



Assisting with sample collection for the Violet Prairie 7.5-minute quadrangle map.

# Rachel Noonan

## Receptionist & Regulatory Assistant

Rachel is the receptionist for the Washington Geological Survey as well as the regulatory assistant for the Surface Mine Reclamation Program. She has primarily spent her professional career in customer service, but is continuously seeking opportunities to expand her knowledge and skills in natural resource science and leadership development.

### Job Responsibilities

Reception, field and lab assistance, filing, mail, onboarding and exiting employees, record retention, Xerox support, meeting set-up, equipment and geology warehouse management.

### Professional Interests

Natural resource science, leadership development.

### Skills

Adobe Photoshop, AssetWorks, NaturE, customer service.

### Professional Experience

- Receptionist, Washington Geological Survey, Olympia, WA

### Personal Interests

Photography, painting, crafting, behavioral science, animals, tromping through the woods.