



INVITATION FOR BIDS – IFB 921-223
FIELDS SPRING STATE PARK – FOREST HEALTH THINNING
LOG SALE

BRIEF DESCRIPTION: Fields Spring State Park
Forest Health Thinning Log Sale

FPA#: 2706797

COUNTY: Asotin

SALE LOCATION: The site is located approximately 28 miles south of Clarkston, WA within the Fields Spring State Park. Fields Spring State Park is located at 992 Park Rd, Anatone, WA 99401, in Asotin County.

PRE-BID MEETING: **Wednesday, July 15, 2020, at 10:00 AM, local time**

AUCTION DATE: **Wednesday, July 22, 2020, by 3:00 PM, local time**

PROCUREMENT COORDINATOR: Manuel Iglesias

EMAIL INQUIRIES TO: contractsandprocurement@parks.wa.gov

Bidders are responsible for properly registering in the Washington's Electronic Business Solutions (WEBS) system, <https://fortress.wa.gov/ga/webs/> and downloading the solicitation document and all appendices and incorporated documents related to this solicitation. *Copies of this solicitation may be made available to bidders by other means and may be used at the bidders discretion.* Notification of any IFB addenda, amendments or Bidders' questions-&-answers will only be provided to those bidders who have registered with WEBS and have downloaded the solicitation from WEBS. Failure to do so may result in a Bidder having incomplete, inaccurate, or otherwise inadequate information.

It is each Bidder' responsibility to fully read and understand all provisions of this IFB. If a Bidder does not fully understand any portion of this IFB, the Bidder should contact the Procurement Coordinator.

It is the responsibility of each Bidder to carefully read, understand, and follow all of the instructions contained in this IFB and all amendments hereto. State Parks complies with the American Disabilities Act (ADA): Bidders may contact the IFB Coordinator to receive this Request for Quotes and Qualifications in Braille or tape.

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1 SUMMARY OF OPPORTUNITY

1.1 ACQUISITION AUTHORITY

In accordance with RCW 79A.05.035, the purpose of this Invitation For Bids (IFB) is to conduct the sale of felled timber for the health and revitalization of the forest at Fields Spring State Park.

1.2 PROJECT DESCRIPTION

The goals of this operation are to:

- A. Thin the stand from below to reduce the basal area by approximately 30-50% and concentrate the site growth potential on fewer healthy dominate/co-dominate trees.
- B. Reduce the wildfire fuel ladder and fuel load and favor more fire tolerant conifer species.
- C. Reduce diseased/infected trees and the risk of future insect and disease infestations.
- D. Minimize soil disturbance and the introduction of weedy species across the harvest area.

1.3 SALE AREA DESCRIPTION AND PRODUCTS SOLD

The sale area is approximately 300 acres located within Section 16 and 21, Township 7 North, Range 45 East, W.M. Refer to the attached map. The sale area is within the Field's Spring State Park, south of Highway 129 stretching south to Puffer Butte. There is one Np stream with a 50 ft riparian management zone in the southeast portion of the sale area. A buried utility line lies within the sale area. Multiple cabins, outbuildings, powerlines and homes lie adjacent to the sale. All park facilities have been excluded from the sale area with a 100-200 ft buffer. The steepest slope within the sale is approximately 50% however much of the slopes are under 35% and all operations for this contract will be ground-based. Sale boundaries are marked with pink flagging. Leave tree areas "skips" are marked with pink cardboard flashers. Cut/take trees within the sale are marked with blue paint. All unmarked trees meeting the product specifications below and detailed in the contract are included in the sale and must be removed.

1.4 MINIMUM BID AND ESTIMATED LOG VOLUMES

Agreement #	Sort #	Species and Sort Specifications*	Average Log Length	Estimated Volume		Tons Per MBF	Minimum Bid Delivered Prices		Total Appraised Value	Bid Deposit
				Mbf	Tons		\$/mbf	\$/Ton		
	1	Douglas-fir/western larch 5"+ DIB (Sawlogs)		151		5.5	\$400		\$60,400.00	\$6,040.00
	2	Grand fir 5"+ DIB (Sawlogs)		487		5.5	\$360		\$175,320.00	\$17,532.00
	3	Ponderosa pine 5"+ DIB (Sawlogs)		41		6.5	\$250		\$10,250.00	\$1,025.00
	4	Conifer 2"+ DIB (Pulplogs)			1426	9.0	\$25		\$35,650.00	\$3,565.00

*Products are reported by size specifications and are not to be construed as log grades.

MBF = thousand board-feet Scribner volume, DIB = small end diameter inside bark.

1.5 TIMBER EXCISE TAX

Purchaser must pay the forest excise taxes associated with the log sorts delivered to them. Harvest cost and haul cost will be furnished to purchaser after harvester contract is awarded.

1.6 CONFIRMATION

Each sort is subject to confirmation following auction. Sorts will not be confirmed until at least 10 days after auction. Final contract award is contingent upon State Park's haul cost analysis. Actual haul route may vary and is subject to change at State Park's discretion.

1.7 SPECIAL NOTICE

The successful Purchaser(s) will be required to purchase logs from the sale area upon delivery to their location specified in the bid submitted. Logs will be delivered to the Purchaser's delivery location by State Park's contract harvester. Purchaser is responsible for weighing and scaling costs. All tonnage loads will be weighed and all mbf loads will be scaled at State approved locations. State Parks reserves the right to determine where logs are authorized to be scaled and weighed.

Anticipated log delivery date of August 15, 2020 to February 1, 2021.

1.8 PAYMENT SECURITY

To be determined by the State as described in Clause P-045.2 of the Purchaser's Contract.

1.9 QUESTION PERIOD:

- Final day for submitting questions: Wednesday, July 1, 2020 NLT 5:00pm (Pacific Time Zone, local time)
- Send Questions to: ContractsAndProcurement@PARKS.WA.GOV.
- Subject line must include "921-223 Question."

1.10 ANSWER PERIOD:

- Answer Period will be throughout the bidding period
- Responses will be posted on WEBS throughout the Question and Answer timeframe (State of Washington's bid notification system).

1.11 COMPLAINT PERIOD:

- Final Date for submitting complaints: Wednesday, July 15, 2020, 3:00 p.m. (Pacific Time Zone, local time)
- Send Complaints to: ContractsAndProcurement@PARKS.WA.GOV.
- Subject line must include "921-223 Complaint."
- Responses, if any, will be posted on WEBS (State of Washington's bid notification system).

Bidders submitting complaints shall follow the procedures described in this section. Complaints that do not follow these procedures shall not be considered.

All complaints must be in writing and sent to the Procurement Coordinator before the deadline, to the email address, and using the proper subject line.

The complaint must state the basis for the complaint and a proposed remedy.

Only complaints that fall into the categories below and stipulate an issue of fact shall be considered:

- The solicitation unnecessarily restricts competition;

- The solicitation evaluation or scoring is unfair or flawed; or
- The solicitation requirements are inadequate or insufficient to prepare a response.

1.12 PRE-BID MEETING:

A pre-bid tour of the sale area is scheduled for July 15, 2020 at 10:00 AM to start at the Fields Spring State Park office. All interested contractors are encouraged to attend this tour.

1.13 PROCUREMENT SCHEDULE:

Bidders must adhere to the following schedule of activities. All times and dates are to be deemed final, unless officially amended by a written amendment posted in WEBS. State Parks requires strict adherence to this schedule:

Activity	Due Dates	Time
Issue IFB	06/19/2020	End of Day
Question Period	06/22 - 07/01/2020	5:00PM
Answer Period	07/02 – 07/07/2020	End of Day
Issue Amendment (if needed)	Throughout the bidding period	
Complaint Period	07/08 - 07/15/2020	3:00PM
Pre-Bid Meeting (Fields Spring State Park office)	07/15/2020	10:00AM
Pre-bid Tour	7/15/2020	10:00AM
Bidder's Response – Deadline	07/22/2020	3:00PM
Initial Evaluation Period (Approximate Time)	To Be Determined	
Notice of Apparent Successful Bidder	To Be Determined	

2 RESPONSES - REQUIRED CONTENT:

2.1 CHECKLIST OF MANDATORY ITEMS

The following list identifies the content that must be included in each responsible submission.

- **Appendix A, Bidder Profile**
- **Appendix B, Certifications**
- **Appendix C, Log Sort Sealed Bid Form**
- **Appendix D, Log Sort Sealed Bid Supplemental Information Form**
- **Appendix F, Wage Theft Prevention Certification**
- **Appendix G, Workers' Rights Certification**

Any response that does not contain all of the above items will be rejected as non-responsive. Each item is discussed in more depth in the following sections.

2.2 BIDDER PROFILE – APPENDIX A (MANDATORY)

Bidder Profile provides general information concerning the Bidder and/or its corporate entity. The Bidder must complete all sections and sign where indicated. Signing the Profile indicates the Bidder accepts the terms and conditions of this IFB. Failure to address all of the elements identified in the Profile may result in disqualification.

It is important to fully read the Bidder Profile as there are additional pages that the Bidder may have to attach depending on the Bidder's response.

Appendix A - The Bidder Profile is evaluated on a pass/fail basis.

2.3 CERTIFICATIONS – APPENDIX B (MANDATORY)

The Certifications must be executed as written in Appendix B. Failure to execute the Appendix in its official form will result in the Bidder's Proposal being disqualified.

Appendix B – Certifications is evaluated on a pass/fail basis.

2.4 LOG SORT SEALED BID FORM – APPENDIX C (MANDATORY)

Appendix C – Log Sort Sealed Bid Form is evaluated and scored according to the criteria laid out in Section 4.3 Evaluation Breakdown

2.5 LOG SORT SEALED BID SUPPLEMENTAL INFORMATION FORM – APPENDIX D (MANDATORY)

Appendix D – The Log Sort Sealed Bid Supplemental Information Form will be scored according to the criteria laid out in Section 4.3 Evaluation Breakdown.

2.6 WAGE THEFT PREVENTION CERTIFICATION – APPENDIX E (MANDATORY)

Bidder must complete and execute the certification as contained in Appendix F. The certification is not a scored component, but must be turned in as part of the complete Response.

Appendix E - The Wage Theft Prevention Certification is evaluated on a pass/fail basis that it is included with the submittal, and that the bidder certifies that they have not willfully violated Washington State's wage laws.

