Pacific Cascade Region

INVITATION TO BID
Contract Number # 1465

Pre-Commercial Thinning (PCT)

969 Acres (Lewis District)

Term of Contract from January 2, 2014- April 11, 2014

(PCT is the cutting and/or removal of certain trees from a stand to regulate the number, quality and distribution of the remaining crop trees. The thinned trees have no commercial value.)

Notice to Bidders
Special Notices
Definitions

SECTION I
■ Instructions to Bidders

SECTION II
■ Division I General Provisions
■ Division II Specifications for the Activity
■ Division III Compliance Inspection and Payments

SECTION III
■ Unit Descriptions
■ Unit Maps

SECTION IV
■ Bid Form

SECTION V
■ Offer and Contract Award
NOTICE TO BIDDERS

You are invited to bid on this contract and are advised to examine the pre-commercial thinning units prior to bidding.

Sealed bids will be accepted at the Department’s Pacific Cascade Region office until 2:00 P.M., Pacific Standard Time on January 2, 2014 at which time and place all bids will be opened and read aloud. Individuals who wish to request special accommodations for the bid opening (e.g., sign language, interpreters, Braille, etc.) should contact the Department ten (10) Working days prior to the scheduled bid opening.

The sealed bid envelope should be prepared in the following manner:

Addressed to: Eric Wisch, Pacific Cascade Region Manager
Attn: Chris Rasor
Washington State Department of Natural Resources
P.O. Box 280 –Mailing Address
601 Bond Road - Physical Address – (Gate Hours 8:00 A.M. – 4:30 P.M.)
Castle Rock, WA 98611

Upper left corner: Bidder's Address
Lower left corner: Pre-Commercial Thinning – “Sealed Bid”
Invitation to Bid/Contract Number: 1465

Note the following specifications of this contract:

- SEALED BIDS MAILED TO THE POST OFFICE BOX OR SHIPPED DIRECTLY TO THE PHYSICAL ADDRESS DOES NOT GUARANTEE THE SEALED BIDS WILL BE RECEIVED BEFORE THE BID OPENING TIME AT THE REGION OFFICE. BIDDERS ARE ENCOURAGED TO VERIFY THEIR SEALED BIDS HAVE BEEN RECEIVED AT THE REGION OFFICE IN ADVANCE OF THE BID OPENING AND NOT RELY ON MAIL OR PACKAGE DELIVERY RECEIPT DATES.

- No work will be allowed on the following state holidays: Monday, January 20th, and Monday, February 17th.

- Preview Maps detailing access roads & units, PCP1-1 Key, and a temporary Discovery Pass may be picked up at the Pacific Cascade Region Office in Castle Rock.

Questions pertaining to this Invitation to Bid can be answered by contacting Chris Rasor at (Cell)360.880.8288 or (Office) 360.575.5058. Oral explanations, interpretation, or instructions given before the award will not be binding.

The Department reserves the right to amend this Invitation to Bid/Contract by giving written notification to all known bidders at least seven (7) days prior to bid opening.

Payments on this Invitation to Bid can only be paid out to contractors who are registered with The Office of Financial Management (OFM) http://www.ofm.wa.gov/isd/vendors.asp. Please follow the link for instructions on how to register. Address Statewide Payee Desk, P.O. Box 43113, Olympia, WA 98504-3113 Phone: 360-664-7779
SPECIAL NOTICES

Term of contract: January 2, 2014 To April 11, 2014

Work shall begin on the start date identified above unless an alternate plan is approved by the Compliance Forester.

Please note any walk-ins and closed/abandoned roads as identified on Unit Maps. Closed roads are based on the best available information, but potential contractors should verify access before bidding.

Gate Access: All gates associated with Contract 1465 will use locks that require a PCP1-1 key. This key is available from the Pacific Cascade Region office in Castle Rock.

Provide proof of 2013 Farm Labor Contractor’s License or letter of exemption from the Department of Labor & Industries before work begins.

PLEASE NOTE INSURANCE REQUIREMENTS (SEE CLAUSE 2-04)

A $1,000 BID DEPOSIT IS REQUIRED WITH THIS BID OPENING. “CONTRACT 1465” REFERENCED ON CERTIFIED CHECK (SEE CLAUSE 1-09).

A PREWORK CONFERENCE IS REQUIRED ONCE AN AWARD HAS BEEN MADE (SEE CLAUSE 2-11).

Hospitals: It is the contractor’s responsibility to identify appropriate hospitals for any emergency care required. The following is a courtesy list and should be verified by any potential contractor.

<table>
<thead>
<tr>
<th>Hospital Name</th>
<th>Address</th>
<th>City</th>
<th>ZIP</th>
<th>Phone</th>
<th>Latitude</th>
<th>Longitude</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morton General Hospital</td>
<td>521 Adams St</td>
<td>Morton</td>
<td>98356</td>
<td>360-496-5112</td>
<td>46.556</td>
<td>-122.28</td>
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<tr>
<td>Ocean Beach Hospital</td>
<td>First &amp; Fir</td>
<td>Ilwaco</td>
<td>98624</td>
<td>360-642-3181</td>
<td>46.311</td>
<td>-124.043</td>
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<tr>
<td>Willapa Harbor Hospital</td>
<td>800 Alder St</td>
<td>South Bend</td>
<td>98586</td>
<td>360-875-5526</td>
<td>46.664</td>
<td>-123.812</td>
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<tr>
<td>PeaceHealth Saint John Medical Center</td>
<td>1615 Delaware</td>
<td>Longview</td>
<td>98632</td>
<td>360-414-2000</td>
<td>46.131</td>
<td>-122.942</td>
</tr>
<tr>
<td>PeaceHealth Saint John Medical Center</td>
<td>600 Broadway</td>
<td>Longview</td>
<td>98632</td>
<td>360-414-2223</td>
<td>46.136</td>
<td>-122.924</td>
</tr>
<tr>
<td>Southwest Washington Medical Center</td>
<td>400 NE Mother Joseph Place</td>
<td>Vancouver</td>
<td>98668</td>
<td>360-256-2000</td>
<td>45.625</td>
<td>-122.581</td>
</tr>
<tr>
<td>Mark Reed Memorial Hospital</td>
<td>322 Birch St S</td>
<td>McCleary</td>
<td>98557</td>
<td>360-495-3244</td>
<td>47.056</td>
<td>-123.261</td>
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<tr>
<td>Providence Centralia Hospital</td>
<td>914 South Scheuber Road</td>
<td>Centralia</td>
<td>98531</td>
<td>360-736-2803</td>
<td>46.712</td>
<td>-122.988</td>
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<tr>
<td>Capital Medical Center</td>
<td>3900 Capital Mall Dr SW</td>
<td>Olympia</td>
<td>98502</td>
<td>360-754-5858</td>
<td>47.043</td>
<td>-122.952</td>
</tr>
<tr>
<td>Southwest Washington Medical Center</td>
<td>3400 Main St</td>
<td>Vancouver</td>
<td>98663</td>
<td>360-256-2000</td>
<td>45.645</td>
<td>-122.669</td>
</tr>
<tr>
<td>Providence Saint Peter Hospital</td>
<td>413 Lilly Rd NE</td>
<td>Olympia</td>
<td>98506</td>
<td>360-491-9480</td>
<td>47.053</td>
<td>-122.848</td>
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<tr>
<td>Legacy Salmon Creek</td>
<td>2211 NE 139th St</td>
<td>Vancouver</td>
<td>98686</td>
<td>360-487-1000</td>
<td>45.722</td>
<td>-122.65</td>
</tr>
</tbody>
</table>
DEFINITIONS

A. ‘Buffer Zone’ - An area designated to be left along roads or other features in which there will be no cutting.

B. ‘Compliance Forester’ means the Department staff who perform the compliance inspections, approves Work, recommends payment to the Contract Manager, manages the Work Schedule, and assists with seedling distribution.

C. ‘Conifer’ means a tree that is a Douglas-fir, true fir, pine, hemlock, spruce, or cedar.

D. ‘Contract’ means this Invitation to Bid/Contract the Pre-Work Conference packet and all required documents provided by the contractor.

E. ‘Contract Manager’ means the Department staff that processes this Contract, makes payments, provides and facilitates dispute resolution, provides technical advice to the Compliance Forester, and is the first point of contact for questions relating to this Contract or interpretation of Work. The Contract Manager may perform the duties of the Compliance Forester.

F. ‘Contractor’ means the bidder who was awarded this Contract.

G. ‘Contractor Selection of Leave Trees’ - Crop and leave trees are unmarked and will be selected by the Contractor.

H. ‘Crop Tree’ - These are usually the largest undamaged conifer trees with good form and free of disease.

I. ‘Department’ means the Department of Natural Resources of the State of Washington, acting through an authorized employee.

J. ‘Designated Contract Representative(s): Those individuals designated by the Contractor on the Pre Work form during the Pre Work Conference (2-11, 2-12)

K. ‘D.B.H.’ - Diameter at breast height, a point on the tree stem 4 feet above ground level.

L. ‘Force Majeure’ means those acts that are unforeseeable and beyond the control of either party to the Contract. Acts of Force Majeure include, but are not limited to: acts of God, the public enemy, fire, or other casualty. Force Majeure may result in an equitable adjustment in the time period to complete the Contract.

M. ‘Hardwood’ means any tree or tall shrub with broad leaves. Examples include alder, elderberry, big leaf maple, vine maple, madrone, cottonwood, cherry, and willow.

N. ‘Mechanical Treatment’ - The use of power saws, axes, or other approved tools to remove trees.

O. ‘Mistletoe Thinning’ - Removal of designated conifer trees bearing visible mistletoe plants on branches as well as visible plants or infections on the stem.

