



STATE OF WASHINGTON
DEPARTMENT OF NATURAL RESOURCES

REQUEST FOR STATEMENT OF QUALIFICATIONS (RFSOQ)

PROJECT TITLE: Qualification for Contract Harvesting Services Eligible Bidder Pool

PROPOSAL DUE DATE: The 15th of each month.

This RFSOQ will be used to establish a pool of eligible contractors and will remain open indefinitely. Applicants will be notified whether or not they have been approved as an eligible bidder and added to the pool by the first business day of the following month.

TIME PERIOD RFSOQ VALID: Two Years.

Once a 'Candidate Harvester' is declared an 'Eligible Bidder', their eligibility will be valid for two years. Renewal information must be submitted every two years to ensure continuous eligibility.

CONTRACTOR ELIGIBILITY: This eligibility pool is open to those contractors who satisfy the minimum qualifications and who are available for work in Washington State and have been determined to be responsible by the DNR.

TABLE OF CONTENTS

SECTION 1 INTRODUCTION3
SECTION 2 GENERAL INFORMATION FOR HARVESTERS5
SECTION 3 STATEMENT OF QUALIFICATIONS (SOQ)7
SECTION 4 SOQ EVALUATION AND ELIGIBLE BIDDER DECLARATION.....7
SECTION 5 RFSOQ EXHIBITS10

SECTION 1 INTRODUCTION

1.01 Project Summary

The Washington State Department of Natural Resources, (DNR) solicits Statements of Qualifications from firms interested in harvesting timber, and associated road work, under the DNR's contract harvesting program.

This RFSOQ is the first part of a two-step process that will be used to select contractors to perform contract harvesting services. The first step establishes a pool of eligible bidders. The second step will be a Request for Quotes (RFQ) to invite eligible bidders to bid on specific projects as they occur throughout the state.

Qualifying in the first step (RFSOQ) does not guarantee work.

1.02 Purpose and Background

This Request for Statement of Qualifications seeks responses from qualified harvesters, logging firms, operators of logging equipment or any firms, businesses or individuals who are interested in becoming eligible to bid for the right to perform contract harvesting services for the Department of Natural Resources in the State of Washington.

1.03 Minimum Qualifications

Candidate Harvesters must be licensed to do business in the State of Washington. Candidate Harvester must not currently have a civil penalty levied against them by Forest Practices or not have been under a Notice of Intent to Disapprove Applications and Notifications for the last 60 months. The candidate Harvester shall not currently be in default on any contract with the DNR.

A Statement of Qualifications must be submitted. The Statement will be evaluated by the State using the responsibility criteria set forth in Section 4.03 of this RFSOQ.

Proposals from Candidate Harvesters who do not meet these minimum qualifications shall be rejected.

1.04 Valid Term

Once a Candidate Harvester is declared an 'Eligible Bidder', their eligibility will be valid for two years. To ensure continuous eligibility, 'Eligible Bidders' are required to update their Statement of Qualifications (SOQ) prior to expiration of their two year eligibility term. If their SOQ is not updated, the 'Eligible Bidder' shall be declared ineligible and removed from the pool.

1.05 RFSOQ Definitions

Definitions of terms used in this Request for Statement of Qualifications.

Candidate Harvester – Person or firm submitting and SOQ for prequalification purposes.

Contractor / Harvester - Individual or company selected to harvest and haul logs for the State. Harvester may also be required to perform roadwork as required in the Harvesting Services

Contract and Road Plan.

DNR - The State of Washington, Department of Natural Resources.

Eligible Bidder - Candidate Harvester whose Statement of Qualifications has scored a pre-determined minimum point total (as determined by the DNR). Only eligible bidders are requested to submit a bid for the work outlined in the Harvesting Services Contract.

Harvesting Services Contract - the agreement between the State and a Harvester that defines the work to be done by the Harvester. The Harvester and the State sign this contract after the timber sale auction where the Purchaser's of the log sorts has been determined.