2.7 WORKERS RIGHTS CERTIFICATION – APPENDIX F (MANDATORY)

Pursuant to the Washington State Governor's Executive Order 18-03 Supporting Workers' Rights to Effectively Address Workplace Violations, State Parks is seeking to contract with qualified entities and business owners who certify that their employees are not, as a condition of employment, subject to mandatory individual arbitration clauses and class action or collective action waivers.

Appendix G - The Workers' Rights Certification is evaluated on a pass/fail basis that it is included with the submittal, and that the bidder certifies that they do not require their employees to waive their rights to seek remedy through the justice system.

3 RESPONSES - PREPARATION AND SUBMISSION REQUIREMENTS

3.1 SUBMISSION OF RESPONSES

Bidders are required to submit two (2) copies of their response, one that must have original signatures.

Deliver Response in sealed envelope, with your return address on it, and plainly marked lower left hand corner, "**SEALED BID FOR IFB 921-223 FIELDS SPRING-FOREST HEALTH THINNING LOG SALE**", to the Washington State Parks and Recreation Commission, Physical address: 1111 Israel Road SW, Tumwater, WA 98501-6512, Mailing address: PO Box 42650, Olympia, WA 98504-2650. Responses are due at 3:00PM, Wednesday, July 22, 2020. Responses will be opened within 2 business days.

To be responsive, mailed Responses must be received and stamped in at the front reception area by the deadline. U.S. mail is not considered received until stamped by Parks' reception

area. Responses received after the deadline will be returned to the Bidder unopened, as long as there is adequate return information on outside of envelope.

Bidders mailing responses should allow normal mail delivery time to ensure timely receipt of their response by the Procurement Coordinator. Bidders assume the risk for the method of delivery chosen. State Parks assumes no responsibility for delays caused by any delivery service. Responses may not be transmitted using facsimile or email transmission.

Late responses will not be accepted and will be automatically disqualified from further consideration. All responses and any accompanying documentation become the property of State Parks and will not be returned.

3.2 RESPONSE LAYOUT REQUIREMENTS

All pages in each attached file must be consecutively numbered. All pages must also contain the name of the Bidder, and the respective Appendix reference-letter to which it applies. The required information may be located at the top or bottom (header or footer) of each page, but the location must be consistent throughout.

NOTE: Any attachment or exhibit to a response has to be adequately labeled -- to include the category/section/question to which it corresponds. If evaluators cannot easily identify the exhibited material to the evaluation question, or to the respective Bidder, the attachment may be disregarded.

4 EVALUATION AND AWARD

4.1 DETERMINATION OF RESPONSIVENESS

All Responses received by the stated deadline will first be reviewed by the Procurement Coordinator to ensure that the Responses contain all of the information required in this IFB. Only responsive Responses that meet the requirements will be forwarded for further review. Any Response that does not contain all of the required information or any Bidder who does not meet the mandatory qualifications will be rejected as non-responsive, and will be removed from further evaluation. However, the Procurement Coordinator has the right to waive, and/or seek correction of minor informalities that do not alter the content of the Response.

4.2 GENERAL EVALUATION PROVISIONS

The evaluation process is designed to award a contract to the Bidder with the best quality attributes based on the selected evaluation criteria.

Bidders should take every precaution to assure that all answers are clear, complete, and directly responsive to each specific requirement.

4.3 PREFERENCES AND PENALTIES

Preferences and penalties that are required by law, rule, or competition document will be applied to bid pricing. A preference reduces the bidder's stated price by the amount of the preference and is an advantage to the bidder. A penalty increases the bidder's stated price by the amount of the penalty and is a disadvantage to the bidder. Preferences and penalties are applied to the pricing for evaluation purposes only but are not applied for purchasing purposes if awarded the contract.

- a) Determine Reciprocity under RCW 39.26.271, WAC 200-300-075, DES Reciprocity Information, DES Reciprocity Map (list). Determine the business

address from which the bid was submitted. Check the DES Reciprocity Map (list) to determine, for evaluation purpose only, if the bid's pricing must be increased or rejected.

4.4 EVALUATION BREAKDOWN

State Parks will use the below-noted point totals in its evaluation of the required materials.

Evaluation Criteria / Required Material	Maximum Possible Point Total
Appendix A: Bidder Profile	Pass/Fail Basis – no points
Appendix B: Certifications	Pass/Fail Basis – no points
Appendix C: Log Sort Sealed Bid Form	80 Points
Appendix D: Log Sort Sealed Bid Supplemental Information Form	10 Points
Appendix E: References	10 Points
Appendix F: Wage-Theft Certification	Pass/Fail: Fail if the form is not submitted, not signed, not properly completed, and/or the “ No Wage Violations ” box is not marked.
Appendix G: Workers’ Rights Certification	Pass/Fail: Fail if the form is not submitted, not signed, not properly completed, and/or the “ NO MANDATORY INDIVIDUAL ARBITRATION CLAUSES AND CLASS OR COLLECTIVE ACTION WAIVERS FOR EMPLOYEES ” box is not marked.
TOTAL:	100 Points

Points for Appendix C will be determined according to the following guidelines:

The bidder paying the highest price will be awarded each sort.

4.5 SELECTION OF APPARENT SUCCESSFUL BIDDER

Note: The Bidder meeting all responsive criteria and having the highest final cumulative score will be selected as the Apparent Successful Bidder (ASB).

State Parks will notify the Apparent Successful Bidder, and the non-successful Bidders, via email, using the email address provided by the birder in the bid.

4.6 ANNOUNCEMENT OF APPARENT SUCCESSFUL BIDDER

Following the announcement of the ASB, Bidders may request a Debrief conference. The Bidder will have a short period of time to request the Debrief conference. NOTE: a Debrief conference is a mandatory prerequisite for any Bidder desiring to protest the award.

5 DEBRIEF AND PROTESTS

5.1 DEBRIEFING OF UNSUCCESSFUL BIDDERS

Bidders who submitted a Response will be given the opportunity for a debriefing conference. The Procurement Coordinator must receive the request for a debriefing conference within three (3) business days after the Announcement of Apparent Successful Bidder has been sent. The debriefing shall be held within three (3) business days of the request.

Discussion will be limited to a critique of the requesting Bidder's Response including the factors considered in the evaluation of that Response and the Bidder's performance with regard to the solicitation requirements. Comparisons between Responses or evaluations of the other Responses will not be allowed. Debriefing conferences may be conducted in person or on the telephone and will be scheduled for a maximum of thirty (30) minutes.

5.2 PROCUREMENT RECORDS DISCLOSURE

After the Announcement of Apparent Successful Bidder, a Bidder may request copies of the solicitation and evaluation documents or may inspect the solicitation and evaluation documents in order to make a decision about the efficacy of making a protest. Such request must be in writing and sent to the Procurement Coordinator. State Parks will respond within five (5) business days of receipt of the request.

The requested documents will either be sent to or made available to the requesting Bidder, except for any portions of the documents that have been identified as Proprietary Information. State Parks will follow the process set forth in Section 6.13 Public Disclosure & Proprietary Information, before disclosing any portions of Responses that have been identified as Proprietary Information.

If more time is needed, State Parks will inform the requestor of the date the requested documents will be available.

5.3 PROTESTS

Bidders protesting this procurement shall follow the procedures described in below. Protests that do not follow these procedures shall not be considered. This protest procedure constitutes the sole administrative remedy available to the Bidder under this procurement. State Parks will not accept any protest before the announcement of the Apparent Successful Bidder.

The protest procedure is only available to Bidders who submitted a response to this IFB and who have participated in a debriefing conference. State Parks must receive a protest within five (5) business days of the debriefing.

5.4 GROUNDS FOR PROTEST

A protest may be made based only on the following grounds:

- A matter of bias, discrimination, or conflict of interest on the part of an evaluator;
- Errors in computing the scores; or
- Non-compliance with the procedures established in this Procurement document.

Protests not based on these grounds will not be considered. Protests will be rejected, by the Procurement Coordinator, as without merit if they address issues such as: 1) An evaluator's professional judgment on the quality of a Response, or 2) State Parks' assessment of its own needs or requirements.

5.5 PROTEST FORM AND CONTENT

A Protest must state all of the facts and arguments upon which the Protest is based, and the grounds for the Protest. It must be in writing and signed by a person authorized to bind the Bidder to a contractual relationship. At a minimum, the Protest must include:

- The name of the protesting Bidder, mailing address and phone number, and the name of the individual responsible for submission of the Protest;
- The IFB number and title
- A detailed and complete statement of the specific State Parks actions under Protest;
- The grounds for the Protest;
- Description of the relief or corrective action requested.
- Bidder may attach supporting documentation to their Protest as they deem necessary and proper.

5.6 SUBMITTING A PROTEST

Protests must be in writing, must be signed by the Bidder and must be received by the State Parks Procurement Coordinator at the address below within five (5) Business Days after the debriefing conference. All protests shall be emailed to Manuel Iglesias, Procurement Coordinator as follows:

Email: contractsandprocurement@parks.wa.gov

The subject Line: IFB #921-223: Protest by [Your firm's name].

Upon State Parks' receipt of a protest, a review and investigation will be conducted by a neutral party that had no involvement in the evaluation and award process. The reviewer will conduct an objective review of the Protest, based on the contents of the written Protest and the IFB and any amendments, the Responses, all documents showing evaluation and scoring of the Responses record and any other pertinent information and issue a decision within ten (10) business days of receipt of the protest, unless additional time is needed. If additional time is needed, the protesting Bidder will be notified of the delay.

State Parks will make a final determination on the protest; in accordance with such findings, State Parks will:

Find the protest lacking in merit and uphold State Parks' action.

Find only technical or harmless errors in State Parks' acquisition process and determine State Parks to be in substantial compliance and reject the protest.

Find merit in the protest and provide State Parks options which may include:

- that State Parks correct the errors and re-evaluate all Responses;
- that State Parks reissue the IFB document and begin a new process;
- other courses of action as appropriate

If the reviewer determines that the protest is without merit, State Parks may enter into a contract with the Apparent Successful Bidder. If the protest is determined to have merit, State Parks will take the appropriate alternative as noted in the preceding paragraph.