P. ‘Pre-Work Conference’ is the meeting between the department and the contractor after award of the contract is made but prior to commencement of work. Items agreed upon in this meeting are signed off by both the department and the contractor and become part of the contract.

Q. ‘Region Manager’ means the designated Department staff responsible for managing the affairs of the Department in designated large geographic areas. The Region Manager may perform the duties of the Contract Manager.

R. ‘Slash’ - shall mean all debris created on the contract area by the pre-commercial thinning operation.

S. ‘Unit’ is the individual geographical area that the Work is to be done on. Each unit is specifically identified by number on the Bid Form (Section IV), the Unit Description, and corresponding Unit Map (Section III).
T. ‘Unit Bid Price’ is the rate per acre written in the Unit Bid Price column of the bid form (Section IV Bid Form).

U. ‘Work Schedule’ means the approved timeline for how the requirements of this contract will be fulfilled by the contractor. The work schedule is agreed upon during the Pre-Work Conference by both the department and the contractor.

V. ‘Work’ means the services the Contractor is required to satisfactorily complete this Contract found in Section II Specifications for the Activity and Section III Unit Description
1-01 Unit Inspection & Bid Preparation

Bidders are expected to examine this entire Invitation to Bid/Contract and are urged to inspect the Unit(s) prior to submission of their bid. Bidder acknowledges through submission of their bid that it has ascertained the nature and location of the Work and investigated and satisfied itself as to the general and local conditions which can affect the Work or its cost, including but not limited to:

A. Conditions bearing upon transportation, disposal, handling, and storage of materials;
B. The availability of labor, water, electric power, and road;
C. Uncertainties of weather, river stages, tides, or similar physical conditions at the Unit;
D. The confirmation and conditions of the ground;
E. Seasonal conditions that may affect the timing and use of materials needed for the Work; and
F. The character of equipment and facilities needed to complete the Work.

Bids should include all costs. Any failure of the bidder to examine the Invitation to Bid/Contract or the Unit(s) prior to submission of the bid will not relieve the bidder from responsibility for properly estimating the cost of satisfactorily completing this contract.

1-03 Bid Submission is Offer to Contract

Your bid in response to this Invitation to Bid/Contract is an offer to contract with the Department. All offers shall remain firm for a period of 90 calendar days after the bid opening. If there is a problem and the lowest responsible bidder is unable to accept this contract the next lowest responsible bidder will be contacted for possible award. An Invitation to Bid becomes a contract when officially awarded by the Department with the return of a countersigned SECTION V - Offer and Contract Award.

1-05 Bid Contents

The bid shall include the Bid Form (Section IV), the Offer and Contract Award Form (Section V) properly completed and signed, the bid deposit specified in Clause 1-09, Contractor’s Declaration of Industrial Insurance Status, and a photocopy of bidder’s Washington State Farm Labor Contractors License.

1-07 Withdrawal of Bid

A bid may be withdrawn in person by a bidder’s authorized representative before the opening of the bids. Bidder’s representative(s) will be required to show ID and sign on the bid summary sheet before it will be released.

1-08 Rejection of Bids

To be considered, bids should conform to the above requirements, except that the Department may waive informalities and minor irregularities in bids received. The Department reserves the right to reject any or all bids received.

1-09 Bid Deposit

A bid deposit of ONE THOUSAND DOLLARS ($1,000) is required. This deposit assures the Department that the bidder will accept award of any items on which the bidder is the lowest responsible bidder. In the event the bidder rejects award of this contract, the bidder will forfeit the bid deposit. The bid deposit must be in the form of certified check made payable to the Washington State Department of Natural Resources and include a reference to the bid/contract number 1465. The bid deposit must be delivered to the Department's Region Office with the delivery of the bid. The bid deposit of a bidder awarded the contract will be released when the performance/damage deposit has been approved, or the bid deposit may be converted to apply to part or all of the
required performance/damage deposits after contract award. Once all the bids are evaluated and the contract has been awarded, bid deposits will be returned to all unsuccessful bidders.

1-10 Performance and Damage Deposit
The bidder awarded the Contract (Contractor) agrees to furnish a performance and damage deposit of ten percent (10%) of the Contractor’s total award established in the award letter. The deposit shall be in the form of certified check or cashier’s check made payable to “Washington State Department of Natural Resources”, irrevocable letter of credit, or a savings account assignment. This deposit guarantees performance of this Contract and payment of damages caused by operations during the performance of this Contract or resulting from Contractor’s noncompliance with any contract provisions or the law. In the event the Department needs to utilize the deposit, Contractor shall replace the portion(s) by the due date indicated on the written notification from DNR.

1-11 Lowest Responsible Bidder
Award of this Contract shall be to the lowest responsible bidder as determined by the Department. In determining the lowest responsible bidder, in addition to price, the following may be considered: (a) the ability, capacity, and skill of the bidder to perform the contract; (b) the character, integrity, reputation, judgment, experience, and efficiency of the bidder; (c) whether the bidder can perform the contract within the time specified; (d) the quality of performance of previous contracts; and (e) the previous and existing compliance by the bidder with laws relating to the contract or services. The Department’s determination that a bidder is not qualified shall result in rejection of the bid submitted.

1-12 Award Letter
The Department will make every effort to mail an award letter with instructions and a copy of the executed contract to the successful bidder within ten (10) business days of bid opening.

1-13 Conditions on Award
Within ten (10) business days after the bidder receives their award letter, the Department must receive the signed contract, the performance and damage deposit, and insurance certificate at the Department’s Region Office (Page 2 Notice to Bidders). The Department may extend upon written request to the Contract Manager, the time allowed for receipt of the above items. If the bidder fails to submit the above items within the time specified, the Department may consider the contract award rejected and may terminate award of the contract.

1-14 Contract Modification or Cancellation
The Region Manager reserves the right to modify or cancel this Contract in part or whole without cause. The Contractor shall be paid only for Work performed satisfactorily prior to cancellation of the Contract.
SECTION II-A: GENERAL PROVISIONS

2-01 Compliance with all Laws
The Contractor shall comply with all laws and regulations of the United States, State of Washington, and counties where the Work is located. The Contractor will make any payments, contributions, remittances, and reports or statements required under those laws.

2-02 Licenses and Permits
The Contractor shall, without additional expense to the Department, obtain all required licenses and permits necessary for executing the Contract.

2-03 Indemnification and Hold Harmless
To the fullest extent permitted by law, Contractor shall indemnify, defend, and hold harmless the State, agencies of the State, and all officers and employees of the State, from and against any and all claims for injuries or death, including claims by Contractor’s employees, or for damages arising out of, resulting from, or incident to Contractor’s performance or failure to perform the Contract. Contractor’s obligation to indemnify, defend and hold harmless shall not be eliminated or reduced by any alleged concurrent negligence of the State or its agencies, employees, and officers. Contractor waives its immunity under Title 51 RCW to the extent required to indemnify, defend, and hold harmless the State and its agencies, officers, or employees.

2-04 Insurance
Before commencing Work, the Contractor shall obtain and keep during the term of this Contract the following liability insurance policies, insuring Contractor against liability arising out of its operations, including use of vehicles. Failure to buy and maintain the required insurance may result in termination of the Contract. The limits of insurance, which may be increased by the Department as deemed necessary, shall not be less than as follows:

A. Commercial General Liability (CGL) insurance, with a limit of not less than $1,000,000 per each occurrence. If such CGL insurance contains aggregate limits, the general aggregate limits shall be at least twice the "each occurrence" limit, and the products-completed operations aggregate limit shall be at least twice the "each occurrence" limit.

B. Employer's liability ("Stop Gap") insurance, and if necessary, commercial umbrella liability insurance with limits not less than $1,000,000 each accident for bodily injury by accident or $1,000,000 each employee for bodily injury by disease.

C. Business Auto Policy (BAP) insurance, and if necessary, commercial umbrella liability insurance with a limit of not less than $1,000,000 per accident, with such insurance covering liability arising out of "Any Auto."

All insurance must be purchased on an occurrence basis and should be issued by companies admitted to do business within the State of Washington and have a rating of A- or better in the most recently published edition of Best’s Reports. Any exception shall be reviewed and approved in advance by the Risk Manager for the Department. If an insurer is not admitted, all insurance policies and procedures for issuing the insurance policies must comply with Chapters 48.15 RCW and 284-15 WAC.

The “State of Washington, Department of Natural Resources, its elected and appointed officials, agents and employees” shall be named as an additional insured on all general liability, excess, and umbrella insurance policies.

Before using any rights granted herein, Contractor shall furnish the Department with a certificate(s) of insurance, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements specified above. Certificate(s) must reference the Contract Number 1465 in the time required by Clause 1-13.
The Contractor shall provide the Department written notice before cancellation or non-renewal of any insurance referred to herein, as prescribed in statute (RCW Title 48).

All insurance provided in compliance with this Contract shall be primary as to any other insurance or self-insurance programs afforded to or maintained by State. Contractor waives all rights against State for recovery of damages to the extent these damages are covered by general liability or umbrella insurance maintained pursuant to this Contract.

By requiring insurance herein, State does not represent that coverage and limits will be adequate to protect Contractor, and such coverage and limits shall not limit Contractor’s liability under the indemnities in this Contract.

2-05 Safety Compliance
Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Work.

A. During the Contract performance, Contractor shall protect the lives and health of employees performing the Work and other persons who may be affected by the Work and prevent damage to property at the Unit and adjacent property. Contractor shall comply with all applicable laws, ordinances, rules, regulations, and orders of any public body having jurisdiction for the safety of persons or property; shall protect from damage, injury, or loss; and shall erect and maintain all necessary safeguards for such safety and protection.

