




Cooperative Monitoring, Evaluation, and Research (CMER)
Tuesday, April 26, 2022 // 9:00 am – ****
Remotely held using Zoom

Time	Item	Presenter	Materials
9:00-9:30AM (0:30) 	Welcome, Introductions, & Old Business <ul style="list-style-type: none"> • Introductions • Ice Breaker (Patrick Lizon) • Read two ground rules (TFW Ground Rules) • Staff Updates <u>Decision:</u> Approve March 2022 Meeting Minutes	<u>Co-chairs</u> Chris Mendoza / Jenny Knoth AMPA	-April Agenda -March Meeting Minutes
9:30-10:30AM (1:00)	Science Session: <i>“The motivation, methodologies and communication of science – How to read and evaluate scientific papers/proposals?”</i>	Dr. Sándor F. Tóth	
10:30-10:40AM (0:10)	Break		
10:40-11:10AM (0:30) 	Charter: Wetland Management Zone Effectiveness Monitoring <i>PSM Guidance:</i> <i>The purpose of Project Charters is to describe the project and give the PM and the Project Team the authority to begin spending allocated project funds. The PM is responsible for writing the Project Charter and works with the coordinating SAG or CMER and the PI and other Team Members identified for the project. In general, Project Charters should be brief and updated as needed as the project is implemented to accurately, reliably and concisely communicate projects’ basic elements and objectives for the Project Charter.</i> <i>TFW Policy, CMER and the Project Team are the primary audiences for the Project Charter (PSM 7-5).</i>	Debbie Kay / Alexander Prescott	-WetSAG Request -WMZ Charter
11:10-11:50AM (0:40)	CMER Review: Western Washington Type F Riapiran Prescription Monitoring Exploratory Field Study Report <i>PSM Guidance:</i> 1- Final reports inform CMER, TFW Policy and the FPB on what was learned during the course of the study, relative to addressing the problem statement, study research objectives and the extent to which the study was able to answer the critical questions (PSM 7-30). 2- When a SAG approved document is distributed to CMER	Joe Murray / Jenelle Black	-Westside Type F Exploratory Report -RSAG Request

	<p>to initiate review, a presentation is typically given by the document author(s) that gives an overview of the project</p> <ul style="list-style-type: none"> a) Each review requires at least three reviewers (that did not participate in the SAG review) b) As a default reviewers are given 30 days to review a document and provide comments but a different timeline may be agreed to up front by CMER and the reviewers (PSM 8-8). 		
11:50AM-12:20PM (0:30)	Lunch		
12:20-12:50PM (0:30)	<p>Policy Request to Scope Extensive Monitoring Project</p> <p><i>PSM Guidance:</i></p> <ul style="list-style-type: none"> 1- The purpose of a Scoping Paper and Alternatives Analysis is to facilitate the process of designing CMER projects. The scoping paper is a key communication tool for all levels of the Adaptive Management Program, and is the vehicle for the Project Team to communicate to the SAG, CMER and TFW Policy on how they would like to proceed to successfully meet a project's objectives. The scoping document is submitted by the Project Manager to CMER for review and approval. Once approved by CMER, the scoping paper is submitted to TFW Policy for review and approval. Writing the scoping paper allows the Project Team to work on and clarify how the project will meet CMER goals and objectives (PSM 7-18). 2- Scientific Advisory Groups (SAGs) and CMER work with the AMPA to assemble and maintain Project Teams to implement CMER research and monitoring projects. Project Teams report to the committee that created it and are responsible for completing all project tasks and milestones (PSM 7-2). 	Saboor (AMPA)	- AMPA Memo
12:50-1:10PM (0:20) 	Approve Eastside Forest Health Strategy	Todd Baldwin / Jenny Schofield	-Eastside Forest Health Strategy-Track Changes - Policy / CMER subgroup memo -Eastside Forest Health Strategy-Clean

1:10-1:40PM (0:30)	UPSAG Updates	Ted Turner/ Anne Weekes/ Julie Dieu	
1:40-1:50PM (0:10)	Break		
1:50-2:00PM (0:10)	Policy Update	Policy Co-chairs	
2:00-2:30PM (0:30)	CMER SAG Updates	SAG Co-chairs	-CMER SAG Updates
2:30-2:35 (0:05)	Public Comments		
2:35-2:40PM (0:05)	Conclusion/Review/Action Items		
2:40PM	Adjourn		

Meeting Materials (mailed out April 19, 2022)

- Document 1.bc_cmer_agenda_april_2022
- Document 2.cmer_march_2022_notes_draft_nc
- Document 3.bc_cmer_wmz_charter_cmer_sag_request
- Document 4.bc_cmer_wmz_charter_20220411_final
- Document 5.Westside Type F Riparian Exploratory Study Draft Report_2022-04-19
- Document 6.bc_cmer_westside_type_f_exploratory_report_cmer_sag_request
- Document 7. AMPA_Memo_Extensive_Monitoring
- Document 8. bc_cmer_eastside_forest_health_strategy_comments_trk_changes_20220419
- Document 9. bc_cmer_eastside_forest_strategy_comments_addressed_20220419
- Document 10. bc_cmer_April_CMER SAG Updates__final

Zoom Meeting Information:

Topic: CMER Meeting Invite for April 2022

Time: Apr 26, 2022 08:30 AM Pacific Time (US and Canada)

<https://dnr-wa.gov.zoom.us/j/91281233213?pwd=blhWeE5zRTdOZWVpd3VKK1RIRHphZz09>

Meeting ID: 912 8123 3213

Passcode: 563408

One tap mobile

+12532158782,,91281233213# US (Tacoma)

+16699006833,,91281233213# US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

888 475 4499 US Toll-free

877 853 5257 US Toll-free

Meeting ID: 912 8123 3213

Find your local number: <https://dnr-wa.gov.zoom.us/j/91281233213>

Upcoming 2022 CMER Committee meeting

dates:

May 24th, 2022: Virtual Meeting

June 28, 2022: Hybrid Meeting

July 26th, 2022: Hybrid Meeting

August 30, 2022: Hybrid Meeting

Tips for Meeting Attendees

Key activities/tasks for participants to ensure they contribute to and get the most out of the meetings they attend.

- Respond in a timely manner to requests for agenda items.
- Be on time.
- Be well prepared: Be familiar with agenda and objectives.
- Review minutes of previous meeting.
- Read or gather background information ahead of time.
- Have action items assigned to you at prior meetings completed.
- Be concise and to the point.
- Participate in a constructive manner.
- Be respectful of others.

- Caution an offender of bullying or aggressive behavior.
- Stay on topic.
- Volunteer your time, talent and expertise to get things done.
- Be realistic in your availability and ability to carry out action items