6 ADDITIONAL GENERAL PROVISIONS FOR ALL BIDDERS

6.1 ANNOUNCEMENT AND SPECIAL INFORMATION

By responding to this IFB, a Bidder acknowledges they have read and understand the entire IFB and accepts all information contained within the IFB without modification.

6.2 CONTRACTING WITH CURRENT OR FORMER STATE EMPLOYEES

Specific restrictions apply to contracting with current or former state employees pursuant to chapter 42.52 of the Revised Code of Washington (RCW). Those restrictions also apply to any Bidder submitting a Response under this IFB who has hired a former state employee.

Bidders should familiarize themselves with the requirements prior to submitting a Response that includes current or former state employees.

6.3 AMENDMENTS TO THE IFB

State Parks reserves the right to revise this IFB. All changes will be made by written amendment. All official amendments will be posted in WEBS and will automatically become incorporated as part of this IFB. If there are any conflict between amendments, or between an amendment and the IFB, whichever document was issued last in time will be controlling.

Amendments will be made in consideration to the overall timeline; State Parks will determine whether extensions to the timeline are necessary.

6.4 RESPONSIVENESS OF BIDDER'S RESPONSE

Each Bidder is specifically notified that failure to comply with any part of the solicitation may result in rejection of their Response as non-responsive. Rejected, non-responsive Responses will not be scored. State Parks will not be liable for any errors or omissions in Bidder's Response. Bidders will not be allowed to alter their Response after the Response Submission Deadline.

It is the responsibility of each Bidder to carefully read, understand, and follow all the instructions contained in this IFB, and in any future amendments. If a Bidder does not fully understand any Response requirement, said Bidder should submit an inquiry to the Procurement Coordinator. Bidders are hereby notified that failure to comply with any solicitation requirement may result in the Response being rejected as non-responsive. State Parks reserves the right to waive any administrative, minor irregularity in a Response, but it is not required to do so.

6.5 CLARITY AND CLARIFICATIONS

State Parks will make the sole determination of clarity and completeness of the Responses. No Response may be altered or amended after the submission deadline; however, State Parks reserves the right to contact a Bidder for clarification of responsive contents if necessary. NOTE: This clarification process is only used to clarify information that was contained within the Response; it is not a means of providing or incorporating new information that was otherwise not initially included. Evaluators have no obligation to seek or request a clarification; they may evaluate the response as provided.

6.6 COST OF RESPONSE PREPARATION

State Parks will not reimburse Bidders for any costs associated with preparing or presenting a Response to this solicitation.

State Parks will not be liable for any costs incurred by the Bidder in preparation or presentation of a responsive Response to this IFB.

State Parks will not pay for any costs accrued prior to a mutually executed contract resulting from this IFB.

6.7 OWNERSHIP OF RESPONSES

All Responses and materials submitted in response to this IFB become the property of State Parks. State Parks has the right to use information or adaptations of information that is presented in a response, unless the information is marked "Proprietary" and is not: (1) already known to State Parks prior to receipt of the information in the Response or materials

submitted in response to this IFB, (2) subsequently disclosed to State Parks by a third party who has the lawful right to make such disclosure, or (3) lawfully publicly available. Selection or rejection of the offer will not affect this right.

6.8 FINAL SELECTION & NO OBLIGATION

State Parks reserves the right, at its sole discretion, to reject all responses without penalty and not to issue a contract as a result of this solicitation. State Parks further reserves the right to cancel or reissue this IFB prior to execution of a contract, if it is in the best interest of State Parks to do so, as determined by State Parks in its sole discretion.

6.9 INCORPORATION OF RESPONSE IN CONTRACT

The Bidder's response, including all promises, warranties, commitments, and representations made in the successful Response, are binding and shall be incorporated by reference into State Parks' contract with the Bidder.

6.10 AGREEMENT TO STATE PARKS CONTRACT TERMS AND CONDITIONS

Attached as Exhibit A is a draft document that includes State Parks' contract terms and conditions. These terms and conditions will be incorporated into the final contract between State Parks and the Apparent Successful Bidder. Each Bidder's submission of its Response confirms that Bidder's consent to these terms and conditions.

6.11 STATEWIDE VENDOR PAYMENT REGISTRATION

Bidders are urged to be registered in the Statewide Vendor Payment system, prior to submitting a request for payment under this Contract. The Washington State Office of Financial Management (OFM) maintains a central Bidder registration file for Washington State agencies to process Bidder payments.

To obtain registration materials go to the Statewide/Vendor Payee Services (SWPS) website at <https://ofm.wa.gov/it-systems/statewide-vendorpayee-services> . The registration form has two parts. Part 1 is the information required to meet the above registration condition. Part 2 allows State Parks (and other state agencies) to pay invoices electronically with direct deposit. This is the most efficient method of payment and vendors are encouraged to sign up.

6.12 MINORITY WOMEN OWNED AND VETERAN OWNED BUSINESS ENTERPRISES

In accordance with the legislative findings and policies set forth in chapter 39.19 RCW, and RCW 43.60A.200 and 39.22.240, the State of Washington encourages participation by veteran owned business enterprises and Minority & Women Owned Business Enterprises (MWBE), either self-identified or certified by, respectively, the Department of Veterans Affairs or the Office of Minority & Women's Business Enterprises (OMWBE). While the State does not give preferential treatment, it does seek equitable representation from the veteran owned business and minority and women's business communities.

Participation by veteran owned and MWBE Bidders may be either on a direct basis in response to this IFB or as a Sub-bidder to a prime Bidder. However, no preference will be given in the evaluation of Responses, no minimum level of MWBE or veteran-owned business participation shall be required, and Responses will not be evaluated, rejected or considered non-responsive on that basis.

Bidders may contact the Office of Minority & Women's Business Enterprises (OMWBE) at <https://omwbe.wa.gov/about-omwbe/contact-us-directions> and/or the Department of Veterans Affairs at <http://www.dva.wa.gov/program/certified-veteran-and-servicemember->

owned-businesses to obtain information on certified firms for potential sub-contracting arrangements or for information on how to become certified.

6.13 PUBLIC DISCLOSURE & PROPRIETARY INFORMATION

State Parks is subject to the Public Records Act, chapter 42.56 RCW. Bid submissions and evaluations may not be disclosed while the IFB is pending (RCW 39.26.030); however, all of the submissions and evaluations may be disclosed after the announcement of the Apparent Successful Bidder. Portions of a Bidder's Response may be protected from disclosure through the process set forth below.

If a Bidder wants to protect any Proprietary Information that is included in its response, the information must be clearly identified by Bidder as Proprietary Information. Each page containing information that is claimed to be exempt from disclosure must be clearly identified by the word "Proprietary" printed on the lower right-hand corner of the page.

Any attempts to overly restrict disclosure through use of footers on every page and/or other like statements restricting disclosure will not be honored and may subject Bidder to disqualification.

State Parks will maintain the confidentiality of all information marked Proprietary to the extent consistent with the Public Records Act. If a public disclosure request is made to view Bidder's Proprietary Information, State Parks will notify the Bidder of the request and of the date that the Proprietary Information will be released to the requester unless the Bidder obtains a court order from a court of competent jurisdiction enjoining that disclosure. If the Bidder fails to obtain the court order enjoining disclosure, State Parks will release the Proprietary Information, on the date specified.

State Parks sole responsibility shall be limited to maintaining the Bidder's true and actual Proprietary Information in a secure area and to notify Bidder of any request(s) for disclosure for so long as State Parks retains Bidder's information in State Parks records. Failure to so label such materials or failure to timely respond after notice of request for public disclosure has been given shall be deemed a waiver by Bidder of any claim that such materials are exempt from disclosure.

Bidder may seek the information from all other Responses once the Apparent Successful Bidder is announced.

6.14 CIVIL RIGHTS COMPLIANCE

The Director of the Washington State Parks and Recreation Commission, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all Bidders will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of the owner's race, color, national origin, sex, age, disability, income-level, or LEP in consideration for an award. State Parks will also affirmatively ensure that any contract entered into pursuant to this solicitation will require full incorporation of these rights in relation to all employees, personnel, and agents of the Bidder.

7 APPENDICES and EXHIBITS

All Appendices noted below must be included as part of the Bidder's Response

Appendix A, Bidder Profile (Mandatory - sign and return)

Appendix B, Certifications (Mandatory - sign and return)

Appendix C, Log Sort Sealed Bid Form (Mandatory – complete and return)

Appendix D, Log Sort Sealed Bid Supplemental Information Form (Mandatory – complete and return)

Appendix E, References (Mandatory - complete and return – and notify References)

Appendix F, Wage Theft Prevention Certification (Mandatory - sign and return)

Appendix G, Workers' Rights Certification (Mandatory - sign and return)

The following Exhibits are solely for Bidder's information and do not need to be returned.

Exhibit A, Draft/Sample Service Agreement for Apparent Successful Bidder

Exhibit B, FPA # 2706797

Exhibit C, Maps

**APPENDIX A
BIDDER PROFILE**

Bidder must provide all requested information in the space provided next to each numbered section below.

Many of the questions require information if you answer “yes”. Please provide your response in the space provided unless otherwise directed to submit on a separate page (note: the spaces provided can expand to allow for more text to be typed in if necessary). If you are directed to provide answers on a separate page, please identify the question and corresponding number that you are responding to, and attach that document to this Appendix A.

COMPANY INFORMATION:

(a)	Firm Legal Name*		
	Street Address		
	Mailing Address		
	City, State, ZIP		

***Legal Name:** Many companies use a “Doing Business As” name or a nickname in their daily business. However the State requires the legal name of your company as it is legally registered in the State of Washington or the state in which your company was registered. This should include the type of entity – Inc., LLC, LP, etc.

(b)	DBA (if any)		
	Telephone Number(s)		
	Area Code:	Number:	Extension:
	Area Code:	Number:	Extension:

(c)	A list identifying which parties of the organization have the authority to sign contracts/ amendments on behalf of the Bidder’s entity.