B. In an emergency affecting the safety or life of employees or adjoining property, Contractor is permitted to act to prevent threatened loss or injury. Within 24 hours of any emergency, Contractor shall notify the Compliance Forester. If directed by the Compliance Forester, within five (5) business days of any emergency. Contractor shall prepare an incident report and submit it to the Department’s Region manager within five (5) business days following an emergency if directed to do so by the Compliance Forester.

2-06 Venue
Disputes arising under this Contract shall be brought in the State of Washington and the venue shall be Thurston County.

2-07 Dispute Resolution
Before initiating any litigation over the terms of this Contract, the Contractor commits to the following process:

A. Any concerns or disputes which the Contractor has relating to this Contract shall first be brought to the attention of the Compliance Forester.

B. If the Compliance Forester is unable to resolve the dispute to the Contractor’s satisfaction, the Contractor will notify the Contract Manager in writing, with specificity, of his dispute. The Contract Manager will provide a written response within ten (10) business days.

C. If the Contractor is not satisfied with the Contract Manager’s response, he will notify the Region Manager in writing of his dispute. The Region Manager will review and set a meeting with the Contractor within fifteen (15) business days, unless the Contractor agrees to a longer period. After the meeting, the Region Manager will provide a written response.

2-08 Subcontracting
The Contractor shall not enter into any subcontract or assignment of this Contract.

2-09 Nondiscrimination
During the performance of this Contract, the Contractor shall comply with all federal and State nondiscrimination laws, regulations, and policies.
2-10 Contractor's noncompliance
In the event of refusal to comply with any nondiscrimination law, regulation, or policy this Contract may be rescinded, canceled, or terminated in whole or in part, and the Contractor may be declared ineligible for further contracts with the Department. The Contractor shall be given a reasonable time to cure this noncompliance.

2-11 Pre-Work Conference
The Contractor shall attend a Pre-Work Conference before beginning Work. The Compliance Forester will notify the Contractor of the time and place of the Pre-Work Conference.

2-12 Purpose of the Pre-Work Conference
The purpose of the Pre-Work Conference is to document the following on the Pre-Work Conference form:

A. All required documentation as outlined in sections I and II of the contract have been received from the Contractor, such as insurance forms, prior to beginning Work on this Contract.
   • Certificate of Insurance (Clause 2-04)
   • Declaration of Industrial Insurance Status (Clause 1-05)
   • Farm Labor Contractors License or Letter of Exemption

B. Name(s) and contact information for the Contractor and Designated Contract Representative(s), including all personnel authorized to sign unit completion forms and payment invoices.

C. Names(s) and contact information for the Contract Manager and Compliance Forester(s).

D. The Work plan of operations including the order and time frame in which Work will occur on individual units or groups of units within this Contract.

E. Time interval(s) at which units will be processed for payment.

F. Clarification of any unique requirements or conditions of the Work within this Contract prior to commencing Work.

G. The Pre-work Form which includes
   a. The Work plan of operations including the order and time frame in which Work will occur on individual units or groups of units within this Contract.
   b. Name(s) and contact information for the Contractor and Designated Contract Representative(s), including all personnel authorized to sign unit completion forms and payment invoices.
   c. Clarification of any unique requirements or conditions of the Work within this Contract prior to commencing Work.
   d. Names(s) and contact information for the Contract Manager and Compliance Forester(s).
   e. Time interval(s) at which units will be processed for payment.
   f. Key checkout form for all gate keys issued to contractor.
   g. Pre-signed A-19 form to release the L&I retainage at the termination of the contract.
   h. L&I Report by Landowner form

2-13 Work Delay
Contractor shall promptly notify the Compliance Forester of any actual or anticipated event which is delaying or could delay the Work, including the expected duration of the delay, the anticipated effect of the delay on the schedule, and the action being or to be taken to correct the delay. The notification does not relieve Contractor of the obligation to complete the Work within the time required by this Contract.
2-14 Non-conformances with Work Schedule
If Contractor is not in conformance with the Work schedule for reasons other than acts of Force Majeure, Contractor shall bring its activities into conformance with the schedule or request the Compliance Forester to revise the Work schedule. The Compliance Forester may require a meeting to determine if a revision is necessary. In the event the Contractor stops Work or if the initial start-up is delayed for a period of one (1) week or more, a new Pre-Work Conference may be held.

2-14.1 Twenty Percent Rule
DNR uses what is referred to as the “Twenty Percent Rule” to determine if a project is no longer viable. The “twenty Percent Rule” states:

If the Contractor’s rate of progress towards completion of the contract item is such that the difference between the percentage of the total number of work days remaining in the contract period and the percentage of the total number of uncompleted acres remaining in the contract becomes greater than twenty percent (20%) the project is in jeopardy of being no longer viable, in which case the contractor will subject to clause 2-16.

EXAMPLE OF 20% RULE for Contract #1465:

The contract term is 70 work days for 969 acres. Progress of the contractor after the first fourteen (14) days of operation should be at least 194 acres, (average of 14 acres per work day). If this is not accomplished, contractor must revise the work plan to show they can successfully complete the remaining work before the contract expires or be subject to clause 2-16.

2-15 Work Days
Work shall only proceed on regular Monday through Friday business days. Work on weekends or designated State holiday requires written permission from the Compliance Forester.

2-16 Breach of Contract
Nonperformance, unsatisfactory performance, or willful violation of Contract requirements by the Contractor shall constitute breach of contract and the Department may collect liquidated damages, terminate the contract with forfeiture of the performance and damage deposit, or declare breach of contract and make a claim for actual damages suffered by the Department. Any delay or failure of performance by the Department or Contractor, other than the payment of money, shall not constitute a breach if the cause was Force Majeure.

2-17 Washington State Forest Fire Protection Requirements
The Contractor and employees shall be familiar with the Washington State Forest Fire Protection Requirements and adhere to them. These requirements are found in: Revised Code of Washington Chapter 76.04

2-18 Fire Inspection
The Department may inspect the Units for adherence to regulations and presence of fire tools. Any inspection by the Department shall not limit Contractor’s liability for failure to adhere to applicable regulations.

2-19 Spark Arresters
All spark emitting engines will be equipped with approved spark arresters. Spark arrestors are approved by contractors demonstration to the Compliance Forester as to functionality and serviceability onsite, prior to use of the device. The lists adopted by the agency are from the National Wildfire Coordinating Group (NWCG). NWCG approved spark arrestor lists.

2-19.1 Extraordinary Slash Conditions
If extraordinary slash conditions create an extreme fire hazard as determined by the Department, the Contractor may be required to take extraordinary measures to prevent and control fires during operations or for a reasonable period after operations. When required, these will be specifically set forth in an attachment to this contract.
2-20 **Open Fires**
The Contractor shall not build any open fires on the contract area without first obtaining written permission from the Compliance Forester.

2-21 **Prohibition from Removal of Merchantable Products**
Contractor is prohibited from removing merchantable or potentially merchantable products from the Units. A separate agreement with the Department is required for removal of Christmas trees, boughs, brush pickings, decorative shrubs or trees, firewood, poles, posts and other merchantable or potentially merchantable material.

2-22 **Garbage**
Contractor shall dispose of garbage brought onto State lands in garbage disposal areas meeting all State, county, and local requirements. Garbage includes equipment maintenance, abandoned equipment, containers, and other expended materials.

2-23 **Camping**
Contractor is prohibited from using or authorizing its employees to use non-designated State lands, landings, or roads for camping.
Section II-B: Specifications for the Activity

2-24 Precedence between Sections
Section II-B covers the general standards that apply over the whole contract. If a change is required on a site by site basis those differences will be outlined on the Unit Description Form (Section III-A). The site specific details found on the Unit Description Form should take precedence over these general guidelines when they exist.

2-25 Boundaries
A. The boundaries except for easily identified ground features have been plainly marked with colored plastic flagging as indicated on the unit maps.

B. Net acreage as indicated in the Unit Description was measured on the horizontal plane. Large openings, roads, and buffer zones have been deducted from the gross acreage and are designated on the unit map.

2-28 Leave Tree Selection
Selection of leave trees or crop trees will be made by the Contractor according to the specifications and terms found below and in the Unit Description Table attached hereto.

A. Three thinning procedures are recognized. These are:
   
   1. Thinning on a simple spacing basis.
   2. Thinning on a diameter limit basis.
   3. Thinning based on a combination of spacing, height, and diameter.

   The methods to be used for each unit shall use the parameters in the Unit Description Table.

B. When thinning on a spacing basis, the Contractor will select and leave uncut the largest live conifer trees of good form and vigor that will maintain the average spacing designated in the Unit Description Table except that trees immediately adjacent to voids should be thinned more lightly and clumps or patches should not be left unthinned to make up voids or holes in the stand. When this exception is justified, a 6'x 6' spacing will be used. Spacing is determined by the average number of desirable trees left uncut per plot, exclusive of natural openings.

   Example: In a 12'x 12' spacing basis, every plot should contain 5 to 7 properly selected crop trees except for openings. (See 2-42)

C. When thinning on a diameter limit basis, Contractor shall cut trees exceeding the diameter limit only when they are clearly diseased, damaged, or deformed or growing within 5’ of another conifer exceeding the DBH cut limit. Trees smaller than the diameter limit shall be thinned on a spacing basis that will leave uncut the largest live conifer trees of good form and vigor that will maintain the spacing designated in the Unit Description Table. As a general rule, small trees growing into the canopy of the larger trees are to be cut. Spacing is to be determined by the average number of trees left uncut per plot, including trees above the diameter limit as well as below. Care should be taken by the Contractor in this type of thinning not to damage the stand by cutting trees so as to create undesirable openings or voids in the stand. The tree count per plot for this type of thinning must continue to fall within the Per Acre Zone of Acceptance except when desirable trees exceeding the diameter limit comprise a majority of the total tree count. Then the Per Acre Zone of Acceptance is increased by the number of trees above the diameter limit exceeding a simple majority.
When thinning based on a combination of spacing, height and diameter the crop tree ranking will change based on the size of a particular species. For example, if the most desirable crop tree is DF-1, WH-2 but the unit description favors WH when it is 2/3 the height of adjacent DF then WH becomes the most desirable crop tree anytime it does not have adjacent DF more than 1/3 taller e.g. if the WH is 11 feet tall and the adjacent DF is 15 feet tall then the WH would be left uncut. If the WH is 10 feet tall and the adjacent DF is 15 feet tall then the DF would be left uncut. Cedar shall not be cut unless it is adjacent to another cedar over 8 feet tall and requires adjacent trees to be cut. As a rule, do not cut cedar unless the previous case exists. All cedar less than 8 feet tall will not count as crop trees in the target trees per acre and are allowable surplus trees. If there is a diameter limit on a particular species, no trees of that species shall be cut even if defective unless permission is granted by the compliance forester.

