

Enclosure: Proclamation 21-14.2 - COVID-19 Contractor Vaccination Declaration

To reduce the spread of COVID-19, Washington state Governor Jay Inslee, pursuant to emergency powers authorized in [RCW 43.06.220](#), issued [Proclamation 21-14.2 – COVID-19 Vaccination Requirement¹](#) (“Proclamation”) that requires contractors who have goods, services, or public works contracts with a Washington state agency, including the Department of Natural Resources (DNR), to ensure that their personnel (including subcontractors) who perform contract activities on site comply with the COVID-19 vaccination requirements, unless exempted as prescribed by the Proclamation.

DNR Contract Number (*list your contract number here*): _____

Complete a Contractor Declaration for each contract you have with DNR

I (*state your name*) _____ am an authorized representative of (*state your organization name*) _____ or an owner/sole proprietor, hereafter referred to as “Contractor” throughout this Declaration. **Note: An owner/sole proprietor is a type of business owned and run by one person.**

Contractor certifies the following:

1. Contractor has reviewed and understands Contractor’s obligations as set forth in the Proclamation.
2. Contractor has developed a COVID-19 Vaccination Verification Plan for Contractor’s personnel (including subcontractors) that complies with the Proclamation.
3. Contractor has obtained a copy or visually observed proof of full vaccination against COVID-19 for Contractor personnel (including subcontractors) who are subject to the vaccination requirement in the above referenced Proclamation.
4. To the extent Contractor is an owner/sole proprietor, Contractor certifies that Contractor is fully vaccinated against COVID-19 or is unable to get vaccinated because of a medical exemption or a conflict between the vaccination requirement and their sincerely held religious belief, practice, or observance, as applicable.
5. Contractor has complied with the requirements for granting medical and religious accommodations for Contractor personnel (including subcontractors) who are subject to the vaccination requirement in the Proclamation.
6. Contractor has operational procedures in place to ensure that any contract activities that occur in person and on site at DNR premises (other than only for a short period of time during a given day and where any moments of close proximity to others on site will be fleeting – e.g., a few minutes for deliveries) that are performed by Contractor personnel (including subcontractors) will be performed by personnel who are fully vaccinated or properly exempted as required by the above referenced Proclamation.
7. Contractor has operational procedures in place to enable Contractor personnel (including subcontractors) who perform contract activities on site and at DNR premises to provide compliance documentation that such personnel are in compliance with the above referenced Proclamation.

¹ Website URL for Governor’s Proclamation <https://www.governor.wa.gov/sites/default/files/proclamations/21-14.2%20-%20COVID-19%20Vax%20Washington%20Amendment%20%28tmp%29.pdf>

8. Contractor will provide to DNR, upon request, Contractor's COVID-19 Vaccination Verification Plan and related records, except as prohibited by law, and will cooperate with any investigation or inquiry pertaining to the same. For lease agreements, the notice may require the landlord to inventory all contracts where the contract requires workers to perform work on site and provide the inventory of contracts upon DNR's request.
9. Contractor agrees that it and its employees and subcontractors will comply with additional safety requirements as posted at DNR facilities/work sites when on site, such as taking and passing a health screen before entering, social distancing, submitting proof of a negative COVID-19 test, or wearing a face covering.

I hereby declare, under penalty of perjury under the laws of the State of Washington, that the certifications herein are true and correct and that I am authorized to make these certifications on behalf of the firm listed herein.

Contractor Name:

(Print full legal entity name of contracted company)

By:

(Signature of authorized person)

(Printed name of authorized person)

Title:

(Title of person signing certificate)

Date: _____

Place: _____
(Print city and state where signed)

No later than November 30, 2021, please email the signed Declaration to:
DNRContractorSupport@dnr.wa.gov