(d)	Names, addresses, e-mail addresses and telephone numbers of the sole proprietor, partners, or principle officers as appropriate to the organization		
	Name & Title:		
	Address:		
	Email Address:		
	Telephone Number		
	Area Code:	Number:	Extension:

(e)	Primary Contact Person for Questions/Contract Negotiations, including address if different than above		
	Name & Title:		
	Address:		
	Email Address:		
	Telephone Number for Contact Person		
	Area Code:	Number:	Extension:

(i)	WA State UBI	
-----	--------------	--

**APPENDIX A
BIDDER PROFILE**

(j)	Statewide Vendor Number (SWV)	
-----	-------------------------------	--

Bidder is urged to be registered with the Washington State Office of Financial Management as a statewide vendor. **If no current SWV number**, affirm that your organization will obtain a SWV number within ten (10) days of executing contract. YES NO

(k)	Federal Tax Identification Number	
-----	-----------------------------------	--

TERMINATION FOR DEFAULT

(a)	Has Bidder had a state contract terminated for default within the last five years?	<input type="checkbox"/> YES <input type="checkbox"/> NO
-----	--	--

If yes, submit on a separate sheet of paper the full details surrounding the breach and default.

CONFIDENTIALITY

(a)	Are there any pages in the Proposal that the Bidder has marked as “Confidential” or “Proprietary”	<input type="checkbox"/> YES <input type="checkbox"/> NO
-----	---	--

If yes, any information in the Proposal that the Bidder desires to claim as proprietary and exempt from disclosure under the provisions of Chapter 42.56 must be clearly designated. Each page containing information claimed to be exempt from disclosure must be clearly identified by the word “Privileged” or “Confidential” printed on the lower right-hand corner of the page. Additionally, Bidder must include a separate piece of paper attached to this **Appendix A**, indicating the pages that have been marked “Confidential” and the particular exception from disclosure upon which the Bidder is making the claim. Failure to follow these rules waives Bidder’s claim.

AUTHORIZED SIGNATURES:

By signing below you hereby certify that you are an authorized representative of your firm/company and empowered to negotiate, enter into, and execute, in the name and on behalf of your firm/company, any agreements or documents associated with this IFB and to bind your firm/company to the obligations stipulated therein.

Signature (Individual must be authorized to Bind the Organization)	
Signature:	Date:
Print Name:	

CERTIFICATIONS AND ASSURANCES

1. I/we make the following certifications and assurances as a required element of the proposal to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent to the award or continuation of the related contract(s):
2. I/we declare that all answers and statements made in the proposal are true and correct.
3. The prices and/or cost data have been determined independently, without consultation, communication, or agreement with others for the purpose of restricting competition. However, I/we may freely join with other persons or organizations for the purpose of presenting a single proposal.
4. The attached proposal is a firm offer for a period of 60 days following receipt, and it may be accepted by State Parks without further negotiation (except where obviously required by lack of certainty in key terms) at any time within the 60-day period.
5. In preparing this proposal, I/we have not been assisted by any current or former employee of the state of Washington whose duties relate (or did relate) to this proposal or prospective contract, and who was assisting in other than his or her official, public capacity. (Any exceptions to these assurances are described in full detail on a separate page and attached to this document.)
6. I/we understand that State Parks will not reimburse me/us for any costs incurred in the preparation of this proposal. All proposals become the property of State Parks, and I/we claim no proprietary right to the ideas, writings, items, or samples, unless so stated in this proposal.
7. Unless otherwise required by law, the prices and/or cost data that have been submitted have not been knowingly disclosed by the Proposer and will not knowingly be disclosed by him/her prior to opening, directly or indirectly to any other Proposer or to any competitor.
8. I/we agree that submission of the attached proposal constitutes acceptance of the solicitation contents and the attached sample contract and general terms and conditions.
9. No attempt has been made or will be made by the Proposer to induce any other person or firm to submit or not to submit a proposal for the purpose of restricting competition.
10. I/we grant State Parks the right to contact references and others, who may have pertinent information regarding the Proposer's prior experience and ability to perform the services contemplated in this procurement.
11. If any staff member(s) who will perform work on this contract has retired from the State of Washington under the provisions of the 2008 Early Retirement Factors legislation, his/her name(s) is noted on a separately attached page.

Title

Date

**APPENDIX C
LOG SORT SEALED BID FORM**

Sale Name Fields Spring - Forest Health Thinning Log Sale Agreement Number _____ Date _____

_____ hereby submits the following bid for delivered logs.
(Print Company Name)

_____ (Print Name Authorized Company Representative)

_____ Telephone Number (Contact for bid result notification)

_____ (Street Address)

_____ (City, State and Zip)

Agreement Number	Sort Number	<u>Delivered</u> Logs Bid Amount (fill in one <u>only</u>)	
		\$ /MBF	\$ /TON
	1	\$ /MBF	\$ /TON
	2	\$ /MBF	\$ /TON
	3	\$ /MBF	\$ /TON
	4	\$ /MBF	\$ /TON

*You may bid on one or more sorts. You must accept all products within each sort if awarded. Each sort is sold separately and no "all or nothing" bids will be accepted.

Agreement #	Sort#	Species and Sort Specifications*	Estimated Volume		Tons Per MBF	Minimum Bid Delivered Prices		Total Appraised Value	Bid Deposit
			Mbf	Tons		\$/mbf	\$/Ton		
	1	Douglas-fir/western larch 5"+ DIB (Sawlogs)	151		5.5	\$400		\$60,400.00	\$6,040.00
	2	Grand fir 5"+ DIB (Sawlogs)	487		5.5	\$360		\$175,320.00	\$17,532.00
	3	Ponderosa pine 5"+ DIB (Sawlogs)	41		6.5	\$250		\$10,250.00	\$1,025.00
	4	Conifer 2"+ DIB (Pulplogs)		1426	9.0		\$25	\$35,650.00	\$3,565.00

Bid Deposit Amount \$ _____

- Bid Deposit Type:** Cash, Certified Check, Cashiers Check, or Money Order
 Per Sale Bid Bond
 Statewide Bid Bond, Number

The successful bidder agrees to furnish payment security acceptable to the State in the amount as described in clause P-041 of the Purchaser's contract prior to log delivery and at a date to be determined by the State.

8 Bidder's Warranty and Bid Signature

By signing and submitting this bid as offer to purchase forest products from the State, the Bidder hereby warrants to the State that they have had an opportunity to fully inspect the sale area and the forest products being sold. Bidder further warrants to the State that they enter this bid based solely upon their own judgment of the value of the forest products, formed after their own examination and inspection of both the timber sale area and the forest products being sold. Bidder also warrants to the State that they enter this bid without any reliance upon the volume estimates, acreage estimates, appraisals, pre-bid documentation, or any other representation by the State.

(Signature of Authorized Representative submitting this bid)

(Date of Signature)

(Print name and title of Authorized Representative submitting this bid)

NOTES: A separate bid form is required for each log sort bid and must be delivered in a separate envelope. Photocopies of this bid form may be used. Each photocopy must have original signatures. Final contract award is contingent upon the State's haul cost analysis. Actual haul route may vary and is subject to change at the State's discretion. All sales are subject to confirmation by the State Parks.

APPENDIX D
LOG SORT SEALED BID SUPPLEMENTAL INFORMATION

(Print Company Name)

(Sale Name)

(Agreement Number) (Sort Number) (email: optional)

Log Manufacturing Specifications:

Sawlog and Peeler sorts: Enter at least one preferred log length including trim for each log length range below.
Pole sorts (Distribution): Enter three or more lengths. Attach preferred manufacturing information.
Pole sorts (Transmission): Enter six or more lengths. Attach preferred manufacturing information.
Tonnage sorts: See bid form instructions for required log lengths. Enter additional custom lengths as desired.

Log Length Ranges	Bidder's Preferred Log Lengths
16 ft. through 20 ft.	
22 ft. through 30 ft.	
32 ft. through 40 ft.	
Distribution Poles – 35 ft. through 55 ft.	
Transmission Poles – 60 ft.+	

Log Delivery Information:

1) Designate the point of delivery and address (must be a street address)

(Location Name)

(Street Address)

(City, State and Zip)

2) Designate the state approved Scaling and Weighing facilities closest to the point of delivery as needed.

Scaling Location Information Weighing Location Information

(Scaling Location Name)

(Weighing Location Name)

(Third Party Scaling Organization)

(Weighing Location Owner)

(Scaling Location Street Address)

(Weighing Location Street Address)

(Scaling Location City, State and Zip)

(Weighing Location City, State and Zip)

APPENDIX D

LOG SORT SEALED BID SUPPLEMENTAL INFORMATION

Final contract award is contingent upon the State's haul cost analysis. Actual haul route may vary and is subject to change at the State's discretion. Additional terms or conditions requested by the bidder on or attached to the Log Sort Sealed Bid or Supplemental Information Forms are informational only and non-binding.

**APPENDIX E
REFERENCES**

Bidder to complete and return the following reference information forms with response:

It is the Bidder's responsibility to make sure the information provided herein is accurate, and that the reference will be responsive to State Parks' inquiry.

Referral 1:		
Bidder's (your) Name: _____		
Note: submission of this form constitutes permission for State Parks to contact the reference indicated.		
Name reference: corporation/agency	Name of person to provide referral	Email of person to provide referral
Identify nature of services Provided	Date the services were provided:	Full costs for services provided:

Referral 2:		
Bidder's (your) Name: _____		
Note: submission of this form constitutes permission for State Parks to contact the reference indicated.		
Name reference: corporation/agency	Name of person to provide referral	Email of person to provide referral
Identify nature of services Provided	Date the services were provided:	Full costs for services provided:

Referral 3:		
Bidder's (your) Name: _____		
Note: submission of this form constitutes permission for State Parks to contact the reference indicated.		
Name reference: corporation/agency	Name of person to provide referral	Email of person to provide referral
Identify nature of services Provided	Date the services were provided:	Full costs for services provided:

**BIDDER CERTIFICATION – RESPONSIBILITY CRITERIA
WASHINGTON STATE GOODS & SERVICES CONTRACTS**

Prior to awarding a contract, agencies are required to determine that a bidder is a 'responsible bidder.' See RCW 39.26.160(2) & (4). Pursuant to legislative enactment in 2017, the responsible bidder criteria includes a Bidder certification that the Bidder has not willfully violated Washington's wage laws. See Chap. 258, 2017 Laws (enacting SSB 5301).

I hereby certify, on behalf of the firm identified below, as follows (check one):

NO WAGE VIOLATIONS. This firm has NOT been determined by a final and binding citation and notice of assessment issued by the Washington Department of Labor and Industries or through a civil judgement entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of RCW chapters 49.45, 49.48, or 49.52 within three (3) years prior to the date of the above-referenced date. PASS.