Purchaser - Person or Company that has purchased logs to be delivered by the Harvester of a Contract Harvesting Sale. A Contract Harvesting sale usually has more than one Purchaser. Therefore logs will normally be delivered to multiple destinations.

Request for Quotes (RFQ) - A formal bidding process. The objective is to select from the pool of eligible bidders, a qualified firm for the right to perform the work defined in the RFQ.

Request for Quotes Coordinator - DNR employee who oversees the Harvester Bid Process and serves as the main point of contact between the DNR and Eligible Harvesters. The Coordinator may delegate some of the duties, but is responsible for ensuring the process is properly followed and documented.

Request for Statement of Qualifications (RFSOQ) - A formal qualification process. The objective is to determine which Candidate Harvesters are eligible to bid on timber harvesting projects.

Request for Statement of Qualifications Coordinator - DNR employee who oversees the Harvester Qualification Process and serves as the main point of contact between the DNR and Candidate Harvesters. The Coordinator may delegate some of the duties, but is responsible for ensuring the process is properly followed and documented.

Statement of Qualifications (SOQ) – Document to be filled out by Candidate Harvesters and submitted to the DNR, lists the Candidate Harvesters experience, qualifications, background information and references. Used by an evaluation team to determine which Candidate Harvesters are eligible to bid for the right to perform a harvesting project.

SECTION 2 GENERAL INFORMATION FOR HARVESTERS

2.01 RFSOQ Coordinator

The RFSOQ Coordinator is the sole point of contact in the DNR for this eligible bidder selection process. All communication between the Candidate Harvester and the DNR shall be with the RFSOQ Coordinator.

RFSOQ Coordinator	Steve Teitzel
Address	1111 Washington St. SE PO Box 47014
City, State, Zip Code	Olympia, WA 98504-7014
Phone Number	(360) 902-1741
Fax Number	(360) 902-1789
E-Mail Address	steve.teitzel@dnr.wa.gov

2.02 Pre-SOQ Candidate Harvester Questions

Candidate Harvesters may mail, FAX, or E-mail questions about the RFSOQ to the RFSOQ Coordinator. A copy of the question(s) received, along with the DNR's official answer(s), will be posted on the internet. This copy will become an addendum to the RFSOQ. The DNR shall be bound only by written answers to questions. Oral responses given on the telephone will be considered unofficial.

2.03 Submitting Statement of Qualifications

Candidate Harvesters must submit four copies of their Statement of Qualifications. One copy must have original signatures while three copies may have photocopied signatures. The SOQ, whether mailed or hand delivered, must arrive at the DNR, Product Sales and Leasing Division at the address listed in Item 2.01 above.

The SOQ is to be sent to the RFSOQ Coordinator at the address listed in Item 2.01 above. ***The envelope should be clearly marked "Attention RFSOQ Coordinator, Statement of Qualifications Enclosed, Do Not Open."***

Candidate Harvesters who mail SOQs should allow for normal mail delivery time to ensure timely delivery of their SOQs to the RFSOQ Coordinator. Candidate Harvesters assume the risk for the method of delivery they choose. The DNR assumes no responsibility for delays caused by a delivery service. SOQs may not be transmitted electronically.

All SOQs and any accompanying documentation become the property of the DNR and will not be returned.

2.04 Resubmittal of Qualifications. If there are significant changes to the information provided to DNR on an SOQ prior to the expiration of a two year eligibility term, the SOQ shall be resubmitted for re-evaluation. The Candidate Harvester is responsible to immediately notify DNR of changes

that may affect an individual's ability to perform a harvest contract, such as an L&I violation, forest practices, ESA or any other general contract performance violations, penalties or disputes. If there is any question about the need for a SOQ resubmittal, contact DNR's RFSOQ coordinator at the address listed in section 2.01. DNR reserves the right to require SOQ resubmittal at its sole discretion.

Failure to resubmit SOQ changes deemed significant by DNR may result in loss of eligibility for future DNR harvesting services contract bidding opportunities.