2-34 Special Requirements
Unit Description Table will also show special requirements on certain units. If special requirements noted on the Unit Description Table conflict with requirements herein, the special requirement will prevail.

2-35 Trees to Be Cut
Except for crop or leave trees specified above and in the Unit Description Table, the Contractor shall cut the following:

A. Remove all surplus conifer trees more than four (4) feet in height (except cedar). Cut all surplus trees no more than two (2) feet above the ground line (except cedar).

B. All cherry, cascara, cottonwood, and other hardwoods more than four (4) feet in height, growing within fifteen (15) feet of a “CROP” tree shall be cut. Vine maple, elderberry and other low growing hardwoods shall only be cut only when specified in the unit description.

C. All diseased, damaged, or deformed trees as described below are to be cut.

1. Trees with thin, ragged crowns of yellowing needles typical of Phellinus (Poria) weirii and Armillaria mellea infection.

2. Trees with scars or open wounds on the lower bole involving more than one-half (1/2) circumference of the bole.

3. Trees with more than twenty (20) degrees lean or trees with crook or sweep in the lower bole protruding outward from a straight line more than twelve (12) inches.

4. Trees with broken boles or girdling of the bole where only the lower part of the living crown remains.

5. Trees with double tops of forked trees when other more suitable trees are available.


7. Any white pine that exhibits traits of white pine blister rust, such as stem/bole cankers and red-flagged foliage, when other more suitable trees are available.

D. Damaged or deformed trees are not to be cut when their removal will create voids in the stand.
2-38 **Progression of Daily Work**
Contractor work shall progress in an orderly fashion to avoid accidentally leaving untreated areas, with workers regularly tying together treated areas. At the end of each work day, no islands of untreated areas shall be left within areas that have been treated.

2-39 **Cut Trees**
Trees will be cut below the lowest live limb and cut completely free of the stump. Cut trees must not be left "hung up" or leaning against crop trees. Stumps shall not exceed a twelve (12) inch height unless snow conditions prevent this. In no case shall stumps exceed an eighteen (18) inch height.

2-40 **Streams**
Trees felled into streams shall be removed and streams shall be left in their original state. Some streams will be protected and cutting will not be permitted within the specified area. Major streams are designated on the unit map.

2-41 **Fences and Improvements**
Care should be taken not to damage fences and other improvements situated on or adjacent to the unit during the thinning operation as any such damage will be repaired at Contractor's expense. Trees adjacent to the fence are to be felled away from the fence and all slash falling on fence shall be removed and distributed back into the unit. Slash falling onto lands not owned by the State shall also be removed and distributed back into the unit.

2-42 **Order of Selection of Leave Trees**
The order of selection of leave or crop trees will be as follows:

A. Leave dominant and necessary co-dominate trees.

B. Maintain specified average number of trees per acre.

C. Maintain specified average spacing.

D. Select crop tree by species and characteristics described in the Unit Description for each unit.

2-47 **Contractor shall furnish:**
The Contractor shall provide:

A. All Workers meeting the minimum crew size identified in Section III- Unit Description and discussed at the Pre-Work Conference;

B. Adequate crew supervision, including at least one qualified non-working, English speaking foreperson per ten (10) person crew, unless otherwise allowed by the Compliance Forester. A second foreperson is required when crew size is greater than fourteen (14). The foreperson must have one season (at least three (3) months) of pre-commercial thinning experience. Documentation of a foreperson’s experience shall be provided to the Department upon request.

C. Specific tool requirements are detailed in Section III-Unit Description.

D. All safety equipment.

E. All costs of operation and maintenance not specifically furnished by the Department under 2-55 below shall be borne by the Contractor.
F. All equipment and supplies for mechanical treatment.

2-55 Department shall furnish:

A. A Department Representative to acquaint the Contractor with each unit to be worked and to conduct periodic field inspections.

B. Boundary marking and access to the unit as reasonably necessary to complete the contract.

2-58 Buffer Zone
Slash or debris resulting from the pre-commercial thinning operation that occupies roads, trails, ditches, and road banks or falls into a designated buffer zone, shall be removed by the Contractor and redistributed within the thinned area at the end of every day, or more often on well-traveled roads and trails.

2-61 Determination of Payment
Compliance and payment for work performed will be based on the following:

A. The flagging, cutting lines, roads, etc., designated as boundaries on the Unit Description Table attached; provide the basis for determining acreage satisfactorily completed. Failure to complete work to boundaries established by the Department renders work unsatisfactorily completed. The Contractor is to take the initiative in determining whether boundaries are sufficiently marked. No consideration will be given for work that extends beyond unit boundaries by error. If work extends beyond unit boundaries, charges may be levied against the Contractor by the Department for damages suffered, or other parties suffering damages.

2-62 Determination of Satisfactorily Completed Work
Satisfactorily completed work will be determined using the following criteria:

A. Circular plots 1/50th acre (16.7 foot radius horizontal distance) will be established by the Department to check contract specifications compliance and as a basis for determining satisfactory quality.

B. A minimum of two (2) plots for each five (5) acres accomplished.

C. Acceptable spacing and number of trees per acre as specified in the Unit Description Table for the unit is based on the following Per Acre Zone of Acceptance:
**PER ACRE ZONE OF ACCEPTANCE**

<table>
<thead>
<tr>
<th>Spacing</th>
<th>Minimum</th>
<th>Average</th>
<th>Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td>11' x 11'</td>
<td>330</td>
<td>360</td>
<td>380</td>
</tr>
<tr>
<td>12' x 12'</td>
<td>273</td>
<td>303</td>
<td>320</td>
</tr>
<tr>
<td>13' x 13'</td>
<td>228</td>
<td>258</td>
<td>278</td>
</tr>
<tr>
<td>14' x 14'</td>
<td>192</td>
<td>222</td>
<td>242</td>
</tr>
<tr>
<td>15' x 15'</td>
<td>164</td>
<td>194</td>
<td>214</td>
</tr>
</tbody>
</table>

D. The required number of "crop trees" per acre must fall between the maximum and minimum as listed in the Per Acre Zone of Acceptance and as specified by spacing in the Unit Description Table. Crop trees not meeting these specifications is unsatisfactory work. Cedar below eight (8) feet tall left uncut shall not count as a crop tree in the above calculations.

**2-71 Unsatisfactory Work Compliance**

The Department Representative will inspect the contract work to determine if treatment is satisfactory. The Contractor will be notified of any unsatisfactory unit(s) or parts thereof.

A. Removal of crop trees or poor selections of crop trees for any reason is defined as stand damage.

B. If overcutting of acceptable crop trees leaves a maximum treeless space (dimensions shown below) on two (2) or more of the compliance plots installed or if any one such void exceeds two (2) times the spacing requirement, the work on that unit will not be paid for. More severe damage will result in cancellations of the contract and forfeiture of the performance/damage deposit.

<table>
<thead>
<tr>
<th>Spacing (ft.)</th>
<th>Maximum Treeless Space Permitted (ft.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>11' x 11'</td>
<td>22' x 22'</td>
</tr>
<tr>
<td>12' x 12'</td>
<td>24' x 24'</td>
</tr>
<tr>
<td>13' x 13'</td>
<td>26' x 26'</td>
</tr>
<tr>
<td>14' x 14'</td>
<td>28' x 28'</td>
</tr>
</tbody>
</table>

C. If undercutting occurs according to the contract specification, payment will be withheld on the unsatisfactory unit(s). The Contractor shall return at no additional expense to the Department, and re-treat unsatisfactory unit(s) or parts thereof. In the event the contract is
terminated for unsatisfactory performance, payment will be made as set forth in paragraph 2-76 below for work satisfactorily completed.

D. All undercutting work must be corrected to the satisfaction of the Department Representative before work may be performed in any other portion of the unit or other units.

2-76 Payment shall be made as follows:
Payment may be made by the month, unit or by one total payment. Details of payment schedule will be determined in the pre-work conference. The Department will attempt to comply with the desires and needs of the Contractor but assumes no legal duty or obligations to adhere to the schedule of payments so arranged.

2-78 Payment Process

A. Contractor or contract representative and the Department Representative shall sign the unit completion form at the conclusion of work on each unit. Final payment will not be made to the Contractor unless the unit completion form are signed by the Contractor or contract representative and the Department Representative, and "final" payment is designated thereon.

B. If a unit's contract acreage is disputed the Contractor may upon completion of the unit request a verification traverse by the Department; the request must be in writing and signed by the Contractor. The Department will pay the Contractor based on acres determined from the verification traverse. If the verification traverse indicates the net acres specified in the Unit Description are correct within plus or minus five percent (5%) the Contractor shall pay the cost of the verification traverse at a rate of ten dollars ($10.00) per one hundred (100) feet of traversed boundary.