OR

VIOLATIONS OF WAGE LAWS. This firm has been determined by a final and binding citation and notice of assessment issued by the Washington Department of Labor and Industries or through a civil judgement entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of RCW chapters 49.45, 49.48, or 49.52 within three (3) years prior to the date of the above-referenced date. FAIL.

I hereby certify, under penalty of perjury under the laws of the State of Washington, that the certifications herein are true and correct and that I am authorized to make this certification on behalf of the firm listed herein.

Firm Name: _____
(Name of Bidder/Bidder - Print full legal entity name of firm)

By: _____
(Signature of authorized person)

Print Name: _____
(Print name of person making certification for firm)

Title: _____
(Title of person signing certificate)

Place: _____
(Print name of city and state and country where signed)

Date: _____

**BIDDER CERTIFICATION
EXECUTIVE ORDER 18-03
WORKERS' RIGHTS**

Pursuant to the Washington State Governor's Executive Order 18-03 (dated June 12, 2018), the Washington State Parks and Recreation Commission is seeking to contract with qualified entities and business owners who certify that their employees are not, as a condition of employment, subject to mandatory individual arbitration clauses and class or collective action waivers.

I hereby certify, on behalf of the firm identified below, as follows (check one):

NO MANDATORY INDIVIDUAL ARBITRATION CLAUSES AND CLASS OR COLLECTIVE ACTION WAIVERS FOR EMPLOYEES. This firm does NOT require its employees, as a condition of employment, to sign or agree to mandatory individual arbitration clauses or class or collective action waivers. PASS.

OR

MANDATORY INDIVIDUAL ARBITRATION CLAUSES AND CLASS OR COLLECTIVE ACTION WAIVERS FOR EMPLOYEES. This firm requires its employees, as a condition of employment, to sign or agree to mandatory individual arbitration clauses or class or collective action waivers. FAIL.

I hereby certify, under penalty of perjury under the laws of the State of Washington, that the certifications herein are true and correct and that I am authorized to make these certifications on behalf of the firm listed herein.

Firm Name: _____
(Name of Bidder - Print full legal entity name of firm)

By: _____
(Signature of authorized person)

Print Name: _____
(Print name of person making certification for firm)

Title: _____
(Title of person signing certificate)

Place: _____
(Print name of city and state and country where signed)

Date: _____



**WASHINGTON STATE PARKS
AND RECREATION COMMISSION**

LOG SALE AND PURCHASE CONTRACT

AGREEMENT NO. _____

SALE NAME: FIELDS SPRING FOREST HEALTH THIN

**THE WASHINGTON STATE PARKS AND RECREATION COMMISSION, HERINAFTER
ACTING SOLELY, IN ITS PROPRIETARY CAPACITY, STATE, AND PURCHASER,
AGREE AS FOLLOWS:**

Section G: General Terms

G-001.2 Definitions

The following definitions apply throughout this contract;

Contract Administrator: State's designee responsible for assuring that the contractual obligations of the Purchaser and Contractor are met.

Contractor: State-selected harvester responsible to perform all duties as required by the Harvesting Services Contract, including but not limited to timber harvesting, road construction, debris removal and piling, hauling and delivery of forest products for weighing and/or scaling, to the Purchasers of the timber sales Sorts.

Delivery: Occurs when logs or forest products meeting the sorting specifications arrive at the Purchasers destination, as described in the contract.

Forest Product: Any material derived from the forest for commercial use.

Harvesting: A general term, referring to the Contractor's various obligations under the Harvesting Services Contract.

Harvesting Services Contract: Contract between the Contractor and the State, which sets forth the procedures and obligations of the Contractor for completing the harvesting of timber, and the delivery of various log sorts to the State's purchasers, and the payment obligations of the

State, The Harvesting Services Contract will include a Road Plan for any road construction or reconstruction, where applicable.

Log Sale and Purchase Contract: Purchase Agreement between the State and Purchaser(s) of particular log sorts from the timber sale.

Purchaser: The company or individual that has entered a Log Sale Contract with the State for individual log sorts from the timber sale area. The Contractor must deliver the designated log sorts to this company or individual. Contractor will likely be delivering different log sorts to different purchasers under the Harvesting Services Contract.

State: The Washington State Parks and Recreation Commission, landowner and seller of logs from the timber sale area. The State is represented by the Chief Financial Officer (CFO) as designated on the contract signature page. Contractual obligations to the State are enforced by the CFO or the designated Contract Administrator.

G-010.2 Products Sold and Sale Area

Purchaser was the successful bidder on **DATE** and sale was confirmed on **DATE**. The State, as owner, agrees to sell and deliver to the Purchaser logs meeting the log sort specifications as described in the G-022.2 clause. Logs will be delivered from the Field's Spring Forest Heralth Thin Timber Sale described as part(s) of Section(s) 16 & 21, Township 7 North, Range 45, W.M., Asotin County, Washington.

G-022.2 Sorting Specifications

Purchaser shall accept and pay for delivery of log sorts by a state selected contractor to the designated Purchaser location that meets the following specifications:

Agreement No.	Sort #	Description	Destination and Location

G-024.2 Manufacturing Standards

All forest products except poles, produced and sold under this contract will be manufactured to maximize the amount of logs meeting preferred log lengths and to achieve the average log length listed.

Agreement No.	Sort #	Scaling Rule
		ES

Average Log Length (If Applicable)	Preferred Log Lengths

"ES" indicates that east side scaling rules apply. Minimum trim is 4 inches per scaling segment for east side scaling rules.

G-026.2 Log Delivery Destination

Purchaser shall accept logs delivered to the destination as described in the G-022.2 clause. Purchaser may make a written request to the State for a change in log delivery destination or scaling or weighing location. If agreeable and in the best interest of the State, the State may approve the Purchaser's request. Written approval must be granted by the State prior to log delivery to a new destination or use of a new scaling or weighing facility.

Increased haul distance shall result in an increase in the P-028.2 log delivery payment rate in an amount to be calculated by the State. In no circumstance shall the payment rate for delivered logs be reduced as a result of a state approved delivery destination or scaling or weighing facility change.

Purchaser may refuse loads delivered to the wrong destination.

G-027.2 Log Delivery Schedule and Conditions

- a. Delivery hours - Purchaser agrees to accept logs from the Contractor at the Purchaser's delivery location during Purchaser's working hours or at least between the hours of 6:00 a.m. and 4:00 p.m., Monday through Friday, except legal holidays unless otherwise agreed upon by the State.
- b. Improperly loaded trucks - It is understood and agreed that the Purchaser incurs no obligation to accept improperly or illegally loaded trucks in its facility. Any truck so loaded may be directed to vacate the yard and shall remain the responsibility of the harvesting contractor. The Purchaser shall notify the State within 24 hours of any load (s) rejected and specify the reasons why.
- c. Log Delivery Interruptions - Purchaser may schedule times in which delivery of logs will not be accepted. The Purchaser shall notify the Contract Administrator at least five (5) working days before the scheduled interruption or closure occurs. The duration of the log delivery interruption shall not exceed seven (7) consecutive working days or a total of ten (10) working days over the duration of the contract term. If Purchaser's scheduled delivery interruption exceeds contract requirements and causes the State harm, Purchaser will be in breach of contract and subject to liquidated damages as per the D-026.2 and D-027.2 clauses, unless Purchaser and the State have made a prior agreement in writing to mitigate potential harm to the State.
- d. Required Acceptance of Daily Load Deliveries and Notification - If the State is harmed by purchaser's refusal to accept up to 20 truck deliveries of any one sort per day, Purchaser will be in breach of contract and subject to damages as per the D-026.2 and D-027.2 clauses. A truck delivery is all the wood delivered including sorts on super trucks, mule trains and pups brought to the delivery point by a single truck. The Purchaser shall notify the Contract Administrator at least 48 hours in advance if:

1. Purchaser intends to limit the number of truck deliveries accepted on any day to less than that listed above, or
 2. Purchaser intends to limit the number of truck deliveries accepted on any day to the number listed above.
- e. State Notification to Purchaser - The State will notify the Purchaser when it anticipates or schedules an interruption of deliveries and when it anticipates the number of truck deliveries on any day will exceed the number listed above.

G-030.2 Contract Term and Expiration Date

Purchaser agrees to accept and pay for forest products delivered through the period ending -

_____.

G-050.2 Contract Term Extension

Contract extensions and any other conditions subject to the extension as agreed to by the Purchaser and State, must be formalized in writing, signed by Purchaser and State.

G-054.2 Early Contract Termination

The State may terminate this contract in whole or in part by giving fifteen (15) days written notice to the Purchaser when it is in the best interests of the State. If this contract is so terminated, the State shall be liable only for the return of that portion of the initial deposit that is not required for payment, and the return of unapplied payments. The State shall not be liable for damages, whether direct or consequential.

G-056.2 Force Majeure

No Party shall be liable for any failure to perform its obligations other than payments due where such failure is as a result of Acts of Nature (including fire, flood, earthquake, storm, or other natural disaster), war, act of foreign enemies, hostilities (whether war is declared or not), terrorist activities, government sanction, fire, labor dispute, strike or lockout.

Any Party asserting Force Majeure as an excuse shall have the burden of proving that reasonable steps were taken (under the circumstances) to minimize delay or damages caused by foreseeable events, that all non-excused obligations were substantially fulfilled, and that the other Party was timely notified of the likelihood or actual occurrence which would justify such an assertion, so that other prudent precautions could be contemplated. In the event of Force Majeure, the State reserves the right to terminate this agreement in accordance with clause G-054.2 'Early Contract Termination'.

G-060.2 Exclusion of Warranties

The PARTIES AGREE that the IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE and ALL OTHER WARRANTIES EXPRESSED OR IMPLIED ARE EXCLUDED from this transaction and shall not apply to the goods to be harvested or sold. For example, THE FOLLOWING SPECIFIC MATTERS ARE NOT WARRANTED, and are EXCLUDED from this transaction:

- a. The MERCHANTABILITY of the forest products. The use of the term "merchantable" in any document is not intended to vary the foregoing.
- b. The CONDITION of the forest products. The forest products will be conveyed as defined by the clauses G-022.2 Sorting Specifications and Manufacturing Standards G-024.2.
- c. THE VOLUME, WEIGHT, QUANTITY, OR QUALITY, of the forest products to be harvested. The descriptions of the forest products to be conveyed, are estimates only, made solely for administrative and identification purposes. The timing of forest product deliveries.
- d. Items contained in any other documents prepared for or by the State.