2.05 Proprietary Information/Public Disclosure.

Proposals are considered public records as defined in chapter 42.56 RCW. In the event a firm desires to claim portions of its proposal proprietary and exempt from public disclosure, it must clearly identify those portions. Each page of the proposal claimed to be exempt must be clearly identified as "proprietary information." If a public records request is made for the information that the consultant has marked as "proprietary information," the firm may seek to obtain a court order from a court of competent jurisdiction enjoining disclosure pursuant to chapter 42.56 RCW, or other state or federal law that provides for nondisclosure. The successful contractor's proposal generally becomes part of the contract that is subject to public disclosure.

DNR will charge for copying and shipping, as permitted by RCW 42.56.120. No fee shall be charged for inspection of contract files. Twenty-four (24) hours notice to the RFSOQ Coordinator is required. All requests for information should be directed to the Coordinator.

2.06 Statement of Qualifications Format

The SOQ shall include:

- 1) Letter of Submittal
- 2) Certifications and Assurances, Exhibit A
- 3) Completed Statement of Qualifications (SOQ) form, Exhibit B
- 4) All attachments incorporated by reference

2.07 Letter of Submittal

The letter must include the following, in the order given:

- 1) An itemized list of all materials and enclosures that collectively form the SOQ.
- 2) A reference to all RFSOQ amendments received by the Candidate Harvester by amendment issue date, or a statement that none were received.
- 3) The Candidate Harvester may include any other topics or statements in the letter that the Candidate Harvester feels are appropriate.
- 4) The letter must be signed by an individual who has full authority to legally bind the entity submitting the SOQ to the terms and conditions of a Harvesting Services Contract; and
- 5) The letter must provide the Candidate Harvester's FAX number, address, phone number and e-mail address.

2.08 Revisions to the RFSOQ

The DNR reserves the right to revise the RFSOQ and/or to issue addenda to the RFSOQ. The published questions and answers shall be an addendum to the RFSOQ.

The DNR also reserves the right to cancel or to reissue the RFSOQ in whole or in part, prior to execution of a Harvesting Services contract. If DNR finds it necessary to revise any part of the RFSOQ, addenda will be provided to all those who received the RFSOQ.

2.09 Most Favorable Terms

The State reserves the right to determine Eligible Bidders without further discussion of the Statement submitted. The State does reserve the right to contact a Candidate Harvester for clarification of its Statement.

2.10 Costs to Propose

The DNR will not be liable for any costs that the Candidate Harvester incurs in preparing a SOQ related to this RFSOQ or any other activities related to responding to this RFSOQ.

2.11 Statement of Qualifications Requirements

A Checklist of SOQ Requirements (Responsiveness) is attached as **Exhibit C**. The checklist is designed to assist the Candidate Harvester in preparing a SOQ.

SECTION 3 STATEMENT OF QUALIFICATIONS (SOQ)

3.01 Complete the Statement of Qualifications

Provide information requested on the attached Statement of Qualifications form (**See Exhibit B**).

SECTION 4 SOQ EVALUATION AND ELIGIBLE BIDDER DECLARATION

4.01 Evaluation Team.

DNR will designate an evaluation team to evaluate Statements of Qualifications. The evaluation team will score the Statements of Qualifications that meet the minimum requirements stated in this RFSOQ. Statements of Qualifications will be evaluated according to the requirements outlined in this RFSOQ and any addenda, which are issued.

4.02 Administrative Requirements.

The RFSOQ Coordinator will review all Statements of Qualifications to determine compliance with administrative requirements and instructions specified in the RFSOQ. Only Statements of Qualifications meeting the minimum requirements will be forwarded to the evaluation team for further review. (See **Exhibit C** for a Checklist of SOQ Requirements.)