C. Ten percent (10%) of all payments due Contractors who employ workers shall be retained by DNR as security for L&I industrial insurance premiums owed for their workers. Upon determination that the Contractor has met all financial obligations for industrial insurance premiums related to the Item(s) of this Contract, the 10% retainage will be returned to the Contractor. DNR will return this retainage approximately 45 days following close of the quarter in which the work was completed. However, if the Contractor notifies DNR in writing that they have paid all L&I premiums associated with the Item(s) of this Contract, DNR will, upon determination that the Contractor has met all financial obligations for industrial insurance premiums related to the Item(s) of this Contract, work diligently to return the retainage as soon as practical.

2-82 Liquidated damages
Damages will be assessed for any and all delays extending beyond the final contract completion date according to the following schedule based on growth losses resulting from delays. Delays beyond the Contractor's control, resulting from Acts of God, and/or shutdowns or delays imposed by the Department because of fire conditions, weather, threat of insect damage, conflict with other operations, and labor strikes will not count toward the contract time period, and lieu-time extending beyond the original completion date will be earned for such delays.
### Schedule of Liquidated Damages

<table>
<thead>
<tr>
<th>Lost Growth Value per acre per season*</th>
<th>High Site (S.I. 110+)</th>
<th>Low Site (S.I. 110 and below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$10/Ac/Yr</td>
<td>$5/Ac/Yr</td>
<td></td>
</tr>
<tr>
<td>$1.43/Ac/Mo</td>
<td>$.71/Ac/Mo</td>
<td></td>
</tr>
</tbody>
</table>

**Note:**
- Ages less than 10 years deduct 33%
- Ages 10-14 use full value
- Ages 15-19 years deduct 33%
- Ages 20 years + deduct 66%