G-065 Regulatory Disclaimer

The State disclaims any responsibility for, or liability relating to, regulatory actions by any government agency, including actions pursuant to the Forest Practices Act, Ch. 76.09 RCW that may affect the operability of the timber sale.

G-070.2 Limitation on Damage

In the event of a breach of any provision of this contract by the State, the liability of the State shall be limited to return of the unused initial deposit and unapplied payments to the Purchaser. The State shall not be liable for any damages, whether direct, incidental, or consequential.

G-112.2 Title

The State hereby warrants that State is the owner of said logs and has the right to sell same, free of liens, encumbrances, or claims, but subject to trade restrictions promulgated in WAC 240-15-015. Purchaser assumes title and all risk and responsibility for said logs upon delivery.

G-160.2 Agents

The State's rights and duties will be exercised by the Chief Financial Officer, (herein after as CFO) at Olympia, Washington CFO. The CFO will notify Contractor in writing who is responsible for administering the contract. The CFO has sole authority to waive, modify, or amend the terms of this contract in the manner prescribed in clause G-180. No agent, employee, or representative of the State has any authority to bind the State to any affirmation, representation, or warranty concerning the forest products harvested beyond the terms of this contract.

The Purchaser agrees to notify the State in writing of their authorized representative at the log delivery destination who will be readily available and who shall be authorized to receive, on behalf of the Purchaser any instructions or notices given by the State in regard to performance under this contract, and any limits to this person's authority.

G-180 Modifications

Waivers, modifications, or amendments of the terms of this contract must be in writing signed by Purchaser and the State.

G-190 Contract Complete

This contract is the final expression of the Parties' agreement. There are no understandings, agreements, or representations, expressed or implied, which are not specified in this contract.

G-200.2 Notice

Notices required to be given under the following clauses shall be in writing and shall be delivered to the State or Purchaser's authorized agent or sent by certified mail to the Purchaser's post office address, so that their receipt may be acknowledged.

G-026.2 Log Delivery Destination

G-027.2 Log Delivery and Schedule Conditions

G-210.2 Violation of Contract

All other notices required to be given under this contract shall be in writing and delivered to their respective authorized agent or mailed to the Party's post office address. Parties agree to notify the other of any change of mailing address.

G-210.2 Violation of Contract

- a. If Purchaser violates any provision of this contract, the Contract Administrator, by written notice, may suspend delivery of further loads of forest products. If the violation is capable of being remedied, the Purchaser has five (5) days after receipt of suspension notice to remedy the violation. If the violation cannot be remedied (such as violation of WAC 240-15-015) or Purchaser fails to remedy the violation within five (5) days after receipt of a suspension notice, the State may terminate the rights of the Purchaser under this contract and collect damages as described in the damages clause in this contract.
- b. The State has the right to remedy the breach in the absence of any indicated attempt by the Purchaser or if Purchaser is unable, as determined by the State, to remedy the breach. Any expense incurred by the State shall be charged to Purchaser and shall be paid within thirty (30) days of receipt of billing.
- c. If Purchaser's violation is a result of a failure to make payment to the State when due, in addition to (a.) above, interest shall accrue on the unpaid balance at 12 percent per annum, beginning the date payment was due. The State may secure payments from the security provided.

G-240.2 Dispute Resolution

The following procedures apply in the event of a dispute regarding interpretation or administration of this contract and the parties agree that these procedures must be followed before a lawsuit can be initiated.

- a. In the event of a dispute, Purchaser must make a written request to the Contracts Manager for resolution prior to seeking other relief.
- b. The Contracts Manager will issue a written decision on Purchaser's request within five business days.

- c. Within five business days of receipt of the Contracts Manager's decision, the Purchaser may make a written request for resolution to the Chief Financial Officer of the Washington State Parks and Recreation Commission.
- d. Unless otherwise agreed, the CFO will hold a conference within 15 calendar days of the receipt of Contractor's request for review of the Contracts Manager's written decision. Contractor and the Contracts Manager will have an opportunity to present their positions. The CFP will issue a decision within a reasonable time of being presented with both Parties' positions

G-252.2 Forest Excise Tax

Purchaser shall be responsible for payment of all forest excise taxes pursuant to chapter 84.33 RCW.

G-253.2 Harvesting Cost Information

The State agrees to supply all harvesting cost information to the Purchaser for their consideration in payment of forest excise taxes.

G-260 Venue

This contract shall be governed by the laws of the State of Washington. In the event of a lawsuit involving this contract, venue shall be proper only in Thurston County Superior Court.

G-330.2 Contract Review

Purchaser may arrange with the Contract Administrator to review the provisions of this contract prior to the delivery of forest products.

Section P: Payments and Securities

P-010 Initial Deposit

Purchaser paid \$AMOUNT initial deposit, which will be maintained pursuant to RCW 79.15.100(3). If the operating authority on this contract expires without Purchaser's payment of the full amount specified in the 'Payment for Forest Products' clause, the initial deposit will be immediately forfeited to the State, and will be offset against Purchaser's remaining balance due. Any excess initial deposit funds not needed to ensure full payment of the contract price, or not needed to complete any remaining obligations of the Purchaser existing after contract expiration, will be refunded to the Purchaser.

P-028.2 Payment for Forest Products Delivered

Purchaser agrees to pay the State for delivered forest products \$Sort per ton at the following rate:

\$/Ton

Purchaser agrees to increase the above delivered payment rate as approved by the State in the event the location of delivery is changed per the G-026.2 clause.

P-036.2 Missorts and Payment Reduction for Delivered Forest Products

Forest Products delivered that do not meet the sorting specifications in G-022.2 where species are incorrect, are scaled over 1” outside the listed diameter specifications, or ponderosa pine with blue stain are considered mis-sorts.

However, when mis-sorted Forest Products amount to more than 3% of the total delivered sort volume, Purchaser may request approval for payment reduction for delivered volume exceeding the mis-sort threshold.

Requests for payment reduction must be submitted to the State in writing prior to contract expiration. Eligibility for mis-sort payment reduction is subject to State approval and shall be determined by the State’s delivered product analysis. Forest Products determined by the State eligible for mis-sort price reduction are not eligible for any other price adjustments.

Payment reduction for Forest Products deemed mis-sorted will be calculated as follows:

$$\text{Payment Reduction} = (B \times M) \times R$$

Where:

B = Bid rate from P-028.2 clause

M = Mis-sorted volume exceeding threshold excluding utility

R = Reduction factor

0.3 for mis-sort except for blue stain

0.4 for mis-sort related to blue stain

Third party scaling organization information is required to determine Scribner mbf for payment reduction purposes. Value will be derived from the applicable sort value as described in this contract.

Purchaser’s exclusive remedy for mis-sorts shall be the payment reduction described in this clause, notwithstanding other provisions in the Uniform Commercial Code

P-037.2 Mismatch and Payment Reduction for Delivered Forest Products

Forest Products delivered that do not meet preferred log length specifications or multiples or combinations of preferred lengths and Forest Products delivered not meeting minimum log quality specifications as described in the G-024.2 clause are considered mis-manufactured. Purchaser receiving mis-manufactured Forest Products is required to pay the State at the bid price under this contract.

However, when mis-manufactured Forest Products amount to more than 5% of the total delivered sort volume, Purchaser may request approval for payment reduction for delivered volume exceeding the mis-manufacture threshold.

Requests for payment reduction must be submitted to the State in writing prior to contract expiration. Eligibility for mis-manufacture payment reduction is subject to State approval and shall be determined by the State’s delivered product analysis. Forest Products determined by

the State eligible for mis-manufacture price reductions are not eligible for any other price adjustments.

Payment reduction for Forest Products deemed mis-manufactured will be calculated as follows:

$$\text{Payment Reduction} = (B \times M) \times (0.2)$$

Where:

B = Bid rate from P-028.2 clause

M = Mis-manufactured volume exceeding threshold excluding utility

Third party scaling organization information is required to determine Scribner mbf for payment reduction purposes. Value will be derived from the applicable sort value as described in this contract.

Purchaser's exclusive remedy for mis-manufacture shall be the payment reduction described in this clause, notwithstanding other provisions in the Uniform Commercial Code.

P-039.2 Tonnage Sort Payment Reduction Requirements

Purchaser must provide a plan in writing, acceptable to the State, to acquire third party Scribner mbf scaling information in order to be eligible for a payment reduction for a tonnage sort according to clauses P-036.2 or P-037.2. Logs delivered and accepted by the Purchaser prior to the State's acceptance of Purchaser's written payment reduction plan are not eligible for payment reduction.

Failure of Purchaser to provide sample scale data in a timely, accurate and legible basis will void an approved sample scale plan.

An approved payment reduction plan can be voided at the sole discretion of the State.

For the purpose of tonnage sort payment reduction requests, preferred log lengths for tonnage sawlog sorts shall include the following plus any additional lengths identified in clause G-022.2:

Species Type	Preferred Lengths
Conifer Sorts	16', 20', 24', 26', 32', 40'

P-040.2 Weighing and Scaling Costs

Purchaser agrees to pay for all weighing costs for logs delivered regardless if logs are purchased on a weight or scale basis. In addition, Purchaser also agrees to pay for all scaling costs for logs delivered on a scale basis.

P-045.2 Guarantee of Payment

Prior to the delivery of forest products and at a date determined by the State, Purchaser shall guarantee payment to the State for products delivered by posting with the State an approved payment security. If the Purchaser has purchased more than one sort, the payment securities

may be consolidated for all the sorts. Acceptable payment security includes cash, certificate of deposit assignment, payment bond, savings account assignment, or irrevocable bank letter of credit.

The amount of payment security shall be determined by the State. The amount of payment security shall represent at least 30 days value of forest product deliveries. Payment security for products delivered will be used to guarantee payment to the State for late or non-payments.

If at any time the State determines that the security has become unsatisfactory or a demand is made against the payment security, the Purchaser agrees to increase the amount or replace the security with one acceptable to the state within 30 days.

