



BOARD OF NATURAL RESOURCES 2020 ANNUAL RETREAT WEBINAR INSTRUCTIONS

Please read these instructions all the way through prior to the beginning of the webinar. You are encouraged to join the webinar BEFORE the 9 a.m. start time so that you are connected when the retreat begins. You are able to register at any time, and will be able to access the webinar approximately 30 minutes before the meeting.

If you have written comments you would like to share with Board members, please email them to bnr@dnr.wa.gov prior to the retreat.

THE VIRTUAL RETREAT STARTS AT 9 A.M. ON AUGUST 13

There are different options available to join the webinar:

- 1) Call in on a phone line.** If you use this option, you will be able to listen to the meeting. You do not need to register to use the phone line option.
- 2) Join the webinar from a Mac, PC, or mobile device.** If you use one of these options, you will register for the webinar and be able to listen to and watch the webinar.

DETAILS FOR HOW TO JOIN THE WEBINAR USING THE VARIOUS OPTIONS ARE LISTED BELOW:

To join the webinar directly from a phone line, dial 631-992-3221 and use access code 158150707. Remember, if you use this phone line option, you will be able to LISTEN to the meeting. Please note: **There is no audio PIN** for the phone line option. When they ask you for the PIN, enter the # sign.

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IMPORTANT! If you join the webinar from a Mac, PC, or mobile device, it is important to exit any programs that might be using the microphone (such as Skype) prior to logging on.

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To join the webinar from a Mac or PC, go to www.joinwebinar.com

Enter the session ID # **611005427**

Enter your email address.

Then, continue to follow the instructions on the screen. You will be able to LISTEN and WATCH the Virtual Retreat webinar.

To join the webinar from a mobile device, you will first need to download the free GoToWebinar app. Once it is installed, it is much like joining from a computer.

Open the app and enter the session ID # **611005427**

Enter your email address.

Then, continue to follow the instructions on the screen. You will be able to LISTEN and WATCH the Virtual Retreat webinar.

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IMPORTANT! If you are having trouble logging on, need logistical help, or are having other technical difficulties during the webinar, please email Kenny Ocker at kenny.ocker@dnr.wa.gov.

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FOR MORE INFORMATION OR QUESTIONS:

Please refer to the information and [FAQs](#) available on the GoTo Webinar website.