4.03 Responsibleness.

When evaluating SOQs, the evaluation team will consider candidate Harvester's responsibleness. A Candidate Harvester is responsible if they;

Have adequate financial resources to perform a contract, or the ability to obtain them;

Are able to meet the requirement that at least one person must regularly be on site during active operations that has completed training according to the requirements outline within the sustainable Forestry Initiative program Standard;

Is able to comply with required delivery or performance schedules, taking into consideration all existing commercial and governmental business commitments;

Has a satisfactory performance record. A Candidate Harvester shall not be determined responsible or non-responsible solely on the basis of a lack of relevant performance history, unless the DNR determines special standards are appropriate. A Candidate Harvester that is or recently has been seriously deficient in contract performance shall be presumed to be non-responsible, unless the DNR determines that the circumstances were properly beyond the Candidate Harvester or their subcontractor's control, or that the Candidate Harvester has taken appropriate corrective action. Past failure to apply sufficient tenacity and perseverance to perform acceptably is strong evidence of non-responsibility. Failure to meet the quality requirements of the contract is a significant factor to consider in determining satisfactory performance. The DNR shall consider the number of contracts involved and the extent of deficient performance in each contract when making this determination;

Remains free of events or changes deemed significant by DNR that may affect their ability to perform a harvest contract, such as an L&I violation, forest practices, ESA or any other general contract performance violations, penalties or disputes.

4.04 Information Used for Evaluation.

Evaluators will use the information in the Candidate Harvester's SOQ and information gathered from Candidate Harvester's references as well as any other fact-specific information available to DNR deemed relevant to the Candidate Harvester's ability to satisfactorily perform harvesting services consistent with the best interests of the State.

4.05 Signatures

SOQs must be signed and dated by a person authorized to bind the Candidate Harvester to a contractual arrangement, e.g., the President or Executive Director if a corporation, the managing partner if a partnership, or the proprietor if a sole proprietorship.

4.06 Failure to Comply

If the Candidate Harvester fails to comply with any requirement of the RFSOQ, DNR will reject the SOQ.

4.07 Rejecting Statements of Qualifications

The DNR reserves the right at its sole discretion to reject any and all SOQs received without penalty and not to issue a contract from this RFSOQ. The DNR also reserves the right at its sole discretion to waive minor irregularities contained in any SOQ.

4.08 Notification to Ineligible Bidders.

A firm whose SOQs has not been selected for further evaluation will be notified via FAX or mail at the FAX number or address given in the SOQ.

4.09 Notification to Eligible Bidders.

A firm whose SOQs has been declared eligible to bid for a Harvesting Services Contract will be notified via FAX or mail at the FAX number or address given in the SOQ.

Eligible bidders will be notified as Harvesting Services Contracts become available based on the work area they submitted.

4.10 Debriefing of Unsuccessful Candidate Harvesters.

Candidate Harvesters who submitted a SOQ that were designated as ineligible bidders will be given the opportunity for a debriefing conference. Candidate Harvesters wishing a debriefing conference must contact the RFSOQ Coordinator within three (3) business days after the Notification of Candidate Harvester ineligibility letter is faxed to the Candidate Harvester. The debriefing must be held within three (3) business days of the Candidate Harvester's request.

Discussion will be limited to a critique of the requesting Candidate Harvester's SOQ. Comparisons between SOQs or evaluations of the other SOQs will not be allowed. Debriefing conferences may be conducted in person or on the telephone and will be scheduled for a maximum of one hour.

4.11 Challenges to the Denial of Harvester Eligibility:

a. The department shall consider appeals by a potential bidder challenging eligibility for inclusion in the Eligible Bidder Pool. A potential bidder that believes they have been improperly denied eligibility for inclusion in the Eligible Bidder Pool may file a written appeal with the department. The appeal must state facts about the appellant's qualifications and arguments specific to the request for qualifications solicitation process, the evaluation of a request for qualifications, or the selection process for the list of eligible bidders.

b. The DNR Product Sales and Leasing Division Assistant Manager must receive the appeal in writing no later than 20 days from the date the letter was sent by FAX or mail to the appellant notifying them of their exclusion from the Eligible Bidder Pool.

