



INFORMATION TECHNOLOGY DIVISION (ITD)
GIS DATA ORDER FORM 9/10/04

- Before filling out this GIS Data Order form, please see how much of DNR's GIS data is currently available on our web site for you to download at no cost. To find lots of helpful information about downloading these files, go to www.dnr.wa.gov and look for the "Data" topic under the "Government" category in the site's Business & Permits area. On the GIS data page, select the 'Available GIS Data' link to see the GIS data you can download at any time.
Please complete this data order form, if you are not able to find or download the data you need on the DNR web page. A processing fee will be assessed for data ordered through this manual process. Fax the completed form to Data Services at: 360-902-1790, e-mail to: DataServices@dnr.wa.gov or mail to the address on the back of this form.

Ship Data to Company/Agency

Bill Data to Company/Agency

Contact Name
Company Name
Address
FAX
Zip Phone
E-mail:

Contact Name
Company Name
Address
FAX
Zip Phone
E-mail:

1. DATA TO BE LICENSED TO - Please circle one:

a. Mailing Address b. Billing address

2. PAYMENT METHOD - Please circle one:

a. Purchase Order b. Check

3. DELIVERY METHOD - Please circle one:

a. CD, 650 MB b. E-mail data

When your data order is placed on a CD, there is an additional Media Fee of \$2.00 per CD. When E-mailed, your in-coming mailbox must be set for a minimum of 5mb. Although the data will normally be compressed (zipped), the E-mail option should only be used for very small orders of only one or two layers, with no more than ten townships.

4. DESCRIBE WHAT DATA YOU WANT: (Include the area of interest, township & range names, if known)

DNR PROJECTION/DATUM STANDARD - Washington State Plane South, NAD 83 HARN, in units of U.S. Survey feet.

FILE FORMAT OF DATA - ESRI ARC/INFO export (.e00), shape (.shp), image (.tiff) or grid (.grid) file format.

SHIPPING - A Product License Agreement (PLA) must be completed, signed and returned to DNR before your data will be shipped. A PLA will be sent to you for signature, upon DNR's receipt of your data order. Turn around time on data preparation will vary according to the volume of orders. You can expect a 1 to 2 week turn-around. (It may take longer during the wildfire season.)

PLEASE DO NOT SEND PAYMENT WITH YOUR INITIAL DATA ORDER. An invoice will be sent to you for payment.

TO GET A CURRENT COPY OF THIS DATA ORDER FORM, GO TO: www.dnr.wa.gov and look for "Data" under the "Government" category in the site's Business & Permits area.

For DNR Office Use Only:
Date Data Order Received:
Payment Method ID or Number:
Staff:
Comments:
ILA Number:
Tax Exemption Number:
PLA Number:
Date Unsigned PLA Sent:
Date Signed PLA Received:
Date Data Order Shipped:

**Attn: Data Services
Department of Natural Resources
Information Technology Division
PO Box 47020
Olympia, WA 98504-7020**

Just fold this sheet at both lines, tape it closed, stamp it in the top right corner and indicate your return address in the top left corner. Please do not staple it closed.