*Season refers to growing season. Defined as March 15 through October 15, a total of seven (7) months. Proration for parts of the year will be from mid-month to mid-month, 1/7 of the total above per monthly period, based on whole months only. No damages will be assessed for extension or delays outside the growing season.
<table>
<thead>
<tr>
<th>Unit</th>
<th>Local</th>
<th>Unit Name</th>
<th>Treat Acres</th>
<th>Year Planted</th>
<th>Gate</th>
<th>Key</th>
<th>Crop Tree Priority Order</th>
<th>Target Spacing</th>
<th>Additional Prescription Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>LINCOLN</td>
<td>ABOVE WILLIES U1</td>
<td>15</td>
<td>2005</td>
<td>Yes</td>
<td>PCP 1-1</td>
<td>1-WRC, 2-DF, *3-WH, *4-RA, 5-BLM</td>
<td>12' x 12' - 302</td>
<td>*Any WH free of defect at least two-thirds (2/3) the height of adjacent DF shall be left as the &quot;CROP&quot; tree. See example in special requirements below. * Leave RA as &quot;CROP&quot; tree if 1.5 X height of adjacent confiner and free of defect. See example in special requirements below. All Big Leaf Maple shall be cut unless in an opening not in competition with conifer. Thin BLM clumps to best 1-2 stems.</td>
</tr>
<tr>
<td>2</td>
<td>LINCOLN</td>
<td>RIDGEBACK U1</td>
<td>51</td>
<td>2001</td>
<td>Yes</td>
<td>PCP 1-1</td>
<td>1-WRC, 2-DF, *3-WH, *4-RA</td>
<td>12' x 12' - 302</td>
<td>Do not cut any DF/WH over 6&quot; diameter at breast height unless they have severe defect or are within 5' of a &quot;CROP&quot; tree with a higher priority ranking. * Any WH free of defect at least two-thirds (2/3) the height of adjacent DF shall be left as the &quot;CROP&quot; tree. See example in special requirements below. * Leave RA as &quot;CROP&quot; tree if 1.5 X height of adjacent confiner and free of defect. See example in special requirements below.</td>
</tr>
<tr>
<td>3</td>
<td>LINCOLN</td>
<td>RIDGEBACK U2</td>
<td>42</td>
<td>2001</td>
<td>Yes</td>
<td>PCP 1-1</td>
<td>1-WRC, 2-DF, *3-WH, *4-RA</td>
<td>12' x 12' - 302</td>
<td>Do not cut any DF/WH over 6&quot; diameter at breast height unless they have severe defect or are within 5' of a &quot;CROP&quot; tree with a higher priority ranking. * Any WH free of defect at least two-thirds (2/3) the height of adjacent DF shall be left as the &quot;CROP&quot; tree. See example in special requirements below. * Leave RA as &quot;CROP&quot; tree if 1.5 X height of adjacent confiner and free of defect. See example in special requirements below.</td>
</tr>
<tr>
<td>4</td>
<td>LINCOLN</td>
<td>RIDGETOP</td>
<td>29</td>
<td>1997</td>
<td>Yes</td>
<td>PCP 1-1</td>
<td>1-WRC, 2-DF, *3-WH, *4-RA</td>
<td>12' x 12' - 302</td>
<td>Do not cut any DF/WH over 6&quot; diameter at breast height unless they have severe defect or are within 5' of a &quot;CROP&quot; tree with a higher priority ranking. Cut all RA (poor site) unless in an opening and no conifers present. * Any WH free of defect at least two-thirds (2/3) the height of adjacent DF shall be left as the &quot;CROP&quot; tree. See example in special requirements below.</td>
</tr>
<tr>
<td>5</td>
<td>PACIFIC</td>
<td>BENCH LEG U-2</td>
<td>63</td>
<td>2003</td>
<td>No</td>
<td>1-WRC, 2-NF, 3-DF, 4-WH, 5-GF</td>
<td>11' x 11' - 360</td>
<td>Leave NF as &quot;Crop tree&quot; if free of defect. Cut all RA (poor site) unless in an opening and no conifers present.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>PACIFIC</td>
<td>BROWNING A 1120</td>
<td>35</td>
<td>2000</td>
<td>No</td>
<td>1-WRC, 2-DF, *3-WH, *4-RA, 5-SS</td>
<td>11' x 11' - 360</td>
<td>Do not cut any DF/WH over 6&quot; diameter at breast height unless they have severe defect or are within 5' of a &quot;CROP&quot; tree with a higher priority ranking. * See WH rule in special requirements below. * Leave RA as &quot;CROP&quot; tree if 1.5 X height of adjacent confiner and free of defect. See example in special requirements below. MM Timing restriction. See requirements below and associated map for specifics.</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>PACIFIC</td>
<td>BROWNING FORKS 1</td>
<td>27</td>
<td>2001</td>
<td>No</td>
<td>1-WRC, 2-DF, *3-WH, *4-RA, 5-SS</td>
<td>11' x 11' - 360</td>
<td>Do not cut any DF/WH over 6&quot; diameter at breast height unless they have severe defect or are within 5' of a &quot;CROP&quot; tree with a higher priority ranking. * See WH rule in special requirements below. * Leave RA as &quot;CROP&quot; tree if 1.5 X height of adjacent confiner and free of defect. See example in special requirements below. MM Timing restriction. See requirements below and associated map for specifics.</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>PACIFIC</td>
<td>BROWNING FORKS 2</td>
<td>12</td>
<td>2001</td>
<td>No</td>
<td>1-WRC, 2-DF, *3-WH, *4-RA, 5-SS</td>
<td>11' x 11' - 360</td>
<td>Do not cut any DF/WH over 6&quot; diameter at breast height unless they have severe defect or are within 5' of a &quot;CROP&quot; tree with a higher priority ranking. * See WH rule in special requirements below. * Leave RA as &quot;CROP&quot; tree if 1.5 X height of adjacent confiner and free of defect. See example in special requirements below. MM Timing restriction. See requirements below and associated map for specifics.</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>PACIFIC</td>
<td>BURT WEST U1</td>
<td>57</td>
<td>2000</td>
<td>Yes</td>
<td>PCP1-1</td>
<td>1-WRC, 2-DF, *3-WH, 4-5 SS, 5-RA</td>
<td>12' x 12' - 302</td>
<td>Cut all Vine Maple within 10' of &quot;CROP&quot; trees. * See WH rule in special requirements below. * Leave RA as &quot;CROP&quot; tree if 1.5 X height of adjacent confiner and free of defect. See example in special requirements below. All Big Leaf Maple shall be cut unless in an opening not in competition with conifer. Thin BLM clumps to best 1-2 stems.</td>
</tr>
<tr>
<td>10</td>
<td>PACIFIC</td>
<td>FIRST IMPRESSIONS U2</td>
<td>39</td>
<td>2001</td>
<td>Yes</td>
<td>PCP1-1</td>
<td>1-WRC, 2-DF, *3-WH, *4-RA, 5-BLM</td>
<td>11' x 11' - 360</td>
<td>Cut all Vine Maple within 10' of &quot;CROP&quot; trees. * See WH rule in special requirements below. * Leave RA as &quot;CROP&quot; tree if 1.5 X height of adjacent confiner and free of defect. See example in special requirements below. All Big Leaf Maple shall be cut unless in an opening not in competition with conifer. Thin BLM clumps to best 1-2 stems.</td>
</tr>
<tr>
<td>11</td>
<td>PACIFIC</td>
<td>FIRST IMPRESSIONS U3</td>
<td>54</td>
<td>2001</td>
<td>Yes</td>
<td>PCP1-1</td>
<td>1-WRC, 2-DF, *3-WH, *4-RA, 5-BLM</td>
<td>11' x 11' - 360</td>
<td>Cut all Vine Maple within 10' of &quot;CROP&quot; trees. * See WH rule in special requirements below. * Leave RA as &quot;CROP&quot; tree if 1.5 X height of adjacent confiner and free of defect. See example in special requirements below. All Big Leaf Maple shall be cut unless in an opening not in competition with conifer. Thin BLM clumps to best 1-2 stems.</td>
</tr>
<tr>
<td>12</td>
<td>PACIFIC</td>
<td>LILLY 36</td>
<td>31</td>
<td>2002</td>
<td>Yes</td>
<td>PCP 1-1</td>
<td>1-WRC, 2-PSF, 3-DF, *4-WH, 5-R, 6-SS</td>
<td>11' x 11' - 360</td>
<td>Leave PSF as &quot;Crop tree&quot; if free of defect. Do not cut any DF/WH over 6&quot; diameter at breast height unless they have severe defect or are within 5' of a &quot;CROP&quot; tree with a higher priority ranking. * See WH rule in special requirements below. * Leave RA as &quot;CROP&quot; tree if 1.5 X height of adjacent confiner and free of defect. See example in special requirements below.</td>
</tr>
<tr>
<td>Contract # 1465</td>
<td>WRC</td>
<td>DF</td>
<td>WH</td>
<td>RA</td>
<td>S-SS</td>
<td>Height</td>
<td>Width</td>
<td>Date</td>
<td>BLM Clumps</td>
</tr>
<tr>
<td>----------------</td>
<td>-----</td>
<td>----</td>
<td>----</td>
<td>----</td>
<td>------</td>
<td>--------</td>
<td>-------</td>
<td>------</td>
<td>------------</td>
</tr>
<tr>
<td>13 PACIFIC LILLY 40</td>
<td>36</td>
<td>2000</td>
<td>Yes</td>
<td>PCP 1-1</td>
<td>1-WRC, 2-DF, *3-WH, *4-RA, S-SS</td>
<td>11’ x 11’ - 360</td>
<td>Do not cut any DF/WH over 6” diameter at breast height unless they have severe defect or are within 5’ of a “CROP” tree with a higher priority ranking. *See WH rule in special requirements below. *Leave RA as “CROP” tree if 1.5 X height of adjacent conifer and free of defect. See example in special requirements below.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14 PACIFIC LONELY RIDGE U-1</td>
<td>34</td>
<td>2005</td>
<td>No</td>
<td>1-WRC, 2-DF, *3-WH, *4-RA, S-5-SC</td>
<td>11’ x 11’ - 360</td>
<td>*See WH rule in special requirements below. * Leave RA as “CROP” tree if 1.5 X height of adjacent conifer and free of defect. See example in special requirements below. All Big Leaf Maple shall be cut unless in an opening not in competition with conifer. Thin BLM clumps to best 1-2 stems.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15 PACIFIC LONELY RIDGE U-2</td>
<td>22</td>
<td>2005</td>
<td>No</td>
<td>1-WRC, 2-DF, *3-WH, *4-RA, S-5-SC</td>
<td>11’ x 11’ - 360</td>
<td>See WH rule in special requirements below. * Leave RA as “CROP” tree if 1.5 X height of adjacent conifer and free of defect. See example in special requirements below. All Big Leaf Maple shall be cut unless in an opening not in competition with conifer. Thin BLM clumps to best 1-2 stems.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>16 PACIFIC MCCORKLE 16</td>
<td>69</td>
<td>2005</td>
<td>No</td>
<td>1-WRC, 2-DF, *3-WH, 4 RA, S-SS</td>
<td>11’ x 11’ - 360</td>
<td>*See WH rule in special requirements below. * Leave RA as “CROP” tree if 1.5 X height of adjacent conifer and free of defect. See example in special requirements below. All Big Leaf Maple shall be cut unless in an opening not in competition with conifer. Thin BLM clumps to best 1-2 stems.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>17 PACIFIC NOT SO FAR U-2</td>
<td>46</td>
<td>2004</td>
<td>No</td>
<td>1-WRC, 2-DF, *3-WH, *4-RA, S-5-SC</td>
<td>11’ x 11’ - 360</td>
<td>*See WH rule in special requirements below. * Leave RA as “CROP” tree if 1.5 X height of adjacent conifer and free of defect. See example in special requirements below. All Big Leaf Maple shall be cut unless in an opening not in competition with conifer. Thin BLM clumps to best 1-2 stems.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18 PACIFIC OUTBACK U-1</td>
<td>62</td>
<td>2005</td>
<td>No</td>
<td>1-WRC, 2-DF, *3-WH, *4-RA, S-5-SC</td>
<td>11’ x 11’ - 360</td>
<td>*See WH rule in special requirements below. * Leave RA as “CROP” tree if 1.5 X height of adjacent conifer and free of defect. See example in special requirements below. All Big Leaf Maple shall be cut unless in an opening not in competition with conifer. Thin BLM clumps to best 1-2 stems.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>19 PACIFIC OUTBACK U-2</td>
<td>65</td>
<td>2005</td>
<td>No</td>
<td>1-WRC, 2-DF, *3-WH, *4-RA, S-5-SC</td>
<td>11’ x 11’ - 360</td>
<td>*See WH rule in special requirements below. * Leave RA as “CROP” tree if 1.5 X height of adjacent conifer and free of defect. See example in special requirements below. All Big Leaf Maple shall be cut unless in an opening not in competition with conifer. Thin BLM clumps to best 1-2 stems.</td>
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<td>20 PACIFIC PICKUP U-1</td>
<td>7</td>
<td>UNKNOWN</td>
<td>Yes</td>
<td>PCP 1-1</td>
<td>1-WRC, 2-DF, *3-WH, 4 RA</td>
<td>12’ x 12’ - 302</td>
<td>Do not cut any DF/WH over 6” diameter at breast height unless they have severe defect or are within 5’ of a “CROP” tree with a higher priority ranking. *See WH rule in special requirements below.</td>
<td></td>
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<td>21 PACIFIC SAWMILL M LINE U2</td>
<td>26</td>
<td>1999</td>
<td>No</td>
<td>1-WRC, 2-DF, *3-WH, 4 RA, S-SS</td>
<td>11’ x 11’ - 360</td>
<td>Do not cut any DF/WH over 6” diameter at breast height unless they have severe defect or are within 5’ of a “CROP” tree with a higher priority ranking. *See WH rule in special requirements below. Leave RA as “CROP” tree if 1.5 X height of adjacent conifer and free of defect. See example in special requirements below.</td>
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<td>22 SALKUM PINBALL WIZARD U1</td>
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<td>UNKNOWN</td>
<td>No</td>
<td>1-WRC, 2-DF, *3-WH, *4-RA</td>
<td>12’ x 12’ - 302</td>
<td>Do not cut any DF/WH over 6” diameter at breast height unless they have severe defect or are within 5’ of a “CROP” tree with a higher priority ranking. *See WH rule in special requirements below. Leave RA as “CROP” tree if 1.5 X height of adjacent conifer and free of defect. See example in special requirements below.</td>
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<td>No</td>
<td>1-WRC, 2-DF, *3-WH, *4-RA</td>
<td>12’ x 12’ - 302</td>
<td>Do not cut any DF/WH over 6” diameter at breast height unless they have severe defect or are within 5’ of a “CROP” tree with a higher priority ranking. *See WH rule in special requirements below. Leave RA as “CROP” tree if 1.5 X height of adjacent conifer and free of defect. See example in special requirements below.</td>
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<td>24 SALKUM RANGER RICK</td>
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<td>No</td>
<td>1-WRC, 2-DF, *3-WH, *4-RA, S-5-SC</td>
<td>12’ x 12’ - 302</td>
<td>Do not cut any DF/WH over 6” diameter at breast height unless they have severe defect or are within 5’ of a “CROP” tree with a higher priority ranking. *See WH rule in special requirements below. Leave RA as “CROP” tree if 1.5 X height of adjacent conifer and free of defect. See example in special requirements below.</td>
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<td>25 SALKUM VINEY DE VILLE U1</td>
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<td>2003</td>
<td>Yes</td>
<td>PCP 1-1</td>
<td>1-WRC, 2-DF, *3-WH, *4-RA S-5-SC</td>
<td>12’ x 12’ - 302</td>
<td>*See WH rule in special requirements below. * Leave RA as “CROP” tree if 1.5 X height of adjacent conifer and free of defect. See example in special requirements below. All Big Leaf Maple shall be cut unless in an opening not in competition with conifer. Thin BLM clumps to best 1-2 stems.</td>
<td></td>
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<td>26 SALKUM WALKABOUT U2</td>
<td>9</td>
<td>2002</td>
<td>Yes</td>
<td>PCP 1-1</td>
<td>1-WRC, 2-DF, *3-WH, *4-RA, S-5-SC</td>
<td>12’ x 12’ - 302</td>
<td>*See WH rule in special requirements below. * Leave RA as “CROP” tree if 1.5 X height of adjacent conifer and free of defect. See example in special requirements below. All Big Leaf Maple shall be cut unless in an opening not in competition with conifer. Thin BLM clumps to best 1-2 stems.</td>
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<tr>
<td>#</td>
<td>SALXUM</td>
<td>WEST OF THE SUN U1</td>
<td># Unknown</td>
<td>Unit</td>
<td>1-WRC, 2-DF, *3-WH, *4-RA, 5-BLM</td>
<td>12' x 12' - 302</td>
<td>Partial Unit Treatment. See Map for details. Do not cut any DF/WH over 6&quot; diameter at breast height unless they have severe defect or are within 5' of a &quot;CROP&quot; tree with a higher priority ranking. *See WH rule in special requirements below. * Leave RA as &quot;CROP&quot; tree if 1.5 X height of adjacent conifer and free of defect. See example in special requirements below. All Big Leaf Maple shall be cut unless in an opening not in competition with conifer. Thin BLM clumps to best 1-2 stems.</td>
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<td>27</td>
<td>8</td>
<td>Unknown</td>
<td>No</td>
<td></td>
<td>1-WRC, 2-DF, *3-WH, *4-RA, 5-BLM</td>
<td>12' x 12' - 302</td>
<td>Partial Unit Treatment. See Map for details. Do not cut any DF/WH over 6&quot; diameter at breast height unless they have severe defect or are within 5' of a &quot;CROP&quot; tree with a higher priority ranking. *See WH rule in special requirements below. * Leave RA as &quot;CROP&quot; tree if 1.5 X height of adjacent conifer and free of defect. See example in special requirements below. All Big Leaf Maple shall be cut unless in an opening not in competition with conifer. Thin BLM clumps to best 1-2 stems.</td>
<td></td>
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</tr>
</tbody>
</table>

**Contract 1465 Totals:**

| # Units | 27 | 969 |
UNIT DESCRIPTION SECTION III-A: CONTRACT 1433

SPECIAL REQUIREMENTS ALL UNITS:

All multiple stems on "CROP" trees shall be cut to retain the largest stem most free of defect.