The Product Sales and Leasing Division Assistant Manager shall issue a written decision within 10 days of receipt of the appeal and cite reasons for approving or disapproving the appeal.

c. If the appellant is not satisfied with the decision of the Product Sales and Leasing Division Assistant Manager, the appellant may further appeal to the Deputy Supervisor Uplands of the Department of Natural Resources, within 5 business days from the issuance of the Assistant Division Manager's written decision. The Deputy Supervisor Uplands shall consider all information provided and issue a final decision in writing, citing reasons to approve or disapprove the appellant's appeal.

4.12 Eligible Bidder Disqualification.

A firm whose bidding status has been declared ineligible to bid for a Harvesting Services Contract will be notified by DNR via mail or FAX at the address provided in the SOQ.

Disqualified bidders may challenge their bidding eligibility disqualification according to the process outlined in section 4.11 above.

SECTION 5 RFSOQ EXHIBITS

- Exhibit A Certifications and Assurances
- Exhibit B Statement of Qualification (SOQ) form
- Exhibit C Checklist of SOQ Requirements

RFSOQ EXHIBIT A

CERTIFICATIONS AND ASSURANCES

I/we make the following certifications and assurances as a required element of the bid or proposal to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent to the award or continuation of the related contract(s):

1. The information has been determined independently, without consultation, communication, or agreement with others for the purpose of restricting competition. However, I/we may freely join with other persons or organizations for the purpose of presenting a single proposal or bid.
2. In preparing this proposal, I/we have not been assisted by any current or former employee of the state of Washington whose duties relate (or did relate) to this proposal, bid, or prospective contract, and who was assisting in other than his or her official, public capacity. Neither does such a person nor any member of his or her immediate family have any financial interest in the outcome of this SOQ. (Any exceptions to these assurances are described in full detail on a separate page and attached to this document.)
3. I/we understand that the DNR will not reimburse me/us for any costs incurred in the preparation of this SOQ. All SOQ's become the property of the DNR, and I/we claim no proprietary right to the ideas, writings, items, or samples, unless so stated in this proposal.
4. No attempt has been made or will be made by the Candidate Harvester to induce any other person or firm to submit or not to submit a proposal for the purpose of restricting competition.
5. I/we acknowledge that submission of the RFSOQ does not waive our obligation to comply with all applicable laws.

Signature of Candidate Harvester

Title

Date

RFSOQ EXHIBIT B

Prequalification Statement of Qualifications (SOQ)

This form must be completely filled out and signed by candidate harvester to qualify for evaluation

SECTION 1. GENERAL INFORMATION

Submitter Name:	
Company Name:	
Company Owner Name:	
<i>Company Mailing Address (Street, City, State, Zip Code):</i>	
<i>Telephone Number(s):</i>	<i>Fax Number(s):</i>
E-Mail Address:	
UBI Number:	
L&I Account Number:	

SECTION 2. FINANCIAL INFORMATION (Mandatory to achieve eligible bidder status)

A. Provide proof of your ability to attain a performance security as described below. A performance security is not needed at this time. **If proof of the ability to obtain a performance security, such as a letter from bank or bonding Co. is not provided, candidate is disqualified.**

Performance Security A performance security is not needed for this RFSOQ, but will be required if the contractor is awarded a harvesting services contract. A state approved performance security is typically in the amount up to \$100,000. Fifty percent or more of the performance security must be in the form of cash, savings account assignment, secured certificate of deposit assignment, or irrevocable standby letter of credit from a bank. A Miller Act bond from an insurance company can be used for the rest of the performance security. This performance security will be used to guarantee the performance of the provisions of a harvesting services contract, by requiring the Contractor to deliver one or more State approved performance securities. The performance security held by the State shall guarantee the performance of all obligations of the Contractor under the Harvesting Services Contract. In addition, said security may be used by the State to satisfy any claims or liens made by Contractor's subcontractors, material providers, or other individuals against the State or its Purchasers, which arise from this Harvesting Services Contract.

