





**Cooperative Monitoring, Evaluation, and Research (CMER)**

**Tuesday, December 17, 2024 // 9:00AM – 2:05PM**

**Virtual: Zoom (Link Listed Below)**

**In-Person: WA State Light Industrial Park at 801 88th Ave. SE, Tumwater, WA 98512**

<p>9:00-9:30AM (0:30)</p> 	<p><b>Welcome, Introductions, &amp; Old Business</b></p> <ul style="list-style-type: none"> <li>• Introductions</li> <li>• Read two ground rules</li> <li>• Staff Updates</li> <li>• Public Comments</li> <li>• Follow up on November 2024 action items</li> </ul> <p><b>Action:</b> Approval of November 2024 Meeting Minutes</p>	<p><u>Co-chairs</u> Aimee McIntyre/ Ash Roorbach</p>	<p>Document 1: December 2024 Agenda</p> <p>Document 2: November 2024 Meeting Minutes</p>
<p>9:30-9:40AM (0:10)</p>	<p><b>Policy Update</b></p>	<p>Policy Co-chairs</p>	
<p>9:40-9:55AM (0:15)</p> 	<p><b>Eastside Timber Habitat Evaluation Project (ETHEP) Project Management Plan</b></p> <p><b>Action:</b> Approval of the Eastside Timber Habitat Evaluation Project (ETHEP) Project Management Plan.</p>	<p>Jenny Schofield</p>	<p>Document 3: CMER SAG Request</p> <p>Document 4: ETHEP Project Management Plan</p>
<p>9:55-10:10AM (0:15)</p>	<p><b>Unstable Slopes Criteria Project Update</b> Update on revised delivery timeline for the report</p>	<p>Theryn Henkel/ Elise Freeman</p>	
<p>10:10-10:25AM (0:15)</p>	<p><b>Break</b></p>		
<p>10:25-10:45AM (0:20)</p>	<p><b>Zoom Webinar Format</b> Discussion the current Zoom Webinar format is working.</p>	<p>Co-chairs/ Natalie Church</p>	
<p>10:45-11:30AM (0:45)</p> 	<p><b>Roads Project Update and GRAIP/WARSEM Survey Detailed Implementation Plan (DIP)</b></p> <p><b>Action:</b> Approval of GRAIP/WARSEM Survey Detailed Implementation Plan (DIP)</p>	<p>Alexander Prescott/ Roads Project Team</p>	<p>Document 5: CMER Request – Data Use Notification and Abstracts for AGU</p> <p>Document 6: CMER SAG Request</p> <p>Document 7: GRAIP/WARSEM DIP</p>
<p>11:30AM-12:00PM (0:30)</p>	<p><b>CMER 2025-2027 Work Plan</b></p>	<p>Co-chairs/ Theryn Henkel</p>	<p>Document 8: Track Changes CMER 2025-2027 Work Plan</p>

	<p><b>Action:</b> Approval of the 2025-2027 CMER Work Plan</p>		<p>Document 9: Track Changes Appendix Completed Projects</p> <p>Document 10: Track Changes Appendix Withdrawn Projects</p> <p>Document 11: Final CMER 2025-2027 Work Plan</p>
<p>12:00-1:00PM (1:00)</p>	<p><b>Lunch</b></p>		
<p>1:00-1:30PM (0:30)</p> 	<p><b>CMER PSM edits - Participation and Project Team Expectations</b></p> <p><b>Action:</b> Approval of the CMER PSM edits – CMER Participation Expectations only</p> <p>To meet the timeline for Forest Practice Board delivery of CMER Participation Expectations, approval will focus only on this section. The remaining section edits will be worked on in January/February.</p>	<p>AMPA/ Co-chairs</p>	<p>Document 12: CMER PSM edits track changes-Participation and Project Team Expectations</p> <p>Document 13: CMER PSM edits clean-Participation and Project Team Expectations</p>
<p>1:30 - 1:45PM (0:15)</p> 	<p><b>DPC Study Design CMER approval</b></p> <p><b>Action:</b> CMER to approve final DPC Study Design.</p>	<p>Anna Toledo/ Jason Walter</p>	<p>Document 14: DPC Study Design Approval SAG Request</p> <p>Document 15: DPC Study Design - Clean</p> <p>Document 16: DPC Study Design – Track Changes</p> <p>Document 17: DPC Study Design – Comment Matrix</p>
<p>1:45 - 1:50PM (0:05)</p> 	<p><b>DPC Study Design CMER approval to send to ISPR</b></p> <p><b>Action:</b> CMER to approve to send DPC Study Design to ISPR for review.</p>		<p>Document 18: CMER SAG Request</p>
<p>1:50 - 2:00PM (0:10)</p>	<p><b>CMER SAG Updates</b></p>		<p>Document 19: CMER SAG Updates</p>

