

**CMER MEETING AGENDA**  
December 17, 2019 • 9:00 AM – 4:20 PM

**Location: DNR/DOC Compound /Washington State Light Industrial Park  
801 88<sup>th</sup> Avenue, Tumwater, WA 98512**

**\*Action Items**

<b>Time</b>	<b>Topic</b>	<b>Lead</b>
9:00-9:05	Introductions	All
9:05 - 9:15	Agenda – Review for updates	Mendoza
9:15-10:00	<b>Science Session:</b> Forested Wetlands Effectiveness Project Study Design	Hough-Snee
	<b>Decisions:</b>	
	<b>FWEP TWIG/WetSAG</b>	
10:00-10:10	◆ <b>*FWEP Study Design – approval</b>	Gibbs/Kay
10:10-10:25	◆ <b>*Literature Review – approval of additional funds</b>	Gibbs/Kay
10:25-10:30	◆ <b>WIP Tool – additional funding update</b>	Gibbs/Kay
10:30-10:40	<b>Break</b>	
	<b>CMER</b>	
10:40-11:00	◆ <b>*Approval of July, August, September, and October 2019 Meeting Minutes – approval</b>	Shramek
11:00-11:10	◆ <b>*2019 CMER Accomplishments - approval</b>	Shramek
	<b>LWAG</b>	
11:10-11:40	◆ <b>*Amphibians in Intermittent Streams Project Charter – approval</b>	Gibbs/Hayes
	<b>Unstable Slopes TWIG</b>	
11:40-11:55	◆ <b>*Unstable Slopes Criteria Project study design for Object-mapping project – approval</b>	Stewart/Dieu
11:55-1:00	<b>Lunch</b>	
	<b>RSAG</b>	
1:00-1:20	◆ <b>*Eastside Type F Riparian Effectiveness Monitoring (BTO Add-on) – approval of six questions</b>	Miskovic/Murray
1:20-1:40	◆ <b>*Westside Type N Buffer Characteristics, Integrity, and Function (BCIF) – approval of six questions</b>	Miskovic/Murray
1:40-2:10	◆ <b>*Riparian Characteristics and Shade Study – how to complete the study design</b>	Miskovic/Murray
2:10-2:20	◆ <b>*Extensive Riparian Vegetation Monitoring, Model Transferability Testing – request for additional funding</b>	Miskovic/Murray
	<b>Discussion:</b>	
2:20-2:25	◆ <b>Adjusting November/December SAG meetings to correspond with CMER mailing/meeting</b>	Mendoza
2:25-2:30	◆ <b>Co-Chair nominations for Doug's replacement</b>	Hicks
2:30-3:00	◆ <b>CMER Budget – update</b> ○ <b>SAGs/CMER need to develop priorities for unspent funds</b> ○ <b>SAGs/CMER work with PMs on updates to 1-pagers</b> ○ <b>Discussion on how to rank projects that go to Policy</b>	Hicks
	<b>Updates:</b>	
3:00-3:20	◆ <b>Report from Board – November 13, 2019 meeting</b>	Hicks
3:20-3:40	◆ <b>Report from Policy – October 31, 2019 and December 5, 2019 meetings</b>	Hicks
3:40-3:50	◆ <b>Roads Study - update</b>	Gibbs/Dieu
3:50-3:55	◆ <b>PSM Chapter 8 – update</b>	Miskovic/Roorbach
3:55-4:00	◆ <b>CMER IMS</b>	Hicks
4:00-4:10	◆ <b>CMER and SAG updates – answer questions on written updates</b>	Mendoza
4:10-4:15	<b>Public Comment</b>	
4:15-4:20	<b>Recap of Assignments/Decisions</b>	Shramek

**CMER 2019 Remaining Meeting Dates:** September 24, October 22, November 19, December 17.

**CMER 2020 Meeting Dates:** January 28, February 25, March 24, April 28, May 26, June 23, July 28, August 25, September 22, October 27, November 17, December 15.

## Tips for Meeting Attendees

Key activities/tasks for participants to ensure they contribute to and get the most out of the meetings they attend.

- ✓ Respond in a timely manner to requests for agenda items.
- ✓ Be on time.
- ✓ Be well prepared:
  - ✓ Be familiar with agenda and objectives.
  - ✓ Review minutes of previous meeting.
  - ✓ Read or gather background information ahead of time.
  - ✓ Have action items assigned to you at prior meetings completed.
- ✓ Be concise and to the point.
- ✓ Participate in a constructive manner.
- ✓ Be respectful of others.
- ✓ Caution an offender of bullying or aggressive behavior.
- ✓ Stay on topic.
- ✓ Volunteer your time, talent and expertise to get things done.
- ✓ Be realistic in your availability and ability to carry out action items.