B. Attach a Business Profile Report (Credit Report) or a notarized letter from a Certified Public Accountant, bank or other financial institution qualified to verify your credit status (dated within the last 30 days). **If credit report or a valid verification letter is not provided, candidate is disqualified.** (Financial information will be returned after SOQs for this project have been evaluated)

C. Attach a statement of profitability or declaration indicating your firm's profitability status for each of the previous three years. **Candidate must demonstrate profitability in at least 1 of the previous 3 years. Otherwise candidate is disqualified.**

D. Answer each of the following questions. If 'yes' to any, attach an explanation including date and circumstances.

Have you ever filed Chapter 11 Bankruptcy?

Yes No

Have you defaulted on a loan or contract with the DNR in the past five years?

Yes No

Have you had any log liens placed upon you in the past five years?

Yes No

Have you experienced any foreclosures in the past five years?

Yes No

SECTION 3. LOGGING ASSOCIATIONS, TRAINING, CERTIFICATION

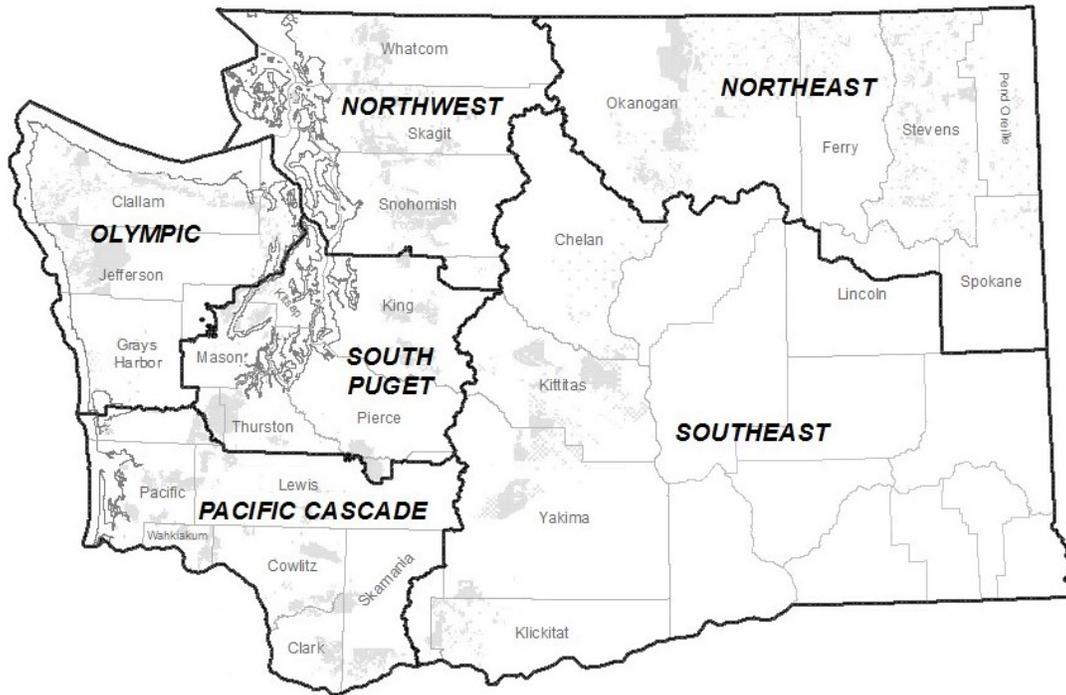
List The training that you or members of your company have completed that meet the requirements outlined in the Sustainable Forestry Initiative program Standard. Information is available at the following location: http://www.wasfi.org/WASIC_contractor_training_06_2010.pdf

List organizations your company maintains membership with, training your company has undergone, accreditations and/or certifications.

SECTION 4. OPERATIONS

SECTION 4A: Geographic Work Availability

In the table below, place a check next to the county or DNR region in which you would like to bid for work.



