Public Records Fee Rule Making

The two options for charging fees under a public records request (*Public Records Act, 42.35 RCW*):

**Actual cost method** – if an agency elects to use actual costs, they must:
• Determine real costs associated with records production,
• publish the factors used to determine those rates, *and*
• conduct public hearings *before* implementing the actual cost method.

**Statutory fee method** – if an agency elects to use the fee schedule outlined in statute, they must:
• adopt a rule explaining why it would be ‘unduly burdensome’ to use actual costs.
Public Records Fee Rule Making

WAC 222-08-090 Disclosure of public records

(6) ...For printed, typed and written public records of a maximum size of 8 1/2" by 14", the board shall charge twenty-five cents per page to reimburse the board for the actual costs of providing the copies...

All other provisions regarding how the public requests records or how staff responds to requests remain the same – this rule making is related to public record fees.