P-050.2 Billing and Payment Procedure for Forest Products Delivered

The State will compute and forward to Purchaser a billing statement of charges for forest products delivered during the billing period at the delivered rate shown in P-028.2 clause. After receipt of the billing statement, Purchaser's payment must be received by the Washington State Parks and Recreation Commission on or before the due date shown on the billing statement. Purchaser agrees to make payment, payable to the Washington State Parks and Recreation Commission. Failure to pay on time for forest products delivered is considered a breach of contract.

Included with the billing statement will be a summary report for the billing period compiled by the State or their log and load reporting service.

The State will adjust final billings to account for any State approved payment reductions.

P-080 Payment Account Refund

Advance payments made under P-045 or P-045.2 remaining on account above the value for the charges shall be returned to Purchaser within 30 days following the final report of charges. Refunds not made within the 30 day period will accrue interest at the interest rate, as established by WAC 332-100-030, computed on a daily basis until paid.

Section L: Log Definitions and Accountability

L-010.2 Forest Products Conveyed

Forest products conveyed are logs or parts of logs delivered meeting the sorting criteria defined by clauses G-022.2 and G-024.2 of this contract

L-014.2 Sorts Delivered to Incorrect Destination

Purchaser has agreed to purchase the sort as described in the G-022.2 clause. In the event a load from a different sort is delivered to Purchaser, Purchaser may reject the load. If Purchaser receives an incorrectly delivered load, they shall notify the State within 24 hours. If the Purchaser accepts the load, provisions in the P-035.2 or P-036.2 clause may apply.

L-071.2 Log and Load Reporting Service

This contract may at the State's discretion, require the services of a State approved third party log and load reporting service. Purchaser shall ensure log volume measurement, weight, or

scale and weight data for each load is received by the log and load reporting service within 24 hours of logs being measured or weighed.

If during the term of this contract, the State discontinues use of the Log and Load Reporting Service, the State will notify the Purchaser in writing, and will approve an alternative log and load reporting process.

L-100 Scaling Rules

Determination of volume and grade of any forest products, except ponderosa pine, shall be conducted by a state approved third party scaling organization and in accordance with the Westside log scaling and grading rules and Scribner Volume Table, revised July 1, 1972, contained in the Northwest Log Rules Eastside and Westside Log Scaling Handbook (developed and produced by the Northwest Log Rules Advisory Group) and in effect on the date of confirmation of this contract.

Determination of volume and grade of ponderosa pine logs shall be conducted by a state approved third party scaling organization and in accordance with the Eastside log scaling and grading rules, Region 6 taper rules, and Scribner Volume Table, revised July 1, 1972, contained in the Northwest Log Rules Eastside and Westside Log Scaling Handbook (developed and produced by the Northwest Log Rules Advisory Group) and in effect on the date of confirmation of this contract.

Special scaling specifications shall be noted on the State's Brand Designation form which is hereby incorporated to this contract by reference.

L-110 State Approval of Log Scaling and Weighing Locations

Forest Product measurement and weighing facilities required by this contract must be approved by the State. Forest products sold under the contract which require log scaling shall be scaled, measured, or counted by a State approved third party log scaling organization. Forest products sold under the contract which require weighing shall be weighed at a location that meets Washington State Department of Agriculture approval.

Prior to forest products being hauled, the Contract Administrator must authorize in writing the use of State approved measurement and/or weighing facilities that are at or en-route to final destinations. Forest products from this sale shall be measured or weighed at facilities, which are currently approved for use by the State and are currently authorized for this sale. The State reserves the right to verify load volume and weights with State employees or contractors at the State's own expense. The State reserves the right to revoke the authorization of previously approved measurement locations.

Section D: Damages

D-010.1 Liquidated Damages

The clauses in the DAMAGES section of this contract provide for the State's payments to the Contractor to be reduced for certain breaches of the terms of this contract. These offsets are agreed to as liquidated damages for the Contractor's breach, and are not penalties. They are reasonable estimates of anticipated harm to the State caused by the Contractor's breach. The

State and Contractor agree to these liquidated damages provisions with the understanding of the difficulty of proving loss and the inconvenience or infeasibility of obtaining an adequate remedy. These liquidated damages provisions provide greater certainty for the Contractor by allowing the Contractor to better assess its responsibilities under the contract.

D-026.2 Damages for Delivery Interruptions and Load Non-Acceptance

- a. Purchaser's failure to accept deliver of forest products due to an extended delivery interruption exceeding the limits as described in the G-027.2 (c) clause, results in substantial injury to the State. The Purchaser shall pay the State liquidated damages at a rate of \$1,000.00 per each day of breach, until breach is remedied.
- b. Unless Purchaser and the State have made a prior agreement in writing, Purchaser's failure to accept at least the number of delivered loads as described in the G-027.2 (d) clause, results in substantial injury to the State. The Purchaser shall pay the State liquidated damages at a rate of \$200 per each truck delivery not accepted, until breach is remedied.

D-027.2 Failure to Accept Forest Products Sold

Purchaser's failure to accept all or part of the forest products sold in this agreement prior to expiration or completion of the contract results in substantial injury to the State. Except for reasons other than 'Force Majeure' (G-056.2), either section a. or b. below will apply as determined by the State.

- a. When Purchaser's refusal to accept forest products does not prevent further harvesting operations, or forest products can be re-sold to another buyer acceptable to the State, Purchaser shall be liable for and pay State for actual damages plus costs, as determined by the State associated with the administration and re-sale of forest products not accepted by Purchaser under the terms of this contract.
- b. When Purchaser's refusal to accept forest products causes a stoppage of the State's harvesting operations and prevents the State from further harvest of the sale area, the actual damage to the State and associated costs are difficult to assess. The remaining value of all the forest products left in the sale area once the stoppage occurs is not readily ascertainable. Purchaser's failure to perform disrupts the State's management plans. Therefore, Purchaser agrees to pay the State as liquidated damages, a sum calculated using the following formula:

$$LD = (.35V-I) + C + A - P$$

Where:

LD = Liquidated Damages

V = The stumpage value remaining in the sale area at the date of work stoppage. This will be determined by multiplying the contract bid rate contained in the P-028.2 clause for all sorts originating in the sale area, by the State's estimate of the remaining volume, less the cost of harvesting and delivery associated with each sort.

I = Initial Deposit

C = Costs associated with required harvesting services and road construction services prior to work stoppage but not amortized or paid.

- A = Administrative fee = \$2,500.00
- P = Advance payments received exceeding the value of logs delivered under this contract.

The above formula reflects the Purchaser’s forfeiture of the initial deposit in accordance with clause P-010 by deducting the initial deposit from the amount owed. In no event shall the liquidated damages be less than zero. Interest on the liquidated damage is owed from the date of the work stoppage until final payment, calculated using the following formula:

$$\text{Interest} = r \times \text{LD} \times N$$

Where:

r = daily equivalent of an annual interest at current interest rate as established by WAC 332-100-030.

N = Number of days from work stoppage to time of payment

D-030.2 Inadequate Log Accountability

Failure to provide weighing and third party scaling information result in substantial injury to the State. The potential loss of accountability is not readily ascertainable. These contractual breaches result in an increase in the potential for the delivery of forest products for which the State receives inadequate payment and causes an increase in the State's administration costs associated with this contract. The actual costs of these breaches are difficult to assess.

For these reasons, Purchaser’s payments for forest product delivery under this contract will be increased in the following amounts, as liquidated damages, to compensate the State for these breaches: \$250.00 each time a load weight is not provided as required by the contract, and \$250.00 each time load scale data is not determined and provided by a State approved third party scaling organization in accordance with this contract.

IN WITNESS WHEREOF, the Parties hereto have entered into this contract.

**Washington State
Parks and Recreation Commission**
1111 Israel Road SW
PO Box 42650
Olympia, WA 98504-2650
(360)
(360) 664-0278

Phone:
FAX:

By _____

By _____

Title _____

Title Contracts Manager

Date _____

Date _____

CORPORATE ACKNOWLEDGEMENT

STATE OF _____)
_____)
COUNTY OF _____)

On this _____ day of _____, 20____, before me personally appeared

_____ to me known to be the
_____ of the corporation that
executed the within and foregoing instrument and acknowledged said instrument to be the free and
voluntary act and deed of the corporation, for the uses and purposes therein mentioned, and on oath stated
that (he/she was) (they were) authorized to execute said instrument and that the seal affixed is the corporate
seal of said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first
above written.

Notary Public in and for the State of

My appointment expires _____



Forest Practices Application/Notification
Notice of Decision

FPA/N No: 2706797
Effective Date: 11/18/2019
Expiration Date: 11/18/2022
Shut Down Zone: 631
EARR Tax Credit: [x] Eligible [] Non-eligible
Reference: Field's Spring FHT
S16, 21, T7N, R45E

Decision

- Notification Operations shall not begin before the effective date.
- Approved This Forest Practices Application is subject to the conditions listed below.
- Disapproved This Forest Practices Application is disapproved for the reasons listed below.
- Closed Applicant has withdrawn FPA/N.

FPA/N Classification

Number of Years Granted on Multi-Year Request

Class II Class III Class IVG Class IVS 4 years 5 years

Conditions on Approval / Reasons for Disapproval

No conditions.

COPY

Issued By: Whitney Butler Region: Southeast

Title: Forest Practices Forester Date: 11/18/2019

Copies to: [x] Landowner, Timber Owner and Operator.

Issued in person: [] Landowner [] Timber Owner [] Operator By: _____

Appeal Information

You have thirty (30) days to appeal this Decision and any related State Environmental Policy Act determinations to the Pollution Control Hearings Board in writing at the following addresses:

Physical address: 1111 Israel Rd. SW, Ste 301, Tumwater, WA 98501

Mailing address: P.O. BOX 40903, OLYMPIA, WA 98504-0903

Information regarding the Pollution Control Hearings Board can be found at: <http://www.eluho.wa.gov/>

At the same time you file an appeal with the Pollution Control Hearings Board, also send a copy of the appeal to the Department of Natural Resources' region office and the Office of the Attorney General at the following addresses:

Office of the Attorney General
Natural Resources Division
1125 Washington Street SE
PO Box 40100
Olympia, WA 98504-0100

And

Department Of Natural Resources
Southeast Region
713 Bowers Rd
Ellensburg, WA 98926

Other Applicable Laws

Operating as described in this application/notification does not ensure compliance with the Endangered Species Act, or other federal, state, or local laws.

Transfer of Forest Practices Application/Notification (WAC 222-20-010)

Use the "Notice of Transfer of Approved Forest Practices Application/Notification" form. This form is available at region offices and on the Forest Practices website: <http://www.dnr.wa.gov/businesspermits/forestpractices>. Notify DNR of new Operators within 48 hours.

Continuing Forest Land Obligations (RCW 76.09.060, RCW 76.09.070, RCW 76.09.390, and WAC 222-20-055)

Obligations include reforestation, road maintenance and abandonment plans, conversions of forest land to non-forestry use and/or harvest strategies on perennial non-fish habitat (Type Np) waters in Eastern Washington.

Before the sale or transfer of land or perpetual timber rights subject to continuing forest land obligations, the seller must notify the buyer of such an obligation on a form titled "Notice of Continuing Forest Land Obligation". The seller and buyer must both sign the "Notice of Continuing Forest Land Obligation" form and send it to the DNR Region Office for retention. This form is available at DNR region offices.

If the seller fails to notify the buyer about the continuing forest land obligation, the seller must pay the buyer's costs related to continuing forest land obligations, including all legal costs and reasonable attorneys' fees incurred by the buyer in enforcing the continuing forest land obligation against the seller.

Failure by the seller to send the required notice to the DNR at the time of sale will be prima facie evidence in an action by the buyer against the seller for costs related to the continuing forest land obligation prior to sale.

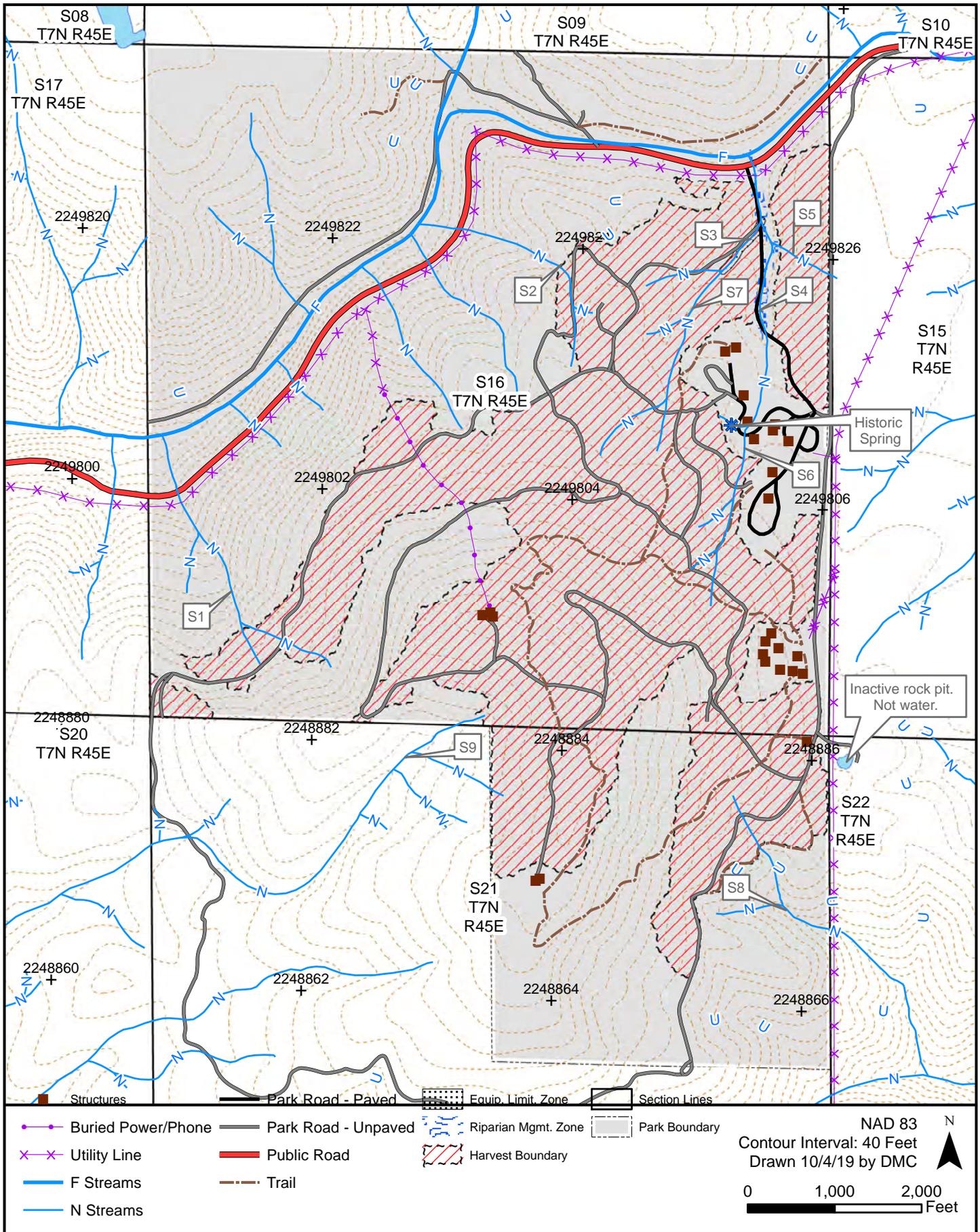
DNR affidavit of mailing:

On this day <u>19 November 2019</u> , I placed in the United States mail at <u>Ellensburg</u> , WA,
(date) (post office location)
postage paid, a true and accurate copy of this document. Notice of Decision EPA # <u>2706797</u>
<u>Shane Early</u>
(Printed name) (Signature)

FIELD'S SPRING STATE PARK FHT, FOREST PRACTICE ACTIVITY MAP

TOWNSHIP 7 NORTH, RANGE 45 EAST (W.M.) , SECTIONS 16 & 21

Application #: _____



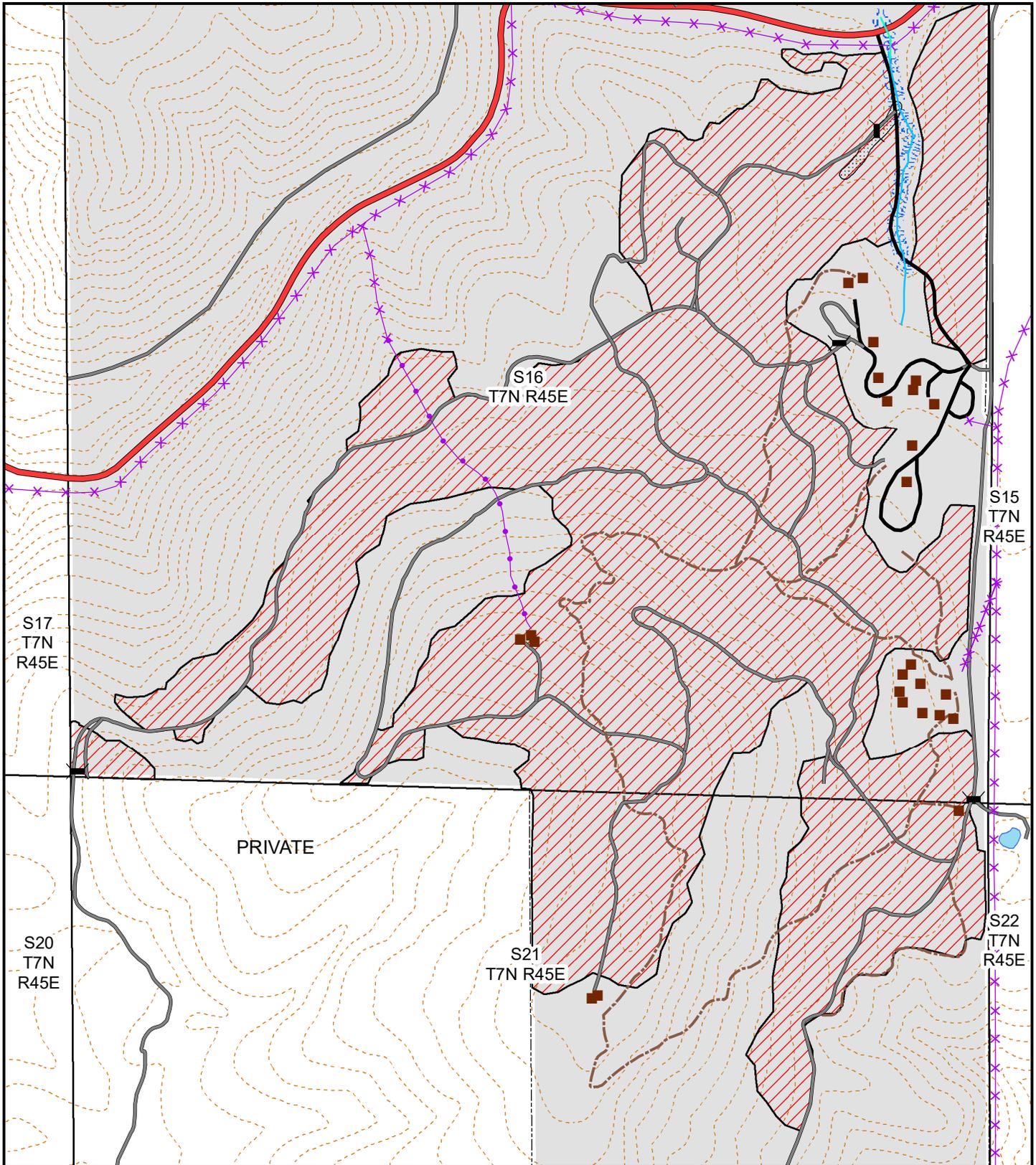
NAD 83
 Contour Interval: 40 Feet
 Drawn 10/4/19 by DMC

0 1,000 2,000 Feet

FIELD'S SPRING STATE PARK FHT

TOWNSHIP 7 NORTH, RANGE 45 EAST (W.M.), SECTIONS 16 & 21

Application #: _____



Structures	Park Road - Paved	Equip. Limit. Zone	Section Lines
Buried Power/Phone	Park Road - Unpaved	Riparian Mgmt. Zone	Park Boundary
Utility Line	Public Road	Harvest Boundary	Gate
Trail			

NAD 83
Contour Interval: 40 Feet

0 750 1,500
Feet