<input type="checkbox"/> OLYMPIC	<input type="checkbox"/> PACIFIC CASCADE	<input type="checkbox"/> SOUTH Puget Sound
<input type="checkbox"/> CLALLAM	<input type="checkbox"/> CLARK	<input type="checkbox"/> GRAYS HARBOR
<input type="checkbox"/> GRAYS HARBOR	<input type="checkbox"/> COWLITZ	<input type="checkbox"/> KING
<input type="checkbox"/> JEFFERSON	<input type="checkbox"/> GRAYS HARBOR	<input type="checkbox"/> KITSAP
<input type="checkbox"/> MASON	<input type="checkbox"/> LEWIS	<input type="checkbox"/> LEWIS
	<input type="checkbox"/> PACIFIC	<input type="checkbox"/> MASON
	<input type="checkbox"/> SKAMANIA	<input type="checkbox"/> PIERCE
	<input type="checkbox"/> WAHIAKUM	<input type="checkbox"/> THURSTON
<input type="checkbox"/> NORTHWEST	<input type="checkbox"/> NORTHEAST	<input type="checkbox"/> SOUTHEAST
<input type="checkbox"/> KING	<input type="checkbox"/> FERRY	<input type="checkbox"/> CHELAN
<input type="checkbox"/> SKAGIT	<input type="checkbox"/> LINCOLN	<input type="checkbox"/> KITTITAS
<input type="checkbox"/> SNOHOMISH	<input type="checkbox"/> OKANOGAN	<input type="checkbox"/> KLICKITAT
<input type="checkbox"/> WHATCOM	<input type="checkbox"/> PEND OREILLE	<input type="checkbox"/> SKAMANIA
	<input type="checkbox"/> SPOKANE	<input type="checkbox"/> YAKIMA
	<input type="checkbox"/> STEVENS	

SECTION 4B: Equipment List

List in the form below or an attached list, all equipment available for use on potential harvesting contracts including road building machinery and subcontractor equipment.

Equipment List

Function	Make, Model and Number of Pieces of Equipment
Communications	
Compactor	
De-limber(s)	
Dozer(s)	
Dump Truck(s)	
Feller Buncher(s)	
Fire Truck(s)	
Forwarder(s)	
Frontend Loader(s)	
Grader(s)	
Grapple Cat(s)	
Hogfuel Chip Grind- er/Chipper	
White Chip Grind- er/Chipper	
Hand Fallers	
Harvester(s)	
Helicopter(s)	
Highlead Cable Yarder(s)	
Locking Carriage(s)	
Log Truck(s)	
Lowboy/Flatbed Trailer(s)	
Motorized Carriage(s)	
Processor (s), (Cut to length)	
Rock Drill	
Rock Crusher	
Rubber Tired Skidder(s)	
Self Loader(s)	
Shovel/Excavator(s)	
Skidder(s)-Line Yarding Capability	
Skyline Yarder(s)	
Tracked Skidder(s)	
Other Equipment	

SECTION 5. EXPERIENCE

SECTION 5A. BUSINESS EXPERIENCE UNIQUE TO EACH HARVEST TYPE

Total number of years in the timber harvesting business?

Harvest Type	Total Years Experience	Harvest Type	Total Years Experience
Ground Based Clearcutting		Multi-span Cable	
Ground Based Thinning/Partial Cutting		Pole Harvest	
Cable Clearcutting		Aerial Clearcutting or Thinning	
Cable Thinning/Partial Cutting			

SECTION 5B. CONTRACTING EXPERIENCE OTHER THAN DNR [federal, state (non-DNR), county, city, private, etc.]

(Non-DNR experience)

Non DNR Agency	Number of Sales	Duties Performed
Federal		
Other State (Non WA DNR)		
County		
City		
Tribal		
Private		
Other		

SECTION 5C. DEPARTMENT OF NATURAL RESOURCES NON CONTRACT HARVEST SALES EXPERIENCE

List the DNR non contract harvest sales in which you have performed harvest activities and what those activities were.

Name of DNR Sale	Harvest Activity Performed

SECTION 5D. DEPARTMENT OF NATURAL RESOURCES CONTRACT HARVEST EXPERIENCE

List the DNR contract harvest sales in which you have performed harvest activities and what those activities were.