1. When cutting multiple stems from "CROP" trees, the face cut should be approximately one foot (1.0') above initiation at a minimum 30 degree angle away from leave tree. Stem left should be the largest and free from defect.

2. Any WRC >8' in height will be counted as a "crop tree" and thinning treatment will occur around tree; equivalent to the average spacing in unit description table. Any WRC < 8' will not be counted as a "crop tree" and shall be left uncut.

3. Thin pockets of RA at 12’ x 12’ (302 TPA) spacing leaving the largest and free from defect.

4. Remove trees and slash from all trails, roads, cut-slopes, and ditches per specifications in Clause 2-58.

5. Fell all trees into unit and away from any private property lines. If trees felled over property lines, they shall be removed immediately back into the treatment unit before work commences.

6. Minimum crew size is 10 unless approved by contract administrator.

UNIT #'s 6-27: WH RULE APPLIES:

If Western Hemlock is the dominant tree or approximately the same height and diameter as adjacent Douglas fir, Western Hemlock shall be left as "CROP" tree if free from defect.

If Douglas-Fir is larger in either height and/or diameter and is considered the more dominant tree, it shall be left as the "CROP" tree if free from defect.

UNIT #'s 1-3, 6-8, 10-19, 21-27 RED ALDER "CROP" TREE EXAMPLE:

Example 1: If you have a 40' tall RA free of defect and an adjacent 25' tall DF or WH, the RA would become the priority "CROP" tree in this scenario because it meets the 1.5X height rule of the adjacent conifer excluding WRC.

Example 2: If you have a 25' tall RA free of defect and an adjacent 20' tall DF or WH, the DF or WH would stay the priority "CROP" tree in this scenario because the RA does not meet the 1.5X height rule.

MARBLED MURRELET TIMING RESTRICTION APPLIES TO ALL OF UNITS # 6, 7, 8, and 16 (See Unit Description and Unit Maps)

Timing restrictions include no operation of heavy equipment, yarding activities or felling and bucking during the daily peak activity period (one hour before official sunrise to two hours after official sunrise and one hour before official sunset to one hour after official sunset) within the critical nesting season (April 1 to August 31).

For Contract # 1465:
April 1-15 Start Time: 0900 (9 a.m.)
April 16-30 Start Time: 0830 (8:30 a.m.)

Treatment End Time for MARBLED MURRELET Units: 1800 (6 p.m.)
UNIT MAP

Activity Type: Pre-commercial Thinning  Pacific Cascade Region  Bid No. 1465

Work Unit: Lewis  Treatment Acres: 15  Unit No. 1

Unit Name: ABOVE WILLIES U1

UNIT MAP

Unit Boundary  Pink Flagging
Treatment Area  Gate
Treatment Area with MM Timing Restriction  Tank Trap
DNR Managed Lands  Earth Barrier
Existing Roads  Other Barrier
Non-Driveable Access  Streams

State  Private

T14R04W

Gate:

Key: PCP1-1 - DNR

Origin Year: 2005

Fire Zone: 655

Elevation: 600-800

Gate: Yes
UNIT MAP

Activity Type: Pre-commercial Thinning
Pacific Cascade Region
Bid No. 1465

Work Unit: Lewis
Treatment Acres: 51
Unit No. 2

Unit Name: RIDGEBACK U1

Elevation: 400-600
Gate: Yes
Key: PCP1-1 - DNR
Origin Year: 2001
Fire Zone: 655
UNIT MAP

Activity Type: Pre-commercial Thinning  Pacific Cascade Region  Bid No. 1465
Work Unit: Lewis  Treatment Acres: 42  Unit No. 3
Unit Name: RIDGEBACK U2

Washington State Department of Natural Resources ▪ Invitation to Bid ▪ Contract # 1465
UNIT MAP

Activity Type: Pre-commercial Thinning  Pacific Cascade Region  Bid No. 1465
Work Unit: Lewis  Treatment Acres: 63  Unit No. 5

Unit Name: BENCH LEG U-2

Elevation: 1600-2200  Gate: No  Key:
Origin Year: 2003  Fire Zone: 651N
UNIT MAP

Activity Type: Pre-commercial Thinning

Work Unit: Lewis

Unit Name: BROWNING A 1120

Treatment Area: 35

Bid No. 1465

Unit No. 6

Washington State Department of Natural Resources ▪ Invitation to Bid ▪ Contract # 1465

Elevation: 500-800

Gate: No

Key:

Origin Year: 2000

Fire Zone: 651N
UNIT MAP

Activity Type: Pre-commercial Thinning  Pacific Cascade Region  Bid No. 1465
Work Unit: Lewis  Treatment Acres: 12  Unit No. 8
Unit Name: BROWNING FORKS 2

BROWNING FORKS 1
9039

T13R08W
State 19

BROWNING FORKS 2
88719

MM Timing Restrictions
See Specifics in Unit Description

Unit Boundary  Treatment Area  Treatment Area with MM Timing Restriction  DNR Managed Lands  Existing Roads  Non-Driveable Access  Trails  Pink Flagging  Gate  Tank Trap  Earth Barrier  Other Barrier  Streams

Elevation: 400-600  Gate: No  Key: Lewis  Origin Year: 2001  Fire Zone: 651N
FIRST IMPRESSIONS U2

Activity Type: Pre-commercial Thinning
Pacific Cascade Region

Work Unit: Lewis
Treatment Acres: 39

Unit Name: FIRST IMPRESSIONS U2

Unit Map:
- Unit Boundary
- Treatment Area
- Treatment Area with MM Timing Restriction
- DNR Managed Lands
- Existing Roads
- Non-Driveable Access
- Trails
- Pink Flagging
- Gate
- Tank Trap
- Earth Barrier
- Other Barrier
- Streams

Elevation: 400-800
Gate: Yes
Key: PCP1-1 - DNR
Origin Year: 2001
Fire Zone: 651N

Washington State Department of Natural Resources • Invitation to Bid • Contract # 1465

33
Activity Type: Pre-commercial Thinning  Pacific Cascade Region  Bid No. 1465
Work Unit:  Lewis  Treatment Acres: 54  Unit No. 11
Unit Name:  FIRST IMPRESSIONS U3
UNIT MAP

Activity Type: Pre-commercial Thinning

Work Unit: Lewis

Unit Name: LILLY 36

Treatment Area

Existing Roads

Non-Driveable Access

Trails

Streams

Gate

Pink Flagging

Key:

Elevation: 300-600

Gate: Yes

PCP1-1 - DNR

Origin Year: 2002

Fire Zone: 651N

Washington State Department of Natural Resources • Invitation to Bid • Contract # 1465

35
UNIT MAP

Activity Type: Pre-commercial Thinning
Pacific Cascade Region
Bid No. 1465

Work Unit: Lewis
Treatment Acres: 36
Unit No. 13

Unit Name: LILLY 40

Washington State Department of Natural Resources • Invitation to Bid • Contract # 1465
UNIT MAP

Activity Type: Pre-commercial Thinning  Pacific Cascade Region  Bid No. 1465

Work Unit:  Lewis  Treatment Acres: 34  Unit No. 14

Unit Name: LONELY RIDGE U-1

Elevation: 600-900  Gate: No  Key:  
Origin Year: 2005  Fire Zone: 651N

Washington State Department of Natural Resources • Invitation to Bid • Contract # 1465
UNIT MAP

Activity Type: Pre-commercial Thinning
Work Unit: Lewis
Unit Name: MCCORKLE 16

Treatment Area: 69
Bid No. 1465
Unit No. 16

MM Timing Restrictions
See Specifics in Unit Description

Rue Creek Rd
West Fork Rue Creek
Rue Creek
Rue Creek

UNIT MAP

Washington State Department of Natural Resources • Invitation to Bid • Contract # 1465

39
UNIT MAP

Activity Type: Pre-commercial Thinning  Pacific Cascade Region  Bid No. 1465

Work Unit: Lewis  Treatment Acres: 46  Unit No. 17

Unit Name: NOT SO FAR U-2

Elevation: 600-900
Gate: No
Key:
Origin Year: 2004
Fire Zone: 651N

Washington State Department of Natural Resources • Invitation to Bid • Contract # 1465
Activity Type: Pre-commercial Thinning

Work Unit: Lewis

Unit Name: OUTBACK U-1

Treatment Area: 62

State Managed Lands: MC-4700

Elevation: 600-1000

Gate: No

Key:

Origin Year: 2005

Fire Zone: 651N

1:9,000
UNIT MAP

Activity Type: Pre-commercial Thinning  Pacific Cascade Region  Bid No. 1465
Work Unit: Lewis  Treatment Acres: 65  Unit No. 19
Unit Name: OUTBACK U-2

Elevation: 500-900
Gate: No
Key: Origin Year: 2005  Fire Zone: 651N
UNIT MAP

Activity Type: Pre-commercial Thinning  Pacific Cascade Region  Bid No. 1465
Work Unit:  Lewis  Treatment Acres: 7  Unit No. 20
Unit Name:  PICKUP U-1