2:00 - 2:05PM (0:05)	<b>Conclusion/Review/Action Items</b>		
2:05PM	<b>Adjourn</b>		

\*Reminder: Public comments are to be in written format and emailed to Natalie Church ([Natalie.Church@dnr.wa.gov](mailto:Natalie.Church@dnr.wa.gov)) prior to the meeting date.

**Meeting Materials:**

The below meeting materials are available on SharePoint Online [12 17 2024](#) for CMER members and the CMER website [Cooperative Monitoring, Evaluation, and Research Committee | WA - DNR](#) for members of the Public:

- Document 1: December 2024 Agenda
- Document 2: November 2024 Meeting Minutes
- Document 3: CMER SAG Request
- Document 4: ETHEP Project Management Plan
- Document 5: CMER Request – Data Use Notification and Abstracts for AGU
- Document 6: CMER SAG Request
- Document 7: GRAIP/WARSEM DIP
- Document 8: Track Changes CMER 2025-2027 Work Plan
- Document 9: Track Changes Appendix Completed Projects
- Document 10: Track Changes Appendix Withdrawn Projects
- Document 11: Final CMER 2025-2027 Work Plan
- Document 12: CMER PSM edits track changes- Participation and Project Team Expectations
- Document 13: CMER PSM edits clean- Participation and Project Team Expectations
- Document 14: DPC Study Design Approval SAG Request
- Document 15: DPC Study Design - Clean
- Document 16: DPC Study Design – Track Changes
- Document 17: DPC Study Design – Comment Matrix
- Document 18: CMER SAG Request
- Document 19: CMER SAG Updates

**Zoom Meeting Information:**

When: Dec 17, 2024, 08:30 AM Pacific Time (US and Canada)

Topic: Monthly CMER Meeting

Register in advance for this webinar:

[https://dnr-wa-gov.zoom.us/webinar/register/WN\\_Xd0bBsHrSd67PC\\_NDAvxaQ](https://dnr-wa-gov.zoom.us/webinar/register/WN_Xd0bBsHrSd67PC_NDAvxaQ)

After registering, you will receive a confirmation email containing information about joining the webinar.

**Upcoming CMER Meetings:**

- Tuesday, January 28, 2025
- Tuesday, February 25, 2025
- Tuesday, March 25, 2025
- Tuesday, April 22, 2025

- Tuesday, May 27, 2025
- Tuesday, June 24, 2025
- Tuesday, July 22, 2025
- Tuesday, August 26, 2025
- Tuesday, September 23, 2025
- Tuesday, October 28, 2025
- Tuesday, November 25, 2025
- Tuesday, December 16, 2025

### **Tips for Meeting Attendees**

Key activities/tasks for participants to ensure they contribute to and get the most out of the meetings they attend.

- Respond in a timely manner to requests for agenda items.
  - Be on time.
  - Be well prepared: Be familiar with agenda and objectives.
  - Review minutes of previous meeting.
  - Read or gather background information ahead of time.
  - Have action items assigned to you at prior meetings completed.
  - Be concise and to the point.
  - Participate in a constructive manner.
  - Be respectful of others.
  - Caution an offender of bullying or aggressive behavior.
  - Stay on topic.
  - Volunteer your time, talent and expertise to get things done.
  - Be realistic in your availability and ability to carry out action items
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