Name of DNR Sale	Harvest Activity Performed

SECTION 6. REFERENCES

Please list the following references including individual name, company name, addresses and phone numbers. Information must be current and valid. (References must be available within 1 week of SOQ deadline date)

At least three of the listed references will be contacted.

1. The last three firms or agencies that contracted with you:

a.
b.
c.

2. Three firms you have manufactured logs for:

a.
b.
c.

3. Last three DNR contract administrators you have worked for:

a.
b.
c.

SECTION 7. SAFETY & REGULATORY COMPLIANCE

A. List any L&I violations you or your subcontractors have had within the past 60 months including date, type of violation, citation number and penalty. Information provided will be verified with the Department of Labor and Industries.

B. List any Forest Practices violations and Notice to Comply you or your subcontractors have had within the last 60 months including date, type of violation, citation number and penalty. Information provided will be verified with the Department of Natural Resources.

C. List any violations of the Department of Natural Resources Habitat Conservation Plan you or your subcontractors have had within the last 60 months including date and type of violation. Information provided will be verified with the Department of Natural Resources.

D. List any Endangered Species Act Violations you or your subcontractors have had within the last 60 months including date and type of violation. Information provided will be verified by the Department of Natural Resources.

E. List any other contract disputes or other violations you or your subcontractors have had with federal, state, or private entities within the last 60 months including date and type of violation.

I certify that information contained in this Statement of Qualifications and the attachments are true and correct. I also understand that all information is subject to public disclosure as defined by RCW 42.56 "Public Records." Exceptions are listed in 2.06 of the RFSOQ instructions.

Signature of Authorized Representative

Date

RFSOQ EXHIBIT C
CHECKLIST OF SOQ REQUIREMENTS

- _____ Statement of Qualifications (SOQ) included all required sections: Letter of Submittal, attachments.
- _____ Proof of the ability to deliver one or more State approved performance securities.
- _____ Business Profile Report (Credit Report) or a notarized letter from a Certified Public Accountant, bank or other financial institution qualified to verify your credit status (dated within the last 30 days).
- _____ Statement of profitability or declaration indicating your firm's profitability status for each of the previous three years.
- _____ Candidate Harvester is licensed to do business in the state of Washington.
- _____ Letter of Submittal and SOQ signed by a person authorized to legally obligate the Candidate Harvester, including therein all the requirements stated under Letter of Submittal of the RFSOQ.
- _____ Four copies of the completed SOQ were submitted.
- _____ SOQ submitted on or before 4:30 pm of the 15th.

DNR RFSOQ Change log

Brief Description	Date	Initials
Exhibit B SOQ Section 7(B) changed 24 months to 60. Added sections C and D, covering HCP and ESA respectively.		
Section 4.04. Removed statement about "No other information will be supplied to or used by the evaluation team."		
Exhibit A - Added Line 5		
Section 1.04 – Clarified term of eligible bidder status	5/24/12	dg
Section 2.04 - Added Harvester responsibility to inform DNR of changes to regulatory violations status or ability to perform	5/24/12	dg
Section 4.03 – Added list of examples that may be used by DNR to determine responsibility	5/24/12	dg
Section 4.04 – Added DNR may use fact-specific information to determine the Candidate Harvester's ability to perform services consistent with the best interests of the State	5/24/12	dg
New Section 4.12 - Eligible Bidder Disqualification. Establishes process for disqualification	5/24/12	dg
Exhibit B SOQ Section 1 – Added L&I account number	5/24/12	dg
Exhibit B SOQ Section 7(A) – Increased time frame for L&I violations from 24 to 60 months	5/24/12	dg
Exhibit B SOQ Section 7(E) – Added requirement to list other disputes or violations with other entities in last 60 months	5/24/12	dg
Section 2.01 – Changed Zip code	3/26/13	sdt
Section 4.11 Changed Division name to Product Sales and Leasing/ Section 2.03	3/26/13	sdt
Exhibit B SOQ Section 7(A) – Updated Map to correct Region boundaries and counties in Regions.	6/17/16	sdt
Update Logo	12/1/16	sdt