## Cooperative Monitoring, Evaluation, and Research (CMER) Tuesday, January 26<sup>th</sup> // 9:00 am – 3:00 pm Remotely held using GoToMeeting

Time	Item		Materials
9:00 – 9:15 am (:15)	<ul> <li>Welcome, Introductions, &amp; Old Business</li> <li>Knoth <ul> <li>Introductions</li> <li>Read two ground rules</li> <li>Go over Roberts Rules</li> </ul> </li> <li>Decision: Approve December 15<sup>th</sup> Meeting Minutes</li> </ul>	Knoth	<ul> <li>January Agenda</li> <li>December 15<sup>th</sup> Meeting Minutes (<i>Decision</i>)</li> <li>Roberts Rules Handout</li> </ul>
9:15 – 10:15	Presentation: Roads Project - Year 1 Data	USFS	• N/A
10:15 - 10:25	Break		
10:25 – 11:25	RCS Study Design <u>Decision:</u> Approve to go to Policy	Murray/ Miskovic	• RCS Draft Study Design
11:25 – 11:55	RCS SFLO Template Add-On Treatments Decision: Whether to change scope and add more treatments	Mendoza	• Mendoza Email String
11:55 – 12:15	Patrick Lizon Dispute Resolution Request over perceived process fouls related to introducing the RCS Add-On Treatment	Lizon	• NA
12:15 – 12:45	Lunch Break		
12:45 – 1:10	Hard Rock Extended Temperature Monitoring Data <u>Decision:</u> Approve Format to Report Extended Temperature Data	Ehinger	• N/A
1:10 - 2:15	Project Summary Sheets – Discuss Highlights and Answer Questions <b>Decision:</b> Approve to go to Policy	SAG Co- chairs	• Project Summary Sheets by SAG
2:15 - 2:45	EMEP 6 Questions <u>Decision:</u> Approve to go to Policy	Baldwin/ Miskovic	• EMEP 6 Questions
2:45 - 4:00	CMER Workplan <u>Decision:</u> Final Approval to go to Policy	Gibbs	• CMER Workplan with Changes
4:00 - 4:10	Break		
4:10 - 4:20	CMER SAG Updates	Knoth/PMs	CMER/SAG Updates
4:20 - 4:40	SMART Buffer Study Design Update: Provide an update on unresolved reviewer comments and progress toward consensus.	Munes	• SMART Buffer Comment Matrix
4:40 - 5:00	Harry Bell Dispute Resolution request over the SFL 6 Questions development process having been stalled by the lack of consensus at the December CMER meeting.	Bell	• N/A

5:00 - 5:10	Update from TFW Policy	Hicks	• N/A
	Update on Administration Assistant for CMER / Policy and Senior Project Manager position		
5:10 pm	Adjourn		

## <u>Remote participation</u> –

CMER Monthly Meeting Tue, Jan 26, 2021 8:30 AM - 5:00 PM (PST)

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## Upcoming 2020 CMER Committee meeting dates:

January 26, 2021: Remotely held using GoToMeeting February 23, 2021: Remotely held using GoToMeeting March 23, 2021: Remotely held using GoToMeeting April 27, 2021: Remotely held using GoToMeeting May 25, 2021: Remotely held using GoToMeeting June 22, 2021: 801 88<sup>th</sup> Avenue July 27<sup>th</sup>, 2021: 801 88<sup>th</sup> Avenue August 24<sup>th</sup>, 2021: 801 88<sup>th</sup> Avenue September 28<sup>th</sup>, 2021: 801 88<sup>th</sup> Avenue October 26<sup>th</sup>, 2021: 801 88<sup>th</sup> Avenue November 16<sup>th</sup>, 2021: 801 88<sup>th</sup> Avenue December 14<sup>th</sup>, 2021: 801 88<sup>th</sup> Avenue

## **Tips for Meeting Attendees**

Key activities/tasks for participants to ensure they contribute to and get the most out of the meetings they attend.

- $\checkmark$  Respond in a timely manner to requests for agenda items.
- ✓ Be on time.
- ✓ Be well prepared: ✓ Be familiar with agenda and objectives.
- ✓ Review minutes of previous meeting.
- ✓ Read or gather background information ahead of time.
- $\checkmark$  Have action items assigned to you at prior meetings completed.
- $\checkmark$  Be concise and to the point.
- ✓ Participate in a constructive manner.
- $\checkmark$  Be respectful of others.
- $\checkmark$  Caution an offender of bullying or aggressive behavior.
- ✓ Stay on topic.
- ✓ Volunteer your time, talent and expertise to get things done.
- $\checkmark$  Be realistic in your availability and ability to carry out action items.