Elevation: 300-600
Gate: Yes
Key: PCP1-1 - DNR
Origin Year: 0
Fire Zone: 651N
UNIT MAP

Activity Type: Pre-commercial Thinning  Pacific Cascade Region  Bid No. 1465
Work Unit: Lewis  Treatment Acres: 26  Unit No. 21
Unit Name: SAWMILL M LINE U2

- Treatment Area
- treatment Area with MM Timing Restriction
- DNR Managed Lands
- Existing Roads
- Non-Driveable Access
- Trails

Elevation: 400-700
Gate: No
Key:
Origin Year: 1999
Fire Zone: 651N

Washington State Department of Natural Resources • Invitation to Bid • Contract # 1465
UNIT MAP

Activity Type: Pre-commercial Thinning                       Pacific Cascade Region                 Bid No. 1465
Work Unit:                  Lewis                             Treatment Acres: 22               Unit No. 22
Unit Name:      PINBALL WIZARD U1

State T11R02E

12

13

18

PINBALL WIZARD U1

RANGER RICK

3000.611 Road is Cutting Boundary

WEST OF THE SUN U1

W-3000

W-541D

T11R03E

Private 7

1:9,000

Washington State Department of Natural Resources ▪ Invitation to Bid ▪ Contract # 1465

- Sheet 45
UNIT MAP

Activity Type: Pre-commercial Thinning
Work Unit: Lewis
Unit Name: PINBALL WIZARD U2

Treatment Area: Lewis 16
Unit No.: 23

State T11R02E

Elevation: 1500-2000
Gate: Yes
Key: PCP1-1 - DNR
Origin Year: 0
Fire Zone: 655
UNIT MAP

Activity Type: Pre-commercial Thinning  Pacific Cascade Region  Bid No. 1465

Work Unit: Lewis  Treatment Acres: 42  Unit No. 25

Unit Name: VINEY DE VILLE U1

Elevation: 800-1100
Gate: No
Key:  Origin Year: 2003
Fire Zone: 655

Washington State Department of Natural Resources • Invitation to Bid • Contract # 1465
Activity Type: Pre-commercial Thinning  Pacific Cascade Region  Bid No. 1465
Work Unit: Lewis  Treatment Acres: 9  Unit No. 26
Unit Name: WALKABOUT U2

UNIT MAP

Washington State Department of Natural Resources ▪ Invitation to Bid ▪ Contract # 1465
UNIT MAP

Activity Type: Pre-commercial Thinning  Pacific Cascade Region  Bid No. 1465
Work Unit: Lewis  Treatment Acres: 8  Unit No. 27
Unit Name: WEST OF THE SUN U1

State

3000.611 Road is Cutting Boundary

Private

3000.611 Road is Cutting Boundary

Washington State Department of Natural Resources ▪ Invitation to Bid ▪ Contract # 1465

1:5,000

Elevation: 1200-1300
Gate: Yes
Key: PCP1-1 - DNR
Origin Year: 0
Fire Zone: 655
Award of contract shall be on an **UNIT** basis.

At the following rates, the undersigned hereby offers and agrees to furnish materials, equipment, supplies, supervision, and services in compliance with all terms, conditions and specifications of Invitation to Bid/Contract Number 1465.

<table>
<thead>
<tr>
<th>Unit No.</th>
<th>Name</th>
<th>Acres</th>
<th>Unit Bid Price (Per Acre)</th>
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<td>2</td>
<td>RIDGEBACK U1</td>
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<td>$__________________/Ac</td>
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<td>3</td>
<td>RIDGEBACK U2</td>
<td>42</td>
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<td>4</td>
<td>RIDGETOP</td>
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<td>$__________________/Ac</td>
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<td>5</td>
<td>BENCH LEG U-2</td>
<td>63</td>
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<td>6</td>
<td>BROWNING A 1120</td>
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Please limit my total award to a maximum of approximately __________ acres. The business named hereon is certified by the Office of Minority and Women's Business Enterprises and is bidding as a __________________ owned business. (Enter either minority or woman, if appropriate.)

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<thead>
<tr>
<th>Firm Name:</th>
<th>Address:</th>
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<tr>
<td>Signature:</td>
<td>City and State:</td>
</tr>
<tr>
<td>Title:</td>
<td>Phone:</td>
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</tbody>
</table>

Note: Detach and return one (1) copy of this form as per instructions to bidder page 2 of contract

¹An approximate number.
²Exclusive of Washington State Sales Tax.
SECTION V
OFFER and CONTRACT AWARD

OFFER (For Bidder Use Only)

On condition of a contract award within sixty (60) days of bid opening and for the bid price the undersigned hereby offers and agrees to furnish materials, equipment, supplies, supervision, and services in compliance with all terms, conditions and specifications of Invitation to Bid/Contract Number 1465. Submittal of this document with authorized signature constitutes complete understanding of all terms and conditions. And further, submittal of this document constitutes acceptance of and agreement to comply with all terms and condition of the contract if awarded, and verifies that all goods and services will be available throughout the contract period.

(Company Name)

(Address)

(City) (State) (Zip)

(UBI No.)

(I & I Industrial Insurance Account No.)

(Farm Labor Contractor License No.)

(Federal I.D. No. or Social Security No.)

By:

(Signature) (Date)

(Typed or Printed Name)

(Title)

(phone No.)

CONTRACT AWARD (For Dept. of Nat. Resources Use Only)

Contract Number 1465 is hereby awarded and executed between __________________________ and the State of Washington, Department of Natural Resources, to be effective _____________, 20___ . This award is for 1465 Number(s) ____________________.

State of Washington,
Department of Natural Resources

By:

(Signature) (Date)

Eric Wisch
Pacific Cascade Region Manager

NOTE: Detach and return this form per instructions to bidders page 2 of contract.
CONTRACTOR'S DECLARATION of
INDUSTRIAL INSURANCE STATUS

INVITATION TO BID NUMBER ___1465___

The undersigned represents that they operate as ___ an individual, as ___ a partnership, or as ___ a corporation incorporated in the State of _____________________. The undersigned further certifies that they ___ will, ___ will not, be assisted by other individuals in the performance of this contract.

For the purpose of Industrial Insurance premiums payable to the Department of Labor and Industries, every individual in a partnership or joint venture must sign this bid sheet. Individuals not signing the bid sheet but assisting with the contract work will be considered workers for the purpose of Industrial Insurance except at the express approval of the Department of Labor and Industries.

Firm Name ________________________________  Labor & Industries Account # ________________________________
Signature __________________________________  Washington Business License # ________________________________
Title ________________________________  Additional Signatures ________________________________
Address _______________________________________________________
City and State _______________________________________________________
Business Phone _______________________________________________________
Home Phone _______________________________________________________

To whom it may concern:

This is to advise persons engaged in contracting forest activities of their liabilities under the mandatory provisions of the Industrial Insurance Act, Title 51 RCW.

The law provides benefits for a worker, injured in the course of his employment, or his family or dependents in case of death of the worker.

Worker is defined in the law as every person employed by an employer or every person working under an independent contract, the essence of which is that person's personal labor.

As one who contracts to perform forest activities you may require the assistance of other individuals to complete these contracts. If such is the case you are required to establish an industrial insurance account with the Department of Labor and Industries and pay the prescribed premium on behalf of your workers.

In the event you obtain the assistance of another person or persons to perform work in connection with your contract, regardless of the circumstances, you should contact the Department of Labor and Industries at one of its statewide service locations or its Olympia headquarters in the General Administration Building. You will then be provided with the necessary information regarding opening an account, premium rates, and reporting requirements.

The law also provides that any agency or firm that lets a contract is liable for payment of industrial insurance premiums should the contractor fail to do so. The agency or firm may also withhold money due the contractor to insure payment of premium. Consequently, failure to comply with the above requirements could delay payment of retained funds.

Note:

Return one (1) copy of this form as per Clause 1-45.

RES 55-3513 (6/84)
CONTRACTOR WORK SCHEDULE

CONTRACT No. XXXX

CONTRACTOR NAME
address line 1
address line 2
BusinessPhone:
Mobile Phone:

Insurance Received: Y or N

Contract Award Form
(a) Sent to Region Manager
(b) Received w/ signature
(c) Sent to Contractor

Bid Deposit:
Perf. Security:
L&I Released:
Item Completion Date:

L&I Retainage %: 10%

<table>
<thead>
<tr>
<th>Unit #</th>
<th>Unit Name</th>
<th>Acres</th>
<th>Contractor Start Date</th>
<th>Contractor Completed Date</th>
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________________________________________  ______________________________________
Department Representative                  Date

By signing below, I agree as Contractor Representative to the above Work Schedule subject to contract XXXX (see definition X., clauses AXX-AXX)

________________________________________  ______________________________________
Contractor Representative                  Date
### Contract XXXX Pre-Work Form

Meeting Time & Date:  
Meeting Place:  

<table>
<thead>
<tr>
<th>#</th>
<th>Name</th>
<th>Role</th>
<th>Cell Phone #</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Contract Manager</td>
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<tr>
<td>2</td>
<td>Compliance Forester</td>
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<tr>
<td>3</td>
<td>Designated Contract Rep.</td>
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</tbody>
</table>

Contractor Business Phone:  
Fax:  

Type of Equipment on Job:  

Vehicles (make, model, year, color):

1  
2  
3  

Crew Size:  

Special or Tool Requirement Reminders:  

Remarks:  
Start date:  

State Holidays:  

---

Department Representative  

Contractor Representative  

**Contact Information Region Office:**  
Chris Rasor - 360.575.5058 or Cell 360.880.8288  
Mary Hovey - 360.575.5065 - Payment Questions  

Contract Administrators: