discussion                             <ul style="list-style-type: none"> <li>○ Questions for DNR?</li> <li>○ Where are points of agreement/disagreement?</li> <li>○ Where are their gaps?</li> </ul> </li> <li>• Affirm next steps</li> </ul>	-Draft outline
<b>11:00 – 11:15 am</b>	<b>15-Minute Break</b>	

<p><b>11:15 – 11:45 am</b> (30 min.)</p>	<p><b>Discuss Communication and Information Exchanges (Task C)</b> <i>Task Force and Facilitator</i></p> <ul style="list-style-type: none"> <li>• Affirm understanding of Task C and expected product</li> <li>• Task Force provides input to develop outline</li> <li>• Next steps towards recommendations to DNR</li> </ul>	
<p><b>11:45 – 12:15 pm</b> (30 min.)</p>	<p><b>Discuss Criteria for Third-Party Investigators (Task E)</b> <i>Task Force and Facilitator</i></p> <ul style="list-style-type: none"> <li>• Affirm understanding of Task E and expected product</li> <li>• DNR provides current DNR investigator training standards as a starting point - <i>Gary Margheim, DNR</i></li> <li>• From the utility’s perspective, what is needed to develop recommendations to DNR?</li> </ul>	
<p><b>12:15 – 12:30 pm</b> (15 min.)</p>	<p><b>Public Comment and Next Steps</b> <i>Facilitator</i></p> <ul style="list-style-type: none"> <li>• Public comment: Public provides comments in chatbox</li> <li>• Review action items</li> <li>• Revisit Work Plan and discuss agenda items for August 13 meeting</li> <li>• Closing remarks from Chair</li> </ul>	<p>-Work Plan</p>
<p><b>12:30 pm</b></p>	<p><b>Adjourn</